



Reporting a safeguarding/welfare concern

Where you have witnessed a safeguarding/welfare concern regarding a club member it is important that you inform the club welfare officers. Completing this form as fully as possible will enable appropriate action to be taken as a result of the concern arising.

Once complete please submit to either of our club welfare officers:

Pete Fahy: petef@sphinx.org.uk

Liz McKinlay: liz@sphinx.org.uk

Once submitted you are likely to receive further contact regarding the nature of the concern raised

Details of person reporting/completing this form

Name	
Email address	
Contact Number	
Role within Sphinx AC	

Who is it you are concerned about?

Name	
Role within Sphinx AC (i.e. senior runner, junior etc)	

The nature of your concern

Summarise what happened and include time, date, location, who did what, did anyone else witness it etc.

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Is the child or adult at risk aware that you are reporting the concern?

Yes/No