



Bennett Hemenway Elementary School School Council Meeting Agenda and Minutes

Please scroll down for our agendas and minutes.

Members:

| | |
|---------------------------|---------------------------------|
| Karen Ghilani, Principal | Keiani Gome, Parent |
| Ben Gatto, Vice Principal | Tracy Paradise, Parent |
| Ali Huse, Teacher | Sheila Rogers, Community Member |
| Lindsay Kern, Teacher | Mary Rossini, PTO Rep |

What is a school council?

A school council is a representative, school building-based committee composed of the principal, parents, teachers, community members, and, at the secondary level, students, required to be established by each school pursuant to Massachusetts General Laws Chapter 71, Section 59C.

Who is responsible for organizing a school council?

The law explicitly gives the school principal responsibility for defining the composition and overseeing the formation of the council pursuant to a representative process approved by the superintendent and school committee. As co-chair of the council, the principal is also responsible for convening the first meeting of the council. At this meeting, the other co-chair is to be selected. The PTO will coordinate and manage the election process as new members are selected to participate.

To whom do councils report?

Councils are to assist principals by reviewing the school building budget and developing the school improvement plan. Councils may also take on other responsibilities, including procedures for the building-based handbook, as granted by the local school committee. Councils' school improvement plans are submitted to the local school committee for review and approval.

How many members should the council contain?

The law leaves it up to each principal, "pursuant to a representative process approved by the superintendent and school committee," to define the size and composition of the council. It does, however, make three stipulations about membership.

1. Parents "shall have parity with professional personnel on the school councils." Regardless of the size of the council, the number of parent representatives must be equal to the number of teachers who serve on the council plus the principal.
2. "Not more than fifty percent of the council shall be non-school members." "Non-school members" are defined as members who are "other than parents, teachers, students, and staff at the school."
3. The membership of school councils "should be broadly representative of the racial and ethnic diversity of the school building and community."

School Council Meeting Date:

- ☒ ~~October 3, 2023~~
- ☒ ~~November 14, 2023~~
- ☒ ~~December 5, 2023~~
- ☒ ~~January 16, 2024~~
- ☐ ~~February 6, 2024~~
- ☐ March 5, 2024
- ☐ April 2, 2024
- ☐ May 7, 2024



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| <div>Ben Hem Leadership School Council Meeting Agenda</div> |
| <div>MEETING AGENDA November 6, 2024 5:30 pm - 6:30 pm Google Meet:</div> |

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| <div>TOPIC:</div> | <div>Attendees: Facilitator: Note Keeper: Timekeeper:</div> |
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| <div>MEETING OBJECTIVES: •</div> |
| <div>TO PREPARE FOR THIS MEETING, PLEASE: • Read this agenda • Profile of a Natick Graduate • BH Mission/Vision document 22-23 SY • School Council: Updated BH Mission and Vision statements 2022-2023 • Community Engagement notes from 10/3 meeting</div> |
| <div>Schedule [minutes]</div> |

| TIME | MINUTES | ACTIVITY | | | | | | |
|-----------|---------|---|---------|---------|---|---|---|---|
| x:xx | x | Check-in and review objectives of this meeting and how they connect to the objectives for our remaining team meetings this year | | | | | | |
| x:xx | x | Review next steps from our previous meeting. | | | | | | |
| x:xx-x:xx | x | Review Plus/Deltas from our previous meeting | | | | | | |
| | | <table><tr><td>+ Plus</td><td>▲ Delta</td></tr><tr><td>●</td><td>●</td></tr><tr><td>●</td><td>●</td></tr></table> | + Plus | ▲ Delta | ● | ● | ● | ● |
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| x:xx-x:xx | x | OBJECTIVE 1 - | | | | | | |



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| | | NOTES: | | | | | | |
| X:XX-X:XX | x | OBJECTIVE 2 - NOTES: | | | | | | |
| X:XX-X:XX | x | OBJECTIVE 3 - NOTES: | | | | | | |
| X:XX-X:XX | x | Review next steps from this meeting | | | | | | |
| X:XX-X:XX | x | Assess what worked well about this meeting and what we would have liked to change <table><tr><td>+ Plus</td><td>▲ Delta</td></tr><tr><td>●</td><td>●</td></tr><tr><td>●</td><td>●</td></tr></table> | + Plus | ▲ Delta | ● | ● | ● | ● |
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