CAMPUS & COMMUNITY RECREATION

CLUB SPORTS PROGRAMS

UNIVERSITY OF ALBERTA



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1. Identification

This Club Sport shall be known as the "**University of Alberta Bollywood Dance Club**" and will operate within the University of Alberta Campus and Community Recreation Club Sports Program. As such, the University of Alberta Bollywood Dance Club shall abide by all policies, procedures, and protocols mandated in the Club Sports Program Handbook. In no instance shall this Constitution override the information documented in the Club Sports Handbook or the professional judgement of the Club Sports Program Staff.

Official Name: University of Alberta Bollywood Dance Club
Alternative / Shortened Name(s): U of A Bollywood, U of A Bolly Club
Acronym(s): BDC

2. Purpose

2.1 Mission

Our mission is to bring together people who are passionate about Bollywood and about dance and provide a space for them to put these two passions together. This club will provide an opportunity for members to learn diverse Bollywood dance routines, develop their performance skills, explore their own choreography skills, and showcase these learned skills to a variety of audiences.

2.2 Vision

Bollywood Dance Club recognizes the value of dance as a vehicle for creating lifelong leadership skills, social development foundations and as a creative outlet for University of Alberta students.

Bollywood Dance Club focuses on the vision to have a dance oriented club which provides University of Alberta students a space to engage in physical activity, have a creative outlet and learn more about the culture surrounding bollywood as well as other South Asian dance forms.

2.3 Objectives

1. Provide a space for individuals to meet others and express their shared interest in South Asian dance.
2. Create a larger sense of Bollywood and South Asian culture on campus.
3. Create an opportunity for students to learn, develop, and improve upon skills in the area of Bollywood Dance and performance arts.
4. Allow students to grow in a team environment and work together as a unified group.
5. Provide students with the chance to challenge their creativity by contributing to choreography.
6. Provide students the opportunity to practice their leadership, communication and organizational skills through planning events and building partnerships.

3. Classification

The University of Alberta Bollywood Dance Club is a Performance club.

3.1 UofA Fitoor Dance Team

- UofA Fitoor Dance Team is a smaller subgroup within the Bollywood Dance Club that focuses on competitive events and certain performances upon discretion of the Captains and the Presidents
- Team Members must be current University of Alberta students and are selected through an audition process in September. The audition process will require candidates to learn choreography from the Choreographer(s) to assess their skill level. Successful applicants would be those who demonstrate intermediate to advanced skills.
    - The judging panel consists of the Captains and Choreographer(s). The panel will have a marking rubric with which scores will be given and candidates will be ranked based on their combined scores from all the judges.
    - Successful applicants must commit to two semesters and therefore pay the fees for the entire school year, along with the Club Sports Administrative Fee, prior to attending the first team practice (see 4. Membership). Dues are payable by e-transfer to bolly@ualberta.ca.
- The Executive Team will remain the same between the Club and the Team.
- The Team will be required to partake in two competitions which may require travel within the province of Alberta and beyond.
- The Team also has the option of performing for up to two non-competitive performances per semester.
- Members who choose to withdraw from the team past the probationary period, which will be determined by the captains at the Fitoor practice, will be expected to pay a $100.00 withdrawal fee and will not be refunded for their membership fee.
- All members will be required to sign a contract stating that they will abide by all policies outlined in the Club Sports Handbook and the University of Alberta Bollywood Dance Club Constitution by the end of the probationary period.

