

Brodhead Fire Commission

October 4, 2022

Decatur Town Hall

5:00 P.M

1. Call to Order: The meeting called to order at 5:01 PM

2. Roll Call to determine if a quorum is present.

Present- S. Hazeltine (Late) , P. Faessler, T. Simpson, P. Naramore, A. Schneider, T. Schadewaldt

3. Motion to deviate from the order of the agenda if necessary.

P. Naramore made a motion to approve the agenda as published.

Seconded by P. Faessler

Motion Passed

4. Public Appearances: This is the public's opportunity to speak.

Each citizen is allowed 10 minutes to address the Commission.

Mayor Jones still has not received the EMS balance sheet and will not sign the intergovernmental agreement until he has all the information from EMS financials. Mayor Jones mentioned that there are grants available that may benefit EMS. He would like the Brodhead Fire District to delay the merger with Brodhead Area EMS so they can work out the details first. Mayor Jones also mentioned that EMS will receive roughly \$112,000 from the State of Wisconsin.

The Avon Representative received a bill from Brodhead EMS for \$66,000 and asked whether they should pay it or if it is part of the new budget. After the explanation, Avon will hold off on paying until the new budget 2023 is approved.

At the end of the meeting, Chris Searles brought in the balance sheet from Brodhead Area EMS: ambulance 50k, building appraisal 800k, equipment in ambulance 35k, value of items in building 15k may be on low side, cash 305k, liability building 250k, new ambulance 300k unofficially on order.

5. Approval of previous meeting minutes. Discussion/Possible Action.

Motion to approve the meeting minutes for the September 6, 2022, Regular Commission Meeting and September 23, 2022 Special Commission Meeting.

Motion made by T. Simpson

Seconded by A. Schneider

Motion Passed

6. Reports of departments activities:

a. Firefighters Inc.: Sportsman's Night October 15, 2022.

b. Fire Inspector: *Nothing at this time

c. Fire Chief:

*Engine 6 is being repaired at Rennerts for tank and pump issues. The tank was removed to fix the leaking bottom. The sides of the tank are also deteriorating. It may be 1-2 years before they need to be fixed. The pump will be repackaged, and the auto lube housing will be replaced. The estimated cost is 20k to 25k.

d. Life Quest: *Nothing at this time

e. By Law Committee-Discussion/Possible Action:

The Bylaw Committee met on September 15, 2022, to review the following: the Brodhead Fire District (BFD) and Brodhead Area EMS (BAEMS) Paid on Premise and Interns Daily Duties Standard Operating Guideline, 3.15A Compensation & Benefits for Paid on Premise and Interns, the Brodhead Fire District (BFD) and Brodhead Area EMS (BAEMS) Intern Agreement, 1.X POSITION: Intern, the Agreement between Brodhead Fire District (BFD) and Brodhead Area EMS (BAEMS) for Paid on Premise Employees and Interns, 1.6 POSITION: Paid On Premise Employee, 1.xx POSITION: Joint Operating Committee, and the Final Job Description.

Capt. Pinnow forwarded bylaws to Commissioners before meeting for review.

Motion made by P. Faessler to approve bylaws as presented

Seconded by T. Schadewaldt

All in Favor 6 Ayes

Motion Passed

Capt. Pinnow stated there is a correction on the Brodhead Fire Dist. Job Announcement Pay of \$15.00 to \$23.00 per hour should read \$15.00 to \$25.00 per hour.

Capt. Pinnow stated there is another part-time paid on-premise application and possibly another applicant. Capt. Pinnow would like to look at a possible breakdown of job requirements further for paid on-premise and would like approval and revisit.

f. Brodhead Fire District Merger with Brodhead Area EMS Discussion/Possible Action:

S. Hazeltine will contact Attorney Tim Lindau to discuss the amendment regarding the intergovernmental agreement that the City of Brodhead has an issue with with Attorney Mark Schrader.

A. Schneider mentioned that this is an amendment to an already approved intergovernmental agreement and does not open the agreement for revisions.

* S. Hazeltine mentioned to Tim Lindau that Tim was checking into the state statute regarding the Fire District, which was founded as an emergency response agency, and may not need an amendment to add EMS.

1. Retention of Fire District Attorney Discussion/Possible Action:

A motion was made by A. Schneider to retain attorney Robb Leach from the Kittelsen Law Firm regarding the merger of the Brodhead Fire District with Brodhead Area EMS.

Seconded by T. Simpson

Motion Passed

Attorney Daniel Bartloff will represent Brodhead Area EMS with the merger to Brodhead Fire District.

g. Budget 2023 Discussion/Possible Action:

Capt. Pinnow suggested that BFD should focus on the Fire District budget for 2023, which could leave EMS alone. He provided a rough assessment of what the total might look like for the Fire District budget.

S. Hazeltine stated that he was not altering the numbers presented for the budget. The number presented will be the figure he takes to the Town of Electors to vote on. He also mentioned that funding will be necessary if the merger takes place in 2023.

Capt. Pinnow asked if it is possible for future city hires to be Firefighter/EMS.

T. Simpson will present it to the Personnel Committee.

7. New Business

a. Treasurer's Report-Discussion/Possible Action:

Operating Account Balance: \$153,293.95

Money Market Capital Account Balance: \$89,788.70

Total Accounts Balance: \$243,082.65

Motion to approve Treasurer's report made by A. Schneider

Seconded by P. Naramore

Motion passed

b. Payments of Bills-Discussion/Possible Action:

September payments made after the September 6, 2022 meeting: AT&T Mobility \$72.99, Brodhead Water & Light \$447.35, Coast to Coast \$222.86, Decatur Dairy \$58.46, Dick's Repair \$65.00, EcoWater \$23.00, Napa \$14.07, Piggly Wiggly \$17.96, Reimburse-Robert Wirtz \$563.12, Reimburse-Wm. Shrier \$110.20, Rennerts \$1,638.86, Sewer-City of Brodhead \$117.43, Speich \$146.42.

September Credits:

Town of Spring Grove (2% Dues) \$2,841.57, Town of Avon (2% Dues) \$691.29,

Town of Spring Valley (2nd half assessment) \$2,350.97, Town of Decatur \$5,858.17

October payments made at the October 4, 2022 meeting: Capital One \$296.91,

Charter \$202.34, WE Energies \$13.33.

Motion to approve Payment of Bills by T. Schadewaldt

Seconded by P. Naramore

Motion passed

8. Closed Session

a.) Per WI State Statutes Section 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: **Fire Chief Position**

*Motion by A. Schneider to enter closed session as 6:09 PM

Seconded by P. Faessler

Roll Call Vote, 6 Ayes

Motion Passed

*Motion by to reconvene from closed session

Returned from closed session at 6:16 PM

Seconded by P. Naramore

Motion Pass

*Possible Action from closed session

The Admin. Assistant will post the job opening on the websites of the Wisconsin State Fire Chiefs, Iowa State Fire Chiefs, Illinois State Fire Chiefs, Minnesota State Fire Chiefs, and Rock

County Fire Chiefs. Additionally, they will distribute the job posting at the Green County Chiefs' meeting on Thursday in Blanchardville.

9. Commission Comments or Questions:

This is the Commission's opportunity to discuss anything that is not on a specific agenda.

***Nothing at this time**

10. Discussion/Possible Action on future agenda items and next meeting date and time:

Next Meeting: **Monday, November 7, 2022, at 5:00 PM Decatur Town Hall**

11. Motion to adjourn.

Motion to adjourn at 6:42 PM by P. Faessler

Meeting adjourned

Minutes by: Heather Osborne
Brodhead Fire District Admin. Asst.