

HTEPA Officer Meeting Agenda

Date: 2/2/26 Time: 6:30pm Place: Zoom

Zoom Link:

<https://uso6web.zoom.us/j/5031461203?pwd=clRtRzO3dVpLY1pRL1pWOkozSUVSZz09&omn=87277085420>

Meeting ID: 503 146 1203

Password: 2150

Intro./Opening Question: 6:30-6:40

Minutes Approval: 2/2/26

Call to Order/Establish Quorum:

Visitors: NA

Action Items/Voting:

- Appoint Interim Secretary
- Change April PA Meeting Date

Executive Reports: 6:45-7:00

President's Report: Mandy Buzzell

- Goals Review
- Spring Calendar Review
- Current PA Volunteer Needs
- '26-'27 Officer Openings- Nominations & Voting Timeline

Communications Report: Tristan/Mandy

- Marketing Channel Plan: Konstella, Website, School Newsletters, Social Media, Print
- Konstella update

Treasurer Report: Brit Apone

- February Expenses/Income vs. Budget
- Upcoming Expenses
- Year to Date Income vs. Expense
- School/PA Funding Update

School Updates:

- What's New???

Community Building Report: Audrey & Melissa

- December Food Trucks Payment
- Family Movie Night Review
- Skate Date Reschedule?
- 4/24 International Picnic
- Camping Trip
- 5/22 Variety Show
- 5/28 Exhibition Food Trucks

School Support Report: Rosa

- Teacher Appreciation
- Families in Need
- Room Parents
- 5th Grade Committee
- School Event Support

Fundraising

- Logowear Update: Anya
 - Sales Dates/Needs
- Jog A Thon Update: Mandy, Holly, Beth, Lili
 - Sponsorships

Open Discussion: 7:45-8:00

Adjournment @ 8:00PM

Next Meeting Scheduled: 4/13 6:30-8:00 on Zoom- NO SCHOOL ON 4/13