4. Membership

- This organization does not discriminate in the selection of members or appointments when discrimination is defined as denying individuals membership appointment on the basis of a person's age, race, national origin, color, gender, sexual orientation, creed, handicap or place of residence.
- This student organization shall consist of **75% currently enrolled University of Alberta students**. The currently enrolled University of Alberta student members must be paying an Athletics and Recreation Fee as part of their tuitional assessment in BearTracks. University of Alberta Staff and Faculty, as well as general community members, who hold an active Van Vliet Centre membership are eligible for club membership.
- The classes of membership that exist in the University of Alberta Bollywood Dance Club are as follows:
    - *General Members*: A General Member is defined as any University of Alberta student or staff member who has paid their Athletic and Recreation Fee as well as their Club Membership fees for both terms or one term. General Members must attend 50% of the practices in each term, in order to prevent falling behind with group choreography. General Members are able to vote in all electoral matters.
    - *Executive Members*: An Executive Member is defined as any member who is elected to an executive position or who is appointed to temporarily assume duties of a vacant executive position, while that individual is in that role. Executive Members are able to vote in all group matters.
    - *Non-Affiliated Members*: A Non-Affiliated Member is defined as an individual who is not a current student or staff member at the University of Alberta, who has paid their Club Membership fees for both terms or one term. Non-Affiliated Members must attend 50% of the practices in each term, in order to prevent falling behind with group choreography.
    - *Fitoor Members*: A Fitoor member is defined as an individual who has auditioned and has been selected to join the Fitoor Dance Crew and has paid both the Athletic Recreation fee and the Fitoor membership fee for the full year. Fitoor members must attend every Fitoor practice, with the exception of 3 excused absences per term. Fitoor members must be U of A Students. Fitoor members are able to vote in all electoral matters. Fitoor members are also allowed to attend any and all general club sessions.

5. Eligibility

In order to join a club, participants must:

- Be 18 years or older (unless they are a 17-year-old current University of Alberta student)
- Pay the Club-Specific Membership Fee
    - Current University of Alberta Students: $40.00/semester or $60.00 if registering for two semesters at once
    - Executive Members: $30 for both terms
    - Non-Affiliated Members or those exempted from the Athletics and Recreation Fee $55.00/semester or $75.00 if registering for two semesters at once
    - Fitoor Members: $115.00 for both terms
    - Dues are payable to bolly@ualberta.ca via E-transfer
- Pay the Club Sports Administrative Fee (ActivityReg Fee)
- Fitoor Members must sign the Fitoor Member Contract

- Complete all risk management documentation associated with the Club Sports programs (waivers, contracts, attendance, etc.)
- Be a current University of Alberta student, staff, faculty member or alumni or community member with an active VVC membership.
    - As the University of Alberta Bollywood Dance Club competes collegiately, it must be noted that only currently enrolled University of Alberta students are permitted to represent the University at this level.

Club Executive Members and coaches/choreographers have additional responsibilities above and beyond these eligibility requirements, which are further outlined in this Constitution and the Club Sports Program Handbook.

5.1 Methods of Selecting Members

- The conditions of membership in the University of Alberta Bollywood Dance Club are as follows:
    - Remain in Good Standing:
        - To remain in Good Standing, a member must have paid all membership dues and may not miss more than 50% of practices in one term in order to prevent falling behind with group choreography and hindering preparations for performances. They will have their attendance recorded by the Executive Team.
        - A member in Poor Standing is defined as any member who has not paid their membership dues and has attended less than 50% of group meetings or practices over the preceding calendar year, or who has clearly and purposefully worked against the group's stated purpose and objectives.
        - All members in Poor Standing will receive a written notice from the Executive Team and will be given three weeks following this notice to attend a group meeting or propose an alternate measure to amend their participation. If a member in Poor Standing fails to communicate with the Executive Team within that time, their membership privileges will be revoked under Section 5.2 of this Constitution.

5.2 Methods for Revoking Membership

Before any membership revocation may occur, the Club Sports Program Staff are to approve the course of action.

- If Members in Poor Standing have not communicated back to the Executive Team or made appropriate amends to change their status, they will be removed from the group in compliance with the Club Sports Program Handbook.
    - Removal of a member will be approved with ⅔ majority.
    - Meeting minutes of the Executive Meeting will be recorded by the Vice President and/or President and will be submitted to the Clubs Sports Program Staff for review.
    - Upon approval of the membership revocation by the Club Sports Program Staff, the Vice President will notify the member under consideration through a formal and official email.

    - A formal follow up email will be sent notifying the Member in Poor Standing that appropriate actions to change their status have not been observed and thus their membership from the club is being revoked.

