JD Hogarth Public School
360 Belsyde Avenue East
Fergus, ON N1M 1Z5
Phone: 519-787-0151 Fax: 519-787-0293
Email: jdhogarth.ps@ugdsb.on.ca

Vulnerable Sector Check (VSC) Letter

Date: _____

To Whom It May Concern,

Re: **Vulnerable Sector Check (VSC) Request**

This letter confirms that **_____** has applied to volunteer with the Upper Grand
(full legal name)
District School Board at JD Hogarth PS.

The applicant will be serving in the role of: **Volunteer in the School**

Based on the Board's volunteer risk assessment, this role has been identified as **high risk** and places the applicant in a **position of trust and/or authority in relation to students (children under 18 years of age)**.

This determination is based on one or more of the following:

- direct and ongoing interaction with students,
- responsibility for student supervision or support,
- work occurring in settings with limited or no direct supervision or visibility, and/or
- one-to-one interaction with students.

Details of Duties:
Supervising children on field trips, during lessons, daily activities within the school, and during outdoor learning opportunities.

Given the nature of this role, we are formally requesting a:
☑ **Vulnerable Sector Check (VSC)**

We acknowledge that the police service will determine whether this position meets the legislative requirements for a Vulnerable Sector Check under the **Criminal Records Act**, and may issue a Criminal Record and Judicial Matters Check (CRJMC) if the threshold is not met.

If further information is required, please contact the undersigned.

Sincerely,

Darren Hale
Principal
Upper Grand District School Board
519-787-0151
darren.hale@ugdsb.on.ca