

AGENDA

TO: Child Abuse Prevention Council Members
FROM: Todd Keating, CAPC Chair
SUBJECT: CAPC Regular Quarterly Council Meeting
DATE: February 6, 2017
PLACE: 1000 S. Main St., Suite 112, Salinas, CA 93901
TIME: 3:30 PM

I. Call to Order, Todd Keating, Chair CAPC
Roll Call: Recorded by the Director

II. Public Input

III. Consent Agenda: One Motion Approves All Consent Agenda Items

1. Approval of Minutes for the November 7, 2016 CAPC Regular Monthly Meeting.
2. CAPC Budget Summary for January 2017
3. CAPIT/CBCAP Director's Hours Authorization Report

PP Ending	November 11, 2016	59 hours
PP Ending	November 25, 2016	56 hours
PP Ending	December 9, 2016	66 hours
PP Ending	December 23, 2016	66 hours
PP Ending	January 6, 2017	48 hours
PP Ending	January 20, 2017	56 hours

4. Directors Activities:

November 14, 2016	Children's Council
November 15, 2016	Board Member Meeting: Marie Kassing
November 15, 2016	Door to Hope Advisory
November 17, 2016	JSORT MDIC
November 24/25, 2016	Thanksgiving Holiday
November 30, 2016	MaRT Discussion: Helen Bryant
December 1, 2016	All Staff Meeting: Lori Medina FCS
December 1, 2016	Supervisory Meeting: Lori Medina

December 6, 2016	DSS Holiday Luncheon
December 7, 2016	CASP
December 8, 2016	Monterey County Collaborates Meeting
December 12, 2016	Juvenile Justice Commission
December 14, 2016	Greater Bay Area CAPC-Marin County
December 22, 2016	JSORT MDIC
December 26, 2016	Holiday
December 28, 2016	Bryant/Walker: MaRT Critique
January 5, 2017	Supervisory Meeting: Lori Medina
January 9, 2017	Children's Council, MCOE
January 10, 2017	CAPC Quality Assurance Committee
January 11, 2017	Child Death Review Team
January 12, 2017	MCSTART Steering Committee
January 18, 2017	CASP, Salinas
January 19, 2017	JSORT MDIC
January 23, 2017	Juvenile Justice Commission
January 25, 2017	Greater Bay Area CAPC-Marin County
January 29-Feb.2, 2017	San Diego Child Maltreatment Conference
February 6, 2017	CAPC Quarterly Meeting

5. Spanish Language Outreach Trainings: Efrain Ramirez

2016 October (25)	Attendees: 234
2016 November (15)	Attendees: 158
2016 December (8)	Attendees: 75
Total Trainings Delivered: 48	Total Attendees: 467

6. Spanish Language Outreach Trainings: Jorge Mata-Vargas

2016 October (20)	Attendees: 117
2016 November (20)	Attendees: 107
2016 December (11)	Attendees: 59
Total Trainings Delivered: 51	Total Attendees: 283

7. Spanish Language Outreach Trainings: Eduardo Eizner

2016 October (37)	Attendees: 565
2016 November (35)	Attendees: 850
2016 December (8)	Attendees: 130

Total Trainings Delivered: 80

Total Attendees: 1545

8. Spanish Language Contract Trainer Totals: July-December 2016

323 classes delivered

Total Attendees: 3926

9. Director Delivered Trainings: David Maradei

November 16, 2016

MaRT, New Employee Orientation (60)

November 22, 2016

MaRT, Salinas Christian Church (25)

December 2, 2016

MaRT, Peacock Acre (25)

3 Trainings Delivered

Total Attendees: 110

10. The Director seeks authorization to attend a free training presented by John Briere, a nationally known expert on mental health issues and cognitive behavioral therapy. That training will take place on February 23, 2017 in Marin County, on the day following the Greater Bay Area CAPC meeting, also held in Marin County. The Director requests authorization to spend an overnight in Marin County (rather than drive back and forth from Monterey County over two days). Costs for this training would amount to one night lodging and per diem expenses and we recommend that these funds be expended from the KIDSPLATE account.

IV. Executive Committee Action (none)

V. The CAPC Breakfast

The CAPC Breakfast date is set for Friday, April 5th, 2017. CSUMB, our host and site for the past three years, has confirmed.

The CAPC Director respectfully submits a copy of the projected budget for the 2017 CAPC Proclamation and Award Breakfast. Pre-event donations from the Big Sur Marathon (\$1900) will help us cover the costs of the breakfast budget.

Individual tickets will remain at \$20 and will be distributed to the CAPC by March 1, 2017. The price to reserve a table in an agency name will remain at \$200. Tables seat ten (10).

Most importantly, a call for award nominations was sent out to all county and agency organizations. Nomination packets with descriptions of each award will be distributed to CAPC during January. CAPC

members who wish to nominate an individual are invited to contact the Director who will assist them in the preparation of the nomination forms.

We will form a volunteer Nomination Committee as the Breakfast approaches. Volunteers to serve on this committee are invited to advise the Director if there is a desire to serve on the Selection Committee. A date for the review of the CAPC Award candidates will be scheduled by the Director prior to mid-March. CAPC will need to submit names to the award manufacturer by March 17th, 2017.

A motion will be required to approve the preliminary budget.

“The CAPC authorizes and approves the projected 2016 CAPC Breakfast.” (Distributed at the meeting)

VI. Annual Fee for the Archer Child Advocacy Center

One of the annual fiscal obligations that CAPC incurs is the payment of a \$500 fee for Membership Services to the National Children’s Alliance. This fee maintains the following benefits for the Archer Child Advocacy Clinic.

- Members-only Listserve
- Weekly legislative updates
- Monday morning research updates from the Director
- Technical assistance resources available in the members-only side of the NCA website
- FREE members-only customizable public awareness campaign materials
- FREE members-only PR training webinars and consultation
- FREE online training, such as Accreditation Bootcamp and Child Victim Web
- Discounted registration to Leadership Conference

It also includes access to \$9000 (annually) for training and system upgrades for the local CAC.

Motion Required: CAPC authorizes the Director to pay the \$500 to secure 2017 membership in the National Children’s Alliance. It is recommended that funds for this fee be drawn from the KIDSPLATE reserve.

VI. A Statistical Review of the CAC via CAPC Quality Assurance Committee for the past calendar year: presented by Dr. Valerie Barnes

(Material for this discussion will be distributed at the meeting)

VIII. New CAPC Pamphlet: Behavioral Indicators of Child Abuse.

The CAPC Director, who provides the majority of Mandated Reporter Training in Monterey County, is developing a new pamphlet that will provide important information for mandated reporters about identifying the behavioral indicators of child abuse. A copy of the material will be distributed at the meeting. A preliminary cost estimate has been obtained through Printworx who has us with a quality product at a fair cost. The initial estimate will be about \$1637 for 5000 copies of the pamphlet.

Motion Required: CAPC authorizes the Director to purchase 5000 copies of a pamphlet entitled: Behavioral Indicators of Child Abuse. Costs for this printing project shall not exceed \$2000. It is recommended that funds for this project be drawn from the KIDSPLATE reserve.

X. Director's Reports and Updates

Charlie Appelstein
Grace City App
Community Report on Child Abuse: newspaper insert
Greater bay Area CAPC Coalition

IX. Adjournment: Motion Required

Save-the-Dates for 2017 CAPC Meetings

- February 6, 2017
- May 1, 2017
- August 7, 2017
- November 6, 2017