The Club Sports Program and Campus and Community Recreation reserves the right to expel General Members and/or coaches/choreographers from the club for behavior it deems disruptive and/or otherwise unacceptable. Appeals of all discipline decisions may be made to the Club Sports Program Coordinator.

6. Executive

Club Sports are self-administered; the daily operation of each Club Sport is the responsibility of its Executive Team. The contribution of each Executive Member is vital to the club's success. As per the Club Sports Program Handbook, each Club Sport must have the following five mandatory executive positions filled by current University of Alberta students:

- President(s),
- Vice President,
- Treasurer(s),
- Risk Management (Safety Officer),
- Communications.

In addition to these positions, the University of Alberta Bollywood Dance Club has the following executive positions:

- Marketing Director(s),
- Event Coordinator(s)
- Choreographer(s)
- Captains
- Head Choreographer
- Head of Productions

6.1 Executive Duties

In addition to the responsibilities outlined in the Club Sports Program Handbook, the Executive Team also has the following club-specific duties:

- The Executive Committee will be composed of: President; Treasurer; Vice President; Marketing Director(s), Safety Officer; Event Coordinator(s); Head of Productions; and Co-Captains. There will also be multiple Choreographers of the club and the competitive dance team (Fitoor).
    - President(s)
        - The President is the main point of contact between the Club and Campus & Community Recreation. Responsible for setting strategic direction for the group and is the Chair of the Executive Team. The President acts as a second point of contact for all external organizations, after the Vice President. The President must complete training with the Club Sports Program as per their guidelines and policies, attend Club Sports Program meetings and meet with the Club Sports Office as needed. The President will be responsible for completing the student group's registration process

with the Club Sports Program. The President has signing authority on behalf of the club. The President is responsible to ensure all members remain in Good Standing and keeps track of registration information. The President is responsible for creating executive contracts and approving Fitoor member contracts. The President must receive risk management approval for group activities. The President also assists choreographers in setting the creative direction of the club. The President is also responsible for planning and organizing performances for the club and the dance team. Any performance inquiry goes directly to them and they are to communicate the club's performance rates and availability to any external event organizers. They are responsible for arranging choreographers to prepare a musical piece for the performance as well as recruit dancers from the club or team to perform at these events.

- Vice President
  - The Vice President is responsible for contacting all members of the group, relaying messages and meeting minutes to General Members via email, and relaying questions or comments from General Members back to the Executive Team. They are responsible for taking meeting minutes during any Club meeting and, if the President is unable to attend a meeting, the Vice President would conduct the meeting. In the absence of the President, the Vice President shall assume the position of President until the current President returns or an election is held to fill the position. They are the second point of contact between the club and Clubs Sports Program Staff. They are responsible for relaying emails to the appropriate executive and must respond or acknowledge any email inquiries within 24 hours.

- Treasurer
  - The Treasurer conducts deposits and disbursements through the club's official TD bank account and collects and uploads the monthly bank statements for review by the Club Sports Program Staff. The Treasurer applies for grants for the group and follows up on any received grants with grant reports, as well as prepare year-end reports. The Treasurer is responsible for updating the budget tracking sheet weekly. The Treasurer must complete training with the Club Sports Program as per their guidelines and policies. In the absence of the President, the Treasurer has signing authority. The Treasurer is also responsible for filling out reimbursement forms and creating sponsorship packages for events. The Treasurer is the main point of contact between the club and any external sponsors. The Treasurer will be in possession of the club's TD debit card and cheque book.

- Marketing Director(s)
  - The Marketing Director(s) is responsible to advertise on behalf of the club for recruitment or for Club Special Events. The Marketing Director uses posters, pictures, videos, and other promotional methods to post on social media and around campus, ensuring the inclusion of the Campus & Community Recreation logo alongside the Club's logo on all advertisements. The Marketing Director is the main point of contact for external communication. They are responsible for handling the social media accounts of either/both Bollywood Dance Club and Fitoor Dance Crew which includes: Instagram, TikTok, Facebook, VSCO, LinkedIn and Youtube. They are responsible for filming and editing social media content (pictures and videos) of the club or team and posting on social media when appropriate. They also assist in organizing the yearly Fitoor and Executive photoshoots, working with the content

creator, advertising for events, designing posters for events, and adequately answering inquiries sent on social media.

