

Career Day Shadowing Expectations

Before you get to your job shadow:

- Are you wearing professional attire?
- Do you have your interview questions?
- Are you prepared to check in with your teacher (via phone)?
- Do you have something to take notes on?

During your job shadow:

- Are you asking questions throughout the day?
- Are you taking notes?
- Are you taking pictures of interesting things/moments?

After job shadow:

Career Day Reflection

- What is Career Day at HTHNC? What is its purpose?
- Describe where you went, who you shadowed, etc. (overview of your placement)
- Describe a typical work day at this site.
- What are the business's general work policies (tardiness, absence, dress code, technology use, etc.)?
- What sort of tasks/activities are the people at this business participating in?
- In what ways do you expect your high school classes and the skills you have learned to apply to this profession?
- What sort of credentials/degrees did your mentor need to have in order to gain this job?
- What new insight did you gain about working in the professional world by shadowing your mentor?
- Is this a career you are interested in pursuing? Why/why not?
- What would you like to keep in mind for Career Day 2018? (What would you have done differently this year? What do you want to make sure for next year?)

Include the following items in your DP:

- Career Day Reflection
- Interview Questions & Answers
- Photographs OR business card
- Screenshot of professional email
- Challenge: updated resume