

PS 84 PTA General Membership Meeting Minutes

October 16, 2026

The General Membership Meeting of the PS 84 PTA was called to order at **8:36 a.m.** by Co-President **Caliz Diaz**. A quorum was established. Approximately 40 parents were in attendance, along with PTA Board members and Middle School staff representation from Ms. Melody and Ms. Ayala.

1. Call to Order and Welcome

Co-President Caliz Diaz called the meeting to order and welcomed the members. She presented the PTA's shared values, goals, and intentions for the meeting, and invited parents to submit feedback using either the online Google Form or physical note cards. The deadline to submit feedback is October 19, 2026.

2. Agenda

The agenda for the meeting was presented and reviewed by the membership.

4. Approval of Previous Minutes

The September 2026 PTA meeting minutes were presented.

A suggestion was made to distribute links for the meeting minutes, feedback form, and newsletter directly to the class liaisons for broader dissemination.

Motion: Allison Schlegel moved to approve the September 2026 minutes as presented.

Second: Adi Hill Yoffe Barman

Motion carried.

5. Communication Chain Update

An update was provided regarding the communication chain, noting that the Parent Coordinator position is currently open and accepting applications until October 20, 2026.

6. Class Liaisons Recognition

The class liaisons were recognized for their service. Caliz Diaz reported that the school is near 100% participation for class liaison positions across all grades.

7. Co-Presidents' Update

It was reported that following an assessment, Asphalt Green and PS 84 are not a suitable fit to support the school's recess needs this academic year. In response, school administration has developed an internal plan to implement a five-day outdoor recess schedule.

Caliz Diaz shared that supplies for the Early Childhood Garden serving 3K and Pre-K classes are currently arriving, and each classroom will receive its own dedicated garden bed. Tools and aprons have arrived, and custodial staff are assisting with constructing the garden on the Grand Street side of the building, which provides a larger and safer environment. The project will be completed as soon as possible. Administration

expressed interest in establishing a Garden Committee, and interested parents are encouraged to email the PTA.

The Grant Committee aims to establish additional funding sources following the loss of \$500,000 in Title I funding. Members interested in joining the committee should contact the PTA.

Submitting Family Inquiry Forms is critical, as these numbers directly impact funding calculations, and changing community demographics are affecting current eligibility levels. Darci Sheena will share the form link with class liaisons. Following a discussion regarding income disclosure concerns on the form, it was clarified that while the PTA and administration cannot instruct parents on how to complete their forms, clearer communication will be provided. Word-of-mouth outreach among parents was encouraged. The PTA is actively working to bridge funding gaps through current budget adjustments and upcoming fundraising initiatives.

Regarding school resource requests and the Treasury Report presented by PTA Treasurer, the current total cash balance is \$121,615.80. Funding is being allocated this month for the music department and greenhouse grant matches. Proposed upcoming expenses include the Bloomz communication platform (approximately \$3,800), PBL curriculum support for teaching staff (approximately \$5,000), and small gym wall padding replacement (approximately \$10,000), all pending general membership approval. Funding for these items will be sourced from unused Asphalt Green recess allocations and the greenhouse support budget, offset by a recently received grant.

The school must utilize Department of Education (DOE) approved vendors for construction projects. The school administration has secured half of the funding required for the small gym padding, with the PTA potentially contributing the remaining half.

It was noted that Cool Culture is not funded through Title I but through PTA budget. The program cost has increased this year as it expands to cover additional grade bands.

A member suggested explicitly communicating to families where funds are allocated during fundraising appeals.

A member suggested exploring a partnership with solar panel vendors to help offset school operational costs.

It was reported that the annual Portrait Day event has historically raised approximately \$10,000 for the PTA.

The membership conducted a vote on the proposed budgetary adjustments.

Motion: A motion was made to amend the budget to include the new expenses for the Bloomz platform and PBL resources at this time.

Motion carried.

Facilities upgrade support will be voted on at a later date.

8. Upcoming Events

A schedule of upcoming events and school calendar updates was shared with the membership.

Volunteers were requested for Portrait Day, a traditional 12-year fundraiser for PS 84. Over half of the sessions are already sold, and additional sessions may be added if a second photographer joins. Merchandise will also be sold during the event. Contacts for local food donations to support event volunteers were requested. The event is open to the entire community, and parents were encouraged to spread the word.

A creative fundraising idea was raised regarding opening school spaces for permitted use outside of regular school hours and events.

A call for volunteers and baked goods donations was announced for the Marathon Bake Sale, which will take place on the Sotheby's side of Bedford/South 1st during the NYC Marathon. Staff will participate, and families are encouraged to volunteer with their children as a fun experience and learning opportunity.

PS 84 track jackets were made available for purchase during the meeting at a 25% discount (\$30). Other merch was available for sale as well.

The complete PTA meeting and event calendar for the entire school year was distributed and reviewed.

9. Middle School Admissions Update

Ms. Ayala and Ms. Melody presented information regarding upcoming middle school tours and application deadlines. Guidance and resources were also provided for families navigating both middle school and high school admissions processes.

10. Q&A and Follow-Up

Links were provided for the school newsletter, feedback forms, community calendar, volunteer sign-ups, contact directories, and donation channels.

A member suggested introducing digital payment options for field trips.

A member suggested decorating the younger students' entrance along the breezeway fences.

Follow-up discussions will continue as appropriate.

11. Adjournment

There being no further business, the meeting was adjourned at **9:35 a.m.**

Respectfully submitted,

Darci Sheena

Recording Secretary, PS 84 PTA