- Risk Management (Safety Officer)
  - Responsible for ensuring the safety of the group when participating in performances, events, travel, or workshops. They must hold valid First Aid and CPR certification and be adequately trained to deal with any risky situations. They are responsible for working closely with the President and Event Coordinator in making a Risk Assessment Plan to highlight all possible risks associated with an event hosted by the group as well as an Emergency Assessment Plan. This individual is responsible for working with Event Coordinators and the President to ensure all safety measures are accounted for during practices or events hosted by the club or attended by club members who are performing. They are responsible for ensuring that there is a First Aid Kit available at any club-affiliated event or practice and are also responsible for determining if it needs to be restocked.

- Event Coordinator
  - Responsible for planning the logistics for any Special Events being hosted by the Club or for a performance at another organization's event. They are responsible for filling out the necessary event approval forms, whether that be through SG Events or CCR, and remaining in contact with them in order to ensure that all the requirements are being met for approval and a successful and safe event. They are responsible to work with the President to decide on an event schedule for the entire year including the type of event, the date, and location. The Event Coordinator contacts venues, organizations, and services. The Event Coordinator also oversees booking of facilities or equipment rental. They also organize community service events. The Event Coordinator is a main point of contact for external organizations regarding group events or performances. Event Coordinators are also responsible for recruiting and delegating tasks to volunteers and are the first point of contact with volunteers. They are responsible for organizing team bonding events. The Event Coordinator must complete Student Life Team's Event Organizer Training on eClass by June 30th.

- Head Choreographer
  - The Head choreographer would be overlooking the BDC Performance team alongside the presidents. They are responsible for planning and coordinating the performances with the team. They are responsible for assigning choreography duties based on style and specific skills as required. Can assist in running Fitoor auditions upon the Captains' discretion. Must approve and assess all choreographies before they are taught to the team. Head Choreographer is responsible for holding auditions for other choreographers and can take help from existing choreographers in the decision process if needed.

- Choreographer
  - Takes the lead in setting the creative direction of the group. They pick songs, set a concept and choreograph dances in partnership with the Head Choreographer and President(s) and teach these choreographies.

- Captains
  - The captains are responsible for leading the Fitoor Dance Crew throughout the academic year. They are responsible for working with the Head of Productions, Head

Choreographer, and Choreographers to decide on a production for the dance team competition piece. They are responsible for selecting the songs and dance styles for Fitoor choreographies and creating a script for the production in collaboration with the Head of Productions. Captains are the first point of contact with the DJ's and they work closely with DJ's to create a mix for the dance team. They organize and judge auditions for Fitoor Dance Crew members alongside the Head Choreographer. They are responsible for registering the team for competitions and arranging accommodations, travel, and filling out the necessary paperwork. Captains are the first point of contact for Fitoor members and are the ones who arrange merchandise for the dance team and create a schedule for team practices. Captains are responsible for contacting CCR about any bookings Fittor may need outside of the regularly scheduled booking and this must be done in accordance with CCR's booking policies.

    - Head of Productions
        - Head of Productions is responsible for arranging costumes, props, and set design for the dance team. They would need to work closely with the Treasurer and team choreographers/captains to understand the concept of the team production and come up with a plan for costumes and sets for competitions or for performances by the dance team. They are also responsible for taking measurements, talking to tailors, placing orders, and completing inventory for all costumes at the beginning of each semester.

- The Executive Team Members may form additional committees as required, such as a planning committee for the artistic direction of an upcoming performance or show, in which case the committee would dissolve following the end of the performance or show. Committees would be made up of mainly volunteers.

