

July 22, 2023 Board Meeting 1

Start ~4:00pm

Attendees:

Peggy Findley

Amber Riddle

Brenda Wells

Angela Brandford

Beth Bell

Oscar Vargas

Planned Agenda:

1. Overall Schedule of Events
2. Remaining '22~'23 Open Items (Finances)
3. T-shirt Designs
4. Standing Rules
5. Communication Method
6. Tentative Next Meeting Schedule

Actual Agenda:

1. Communication Method -
 - a. All in agreement to utilize google meeting invite and text for communication
 - b. Requested to identify consistent monthly meeting time rather than sending google form one week prior (ie 1st Tues of every month) - O. Vargas to review calendar and determine ideal reoccurring time
2. Overall PTA Schedule - O. Vargas to update and share file:
 - a. MAJOR Events
 - i. Fundraiser 10/19 ~ 10/31 -
 1. Start at Art Night 10/19 End with Trick or Treat Parade on 31st - tentatively
 2. All agreed to have compressed timeline with high energy
 3. Have booth at Art Night with Fundraiser info
 4. Make Yard Signs with QR Code for fundraiser prior to Art night to have in lawn
 - ii. Art Night - 10/19/2023 - All Agreed
 - iii. Science Night - 2/22/2024 - All Agreed
 - iv. Taste of Maxwell - 4/26/2024 - All Agreed
 - v. Teacher Appreciation Week - O. Vargas follow up with Mrs. Haywood what is preference
 - vi. December Holiday Brunch - 12/18 - O. Vargas - Confirm with Mrs. Haywood
 - vii. Thanksgiving Philanthropy Project (Operation Secret Santa) - Talk to FRC rep - Our families and Ashland or Foodbank / coat drive / talk with God's pantry - Who should lead?
 - b. 2 Mth Outlook Major Dates

- i. 8/4 Kindergarten Open House - Put flyers on the seat, request support from teacher no board member available to attend in person
 - ii. 8/12 or 13 Next Board Meeting - difficult to get all members together, preference would be during the first week of school
 - iii. 8/14 Open House - Plan to have table with information and merchandise for sell - need to determine who can support time slots
 - 1. 3-4:30pm - ??
 - 2. 5-6:30pm - ??
 - iv. 8/15 Teacher Breakfast - PTA Board agreed to host time slot, need to identify who will support
 - v. 8/16 Boohoo Breakfast - Hospitality Committee - Coffee and Donuts (Oscar, Peggy, Beth?, Angela)
 - vi. 8/30 1st General Meeting - All agreed to this being first meeting
- 3. T-Shirt Designs / Stickers - Vote -
 - a. Shirts - Top 3 are below, need to confirm print capability on first two
 - i. New design children silhouette with flag shirt - confirm print quality (add Lexington, KY)
 - ii. paw print flag confirm capability to print (add Lexington, KY) design 6
 - iii. Last years design with Lexington KY added design 7
 - b. Key Chains - Look at getting buttons, instead
 - c. Merchandise - Agreed to purchase one batch of the following items
 - i. Somos Maxwell car magnet with flags design 7
 - ii. Heart Sticker with Flags design 2
 - iii. somos maxwell sticker with PUMA prints design 3
- 4. Standing Rules - O.Vargas to share current file after review next week
- 5. Committees / Chairs
 - a. Diversity & Inclusion Committee - no real activity last year, maybe minimum requirement should be chair person to attend SBDM Diversity Committee
 - b. Programs Committee - Need to identify a new chair
 - c. Hospitality Committee - Need to identify a new chair
 - d. Reflections Committee - Need to reach out to Mackenzie Long - ??
 - e. Beautification Committee - Need to reach out to Maria Gillette - ??
 - f. Fundraiser Committee - No need for committee since Beth - Board member leads effort but will look to open up to volunteers to support throughout the year for ideas at each event to generate funds
 - g. Yearbook Committee - May need to create committee to support change from past way, Sydney Shields will chair committee
 - h. Advocacy Committee - All agreed could have value but need to think through mission of the committee
- 6. Budget Approval Timing - need to have budget approved by next meeting
 - a. Time ran out so plan is for members to review independently - Peggy to share budget google sheets

Meeting Ended ~ 5:30pm