



MEMORANDUM

To: SCA/SGA/SAC Advisers and Presidents

From: Kevin T. Wright, Supervisor of Instruction for Social Studies (K-12) and Student Relation Activities

Date: August 11, 2025

Re: SMASC General Assembly - Thursday, October 16, 2025

The SMASC General Assembly will be held at Dr. James A. Forrest Career and Technology Center on **Thursday, October 16, 2025**, from 9:30 a.m. to 11:30 a.m.

Space is limited at this event, so schools may only register [voting delegates](#), a number based on enrollment.

Please be sure that your delegates are informed and receive permission forms. Delegates must complete the permission forms and return them to your SCA/SGA/SAC Adviser. Also, ensure students follow your school's field trip procedures and are academically eligible before leaving school.

Bus transportation will be provided. Please complete the [Transportation Form](#) by **Thursday, October 2, 2025 (Extended to Wednesday, October 8, 2025)**. The information from the form will be shared with the Transportation Department.

Since we are on a timed mission, please see that students are ready for the buses at the stated times. Here is an example of a transportation schedule. A final schedule will be emailed to advisers once the Transportation Form is completed.

Example: Transportation Schedule

Bus #1		Bus #2	
School	Time	School	Time
Margaret Brent Middle School	8:40 a.m.	Esperanza Middle School	8:15 a.m.
Chopticon High School	8:55 a.m.	Spring Ridge Middle School	8:35 a.m.
St. Mary's Ryken High School	9:15 a.m.	Great Mills High School	8:55 a.m.
		Chesapeake Public Charter School	9:10 a.m.

NOTES: (1) Leonardtown High School and Leonardtown Middle School will walk over to the General Assembly. (2) The buses will return in reverse order beginning at 11:15 a.m.

**PERMISSION FORM TO ATTEND GENERAL ASSEMBLY MEETING ON
THURSDAY, OCTOBER 16, 2025**

SCHOOL: _____

Name of Student: _____

Destination: Dr. James A. Forrest Career and Technology Center – SMASC General Assembly Meeting

Date: Thursday, October 16, 2025

Time of Meeting: 9:30 a.m. – 11:30 a.m.

If this meets with your approval, please sign below.

_____ (Signature of Parent or Guardian)

_____ (Signature of SCA/SGA/SAC Adviser)

The St. Mary's Association of Student Councils requests that the above-named student be excused to attend a general assembly meeting on this date.

High School

Middle School

Class	Teacher's Approval	Class	Teacher's Approval
Period 1:	_____	Homeroom:	_____
Period 2:	_____	Language Arts:	_____
Period 3:	_____	Mathematics:	_____
Period 4:	_____	Science:	_____
Period 5:	_____	Social Studies:	_____
Period 6:	_____	Elective(s):	_____
Period 7:	_____		_____
Period 8:	_____		_____
Period 9:	_____		_____

(Please combine periods where necessary)