6.2 Qualifications of Executives

A formal nomination and election process will be followed to determine the Executive Team; however, the following list includes the necessary eligibility benchmarks for Executive Team consideration. These policies are in place to ensure the longevity and transference of club information throughout the years and to help ensure interested individuals have a chance to participate on the Executive Team during their postsecondary schooling.

- All Executive Members must be current University of Alberta students throughout the duration of their term.
- All Executive Members should hold, at minimum, a one year term in office to ensure club continuity and sustainability.
- The maximum term for an Executive Member in the same position is two years
- The maximum number of years an Executive Member can serve on the Executive Team is four years.
- Executive Members may only hold one executive position at a time.

To inquire about any exceptions to these policies, please contact the Club Sports Program Staff.

7. Elections

7.1 Election Procedures

- Nominated candidates will be given three weeks to campaign prior to voting.
- All eligible members will be given an opportunity to vote via an anonymous Google Form.
- A candidate must receive a simple majority (more than 50%) to be elected.
    - If an unopposed candidate does not receive a simple majority, that position is considered vacant and will be put up for re-election. Current executive members must fulfill the responsibilities of the vacant position until it is filled.
- Individuals may not appeal election results

7.2 Nominating Procedures

- Members will declare their candidacy by submitting an application to the Executive Team three weeks prior to voting. The application will be accessible to all members and non-members. Members will be informed about election logistics, the candidates and their campaigns via online communication by the Executive Team after the nomination deadline, as well as at a General Meeting within the campaign period where candidates will be able to briefly speak about their platforms.

7.3 Term of Office

- Term of Office is One Academic Year; Elections will be held annually in March.

7.4 Vacancy Procedures

- Should an executive position not be filled or become vacant partway through the year, the Executive Team will host another election in order to find another candidate to fill the vacancy. Should the position still not be filled after holding an election, the Executive Team will temporarily fill the vacancy and assume all responsibilities of the role until the position has gathered more interest and can be put up for election again.

7.5 Impeachment Proceedings

Before any impeachment proceeding may occur, the Club Sports Program Staff are to approve the course of action.

- Should an Executive Member fail to complete their duties or should they act in a negative way towards the Club, any General, Fitoor, or Executive Member may petition for their impeachment.
- Failure to fulfill the duties of their position includes:
    - Misuse of Club finances
    - Inappropriate conduct with other members
    - Breaches the conditions outlined in the executive contract

    - Inappropriate sharing of personal/sensitive information about other members and executives
    - Deviation from Club Sports policy
    - Deviation from Student Code of Conduct
    - Unable to fulfill their duties outlined within Section 6.2
    - No communication or absence from meetings or sessions for more than 2 weeks without notice
    - Misuse of Club or Team name in public events or for personal gains
- The petition must be submitted as a formal email to the Club Sports Program Coordinator and must mention the name of the Executive Member to be impeached, the reasons behind the impeachment petition, and any supporting evidence. The Club Sports Program Coordinator will pass the necessary information on to the Executive Team in order to preserve the petitioner's anonymity.
- Once this petition has been brought to the attention of the Executive Team, they must inform the Executive being put up for impeachment and give the individual a two week period from the day that they are informed to amend the issues at hand.
- The Executive Team must present the petition and evidence to the rest of the Club's Executives at its next meeting, and the impeachment will pass with a ⅔ vote.
- Should the Executive Team vote in favor of impeaching the Executive Member, they must send their meeting minutes to the Club Sports Program Coordinator in order to receive an official approval.
- Once the Executive Team receives approval from the Club Sports Program Coordinator, they must send an official email to the impeached Executive Member notifying them of the decision. This email must first be sent to the Club Sports Program Staff for approval before delivery to the impeached Executive Member.

The Club Sports Program and Campus and Community Recreation reserves the right to expel Executive Members from the club for behavior it deems disruptive and/or otherwise unacceptable.

8. Meetings

Annual General Meeting (AGM)
There will be 1 Annual General Meeting (AGM) per club (fiscal) year. The AGM is open to all current, paid club members.

