

Elizabeth Romero + Jeremy Frederick: Sunday, September 6, 2026

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Notes:

Guest Count 120

📺 The bride will get ready at the venue

📺 Jeremy will also get ready there, using a downstairs room they want to turn into a “groom’s den”

Chevy Chase Country Club:

- Deposit of \$2,000 paid
- Final payment of XXX due 10 days before the event date (this is not inclusive of gratuity)
- Final arrangements and menu choices must be made within 30 days of the event. Any specialty items like audiovisual equipment, specialty wines/champagnes and linens must be finalized at this time.
- Changes must not be made to the Banquet Event Order within 10 days of the event date.
- We must contact the CCCC staff to schedule the final planning meeting which shall take place no less than 60 days prior to the Client’s event
- COIs required from every vendor naming Wheeling Park District is additional insured
- Rental Hours from 9AM-1AM in the Grand Ballroom
  - F&B Minimum of \$12,000
  - All Day Rental of \$1,000
  - They negotiated a **discounted full-day rental** for the venue (already reflected in the contract price).
- Client can pay \$250 to provide their own sweets and late-night snacks from an outside vendor. To go boxes must also be provided by the host. The vendor is required to deliver a receipt with the food items confirming purchase and payment by client.
- Cake must be from a third-party commercial bakery. There will be a \$1.50 cutting fee per person.
- Room 1s available 2 hours prior to the start time to setup the event.
- Bridal Suites can be reserved beginning at 3PM. It can be reserved for the entire date at \$2,000, that fee will include a light lunch, a charcuterie board and mimosas for 12 people
- Drones are not allowed on site
- No signage is allowed to be affixed to walls/ceilings/stairwells, etc.
- Sparkler exit to be approved by staff but would incur a \$100 clean up and extinguishing fee. Cold sparklers are not permitted
- Candles on the floor/aisle must be flameless
- Smoking is prohibited (including vaping and e-cigarettes). Smoking is not allowed within 15 feet of the building otherwise there is a \$250 fee
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