An AGM will take place in order to educate club membership about the Executive Team, club information and upcoming events. Other purposes for the AGM are:

- The adoption of rules of order;
- The consideration of the financial statements;
- The report of the Executive Team;
- The report of the Auditor, if any;
- The election of Executive Team;
- The appointment of the Auditor, if required; and

- The other business that, under these Bylaws, ought to be conducted at an AGM, or business that is brought under consideration by the report of the Executive issued with the notice convening the meeting.

No rule made by the Executive Team in the Annual General Meetings invalidates a prior act of the Executive Team that would have been valid if that rule had not been made.

Executive Meetings
Executive Meetings are conducted to ensure all clubs are operating at a functional level and Executive Members remain knowledgeable about policies, procedures and events.

- Executive Meetings will be held a minimum of once per month throughout the academic year.
- Attendance is mandatory for all Executive Members unless an identified proxy from the absent Executive Member is identified for attendance.
- Non-Executive Members may not attend Executive Meetings.

Emergency Meetings
Emergency Meetings may be requested by any Executive Member and will be scheduled by the President. These meetings are intended to address urgent problems and will take place as needed.

- In the event an Emergency Meeting is required, the President shall provide a minimum of 48 hours notice to Executive Members through email.
- All serious injuries and incidents under the risk assessment guidelines require an Emergency Meeting to discuss, assess, mitigate the reasons behind the incident or injury. The club operates on the premise that all injuries and incidents can be avoided.

8.1 Meeting Policies & Procedures

8.1.1 Quorum

The following govern the conduct of any meeting with respect to quorum:

- Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a meeting at a time when a quorum is not present;
- If, at any time during a meeting, there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated;
- A quorum of 50% + 1 of the club's membership base in Good Standing must be present at Annual General Meeting.
- If, within 30 minutes from the time appointed for a meeting, a quorum is not present, the meeting, if convened on the requisition of members, must be terminated.
    - In any other case, it must be adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.

8.1.2 Chairperson

- The President shall be the chairperson for all club meetings.

- If at a meeting, the President is not present within 15 minutes after the time appointed for holding the meeting; the Vice President will chair the meeting.

8.1.3 Motions

1. Motions reserved for Executive Team decision will be passed if at least 51% of the attending Executive Members vote in favor of the motion in question.
   a. At minimum, 75% of the Executive Team must cast their vote for any motion to be considered valid.
2. Motions put forward to General Members will be passed if at least 75% of voting General Members are in favor of the motion in question
   a. At minimum, 50% of the General Members must cast their vote for any motion to be considered valid.

8.1.4 Resolutions

A resolution proposed at a meeting need not be seconded, and the chairperson of a meeting may move or propose a resolution. In the case of a tie vote, the chairperson does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.

8.1.5 Minutes

- Meeting minutes are to be documented in writing by the Internal Communications Officer.
    - It is then the responsibility of this Executive Member to ensure that the meeting minutes are stored properly within the club's Google Drive.

8.1.6 Adjournment & Termination

The following govern adjournments and termination with respect to meetings:

- If, at any time during a meeting, there ceases to be a quorum, business then in progress shall be suspended until there is a quorum present or until the meeting is adjourned or terminated;
- If, within 30 minutes from the time appointed time for a meeting, a quorum is not present, the meeting, if convened on the requisition of members, shall be terminated;
- Meetings may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place;
- When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting and, except as outlined in this Constitution, it is not necessary to give notice of the business to be conducted at an adjourned meeting.

9. Financial

9.1 Membership Fees

Club-Specific Membership Fees

All clubs will have two types of membership fees: Student Membership Fees and Non-Student Membership Fees.

- Student Membership Fee - will be the same for all UAlberta student members and will be set by the Executive Team.
  - Executive Members are permitted to have discounted prices on their Student Membership Fee.
  - "Students" are defined as any current University of Alberta student who has paid their Athletics and Recreation Fee as part of their tuitional assessment on BearTracks.
- Non-Student Membership Fee - will be, at minimum, 25% more than the Club-Specific Student Membership Fee.

All Club-Specific Membership Fees go directly to the club's account and must be used for club purposes. Club Executive Teams should be transparent and communicative with their members about how these fees are utilized.

Club Sports Administrative Fees

All clubs will have three types of administrative fees paid through the ActivityReg Registration Management System:

- Student Administrative Fee (ActivityReg Fee) - $10 per term
  - "Students" are defined as any current University of Alberta student who has paid their Athletics and Recreation Fee as part of their tuition.
  - Executive Members are permitted to utilize club funds to reimburse this fee to themselves following the completion of their registration.
- Non-Student Administrative Fee (ActivityReg Fee) - $10 per term.
  - The Executive Team may utilize club funds to reimburse this fee to coaches/choreographers who have completed all the necessary onboarding documentation and processes.
  - Non-Student Members must also have an active VVC membership. Membership information is available here
- One Free Drop In - Free once per term
  - Required if a participant drops-in (ie. has not participated in any other club Special Events and has NOT paid their ActivityReg Fee) to a Special Event or regular club practice.
  - Note - if a participant has already paid their ActivityReg Fee, they will not be required to complete a One Free Drop In registration.

All Administrative Fees go directly to the Club Sports Program for the purposes of overall program costs including staffing, risk management, promotions, etc.

Fee Type	Student	Non-Student

Fall Club Membership	$40	$55
Fall Club Sports Administrative	$10	$10
Winter Club Membership	$40	$55
Winter Club Sports Administrative	$10	$10
Annual (Fall/Winter) Membership	$60	$75
Annual Fitoor Membership	$115	Not Eligible

9.2 Fundraising

- All fundraising projects shall be approved by Campus & Community Recreation.

9.3 Expenditures

- All expenditures shall be approved by Campus & Community Recreation.

10. Affiliations

At the time of these Constitutional amendments, the Bollywood Dance Club had no formal affiliations with any groups either internal or external to the University of Alberta.

11. Bylaws

The Executive Team shall have the power to make or repeal minor by-laws and regulations (not inconsistent with these rules) as they shall think expedient for the internal management of the club albeit they do not disregard the policies, procedures, and protocols of the Club Sports Program Handbook.

All such bylaws and regulations shall be binding to all members, temporary members, and guests until repealed by the Executive Team or set aside by resolution at the AGM of the club.

12. Amendments

Amendments may be proposed to the Constitution on an annual basis prior to the club's Annual General Meeting (AGM).

- Executive Members and General Members may propose and vote upon amendments to the Constitution.

    - Proposed amendments should be displayed and available to all club members to see using a method befitting the circumstance(s).
    - Amendments shall pass if at least 75% of voting members are in favor and if the quorum for the AGM is met at the time of voting.
- Proposed amendments to the Constitution must be submitted to the Executive Team, in writing, no later than seven (7) days before the date of the AGM.
- All passed amendments must be submitted to the Club Sports Program Staff for final approval before being instituted into the revised Constitution.

13. Dissolution

Upon dissolution of the club, any physical and monetary assets will be kept by the University of Alberta Campus and Community Recreation department, as per protocol, until a new club Executive Team has been formed to restart the club. We will leave it in the discretion of the University of Alberta Campus and Community Recreation Club Sports Program Staff to select a new Executive Team for the club.

14. Documentation

All club documentation, including this Constitution, will be stored in perpetuity on the University of Alberta Campus and Community Recreation Club Sports Program Google Drive account. Clubs agree to:

- Use the designated Club Sports UAlberta email provided by Club Sports Program Staff to access, upload, and review documentation.
- “Make A Copy” of documentation that will undergo revisions, edits, and updates.
- Retain and not overwrite any historical documentation (e.g. old Constitutions shall be retained and stored).

15. Effective Date of Constitution

August 30, 2024 - Danielle Smith, Club Sports Program Coordinator

- Language update for the entire Constitution.
- Additional links for the Club Sports Program Handbook, Club Classification resource document and ActivityReg registration website added.
- Small corrections in spelling/grammar and updated to match current 2024-25 Club Sports Program policies.

April 29, 2024