

# Parent Handbook 2021-2022

**Name:** Weekend Islamic School Education at ICCL

## **Aims and Objectives:**

- To provide formal Islamic education to children ages 5 to 18.
- To form around planned learning objectives.
- To equip its students with fundamental Islamic knowledge, values, and attitudes to function as contributing members of our growing Muslim society in Lancaster County, PA.
- To support in children the development of a Muslim identity and an appreciation for and a sense of belonging to the Muslim community.
- To provide greater understanding and appreciation for Islamic beliefs and teachings in a coherent, compelling, age-appropriate, and engaging way.
- To involve parents/ guardians as active participants in the program recognizing that parents are the primary teachers and serve as role models for behavior and learning.
  - To provide adequate learning material, a well organized, well thought out curriculum that is reviewed and revised yearly.

## **Administration:**

- To have a competent, dedicated, knowledgeable leader who can effectively manage and motivate the rest of the staff/ teachers.
- Teachers must be knowledgeable in Islam, effective speakers, committed to providing their services throughout the year unless there are excused absences.
  - Teachers must submit the required child safety clearances and documentation
- There will be both hired and volunteer teachers and teacher aides.
- Teachers will be required to attend regular meetings and training seminars whose objectives are to disseminate information and improve the quality of the education provided.
- The school will attempt to provide teachers from a diversity of ethnic backgrounds, educational/ career backgrounds, languages spoken, and ages.
- Teachers will be expected to be timely and in proper Islamic dress code.

## **Pandemic Response/Online Learning:**

As we are still in the midst of the Covid-19 pandemic and based upon the available resources at hand, the classes will be started with an online model with periodic re-assessments to a hybrid model of part in-person and online as feasible.

**Academic Program:**

The syllabus will focus on three main elements:

1. Building a Muslim identity
2. Gaining knowledge of Islamic beliefs and practices (Aqeedah)
3. Becoming fluent in Quranic knowledge (Tafseer)

The approach will be systematic, and therefore, a textbook series where possible will be chosen to standardize teaching. Efforts will be taken to provide a variety of knowledge from class to class so that the same material is not repeated year after year. However, some concepts will be repeated for emphasis and better understanding.

There will be an emphasis on tafseer and reflection.

Based on the description above, there will be two subject classes offered for each level:

- **Islamic Curriculum**
- **Quran Tafseer**

The classes will be broken up into groups that are both age-based and knowledge-based. To simply categorize kids into age-based grouping does not fairly meet the needs of the children who receive very little Islamic learning in their homes and those who have advanced understanding and knowledge.

Therefore, our school will follow a hybrid ability and age-based model and will be structured into different level classes.

***Level 1:*** This class will be for all children entering WISE as 5-year-olds.

*Teacher: Sr Caroline*

***Level 2:*** This class will be for students ages 6 and 7

*Teachers: Sr Rubina and Sr Ayesha*

***Level 3:*** All students who pass level 2 or between ages 8 and 9.

*Teachers: Sr Fariha and Sr Arpan*

***Level 4:*** All students who pass level 3 or between ages 10 through 11

*Teachers: To be assigned*

***Level 5:*** All students who pass level 4 or between ages 11 through 12.

*Teachers: Sr Attufat and Sr Hanna*

***Teenagers:***

*Teacher: Ustadh Hasan Petrus*

**Curriculum:**

The texts used as teaching aides will include *Ad- Duha series* to teach Quran tafseer. Islamic studies curriculum for ages 5-10 will be from Safar publications and Noorart Publications for Middle School for 11-13 years of age.

**Fee Schedule:**

**There will be a fee of \$250 per child with a cap of \$500 for two or more children per family.**

Financial aid will be provided for families who are unable to afford this fee. A request may be sent to WISE which will be sent to ICCL administration for review for a fee waiver

Families are invited to sponsor the fee for other children who need financial support. Payments can be made in monthly installments as agreed upon by parents and WISE administration or upfront.

**School Calendar:**

**Start date: October 31, 2021**

**End date: June 5, 2022.**

**School holidays: November 28, 2021**

**December 26, 2021**

**January 2, 2021**

**April 24, 2021**

Any changes will be communicated via email or text

**Sunday Schedule:**

Classes start at 11 am and will end at 12 pm. Teachers may use their discretion to end class before or after 12pm.

**Parents/guardians are required to notify the WISE administration of any absences via email at [ATTENDANCE@ICCLWISE.ORG](mailto:ATTENDANCE@ICCLWISE.ORG).**

**Dress Code**

Students are expected to follow proper Islamic dress code even when classes are being held online.

Girls and boys are to wear modest clothing that includes loose clothing. For girls, modest clothing includes long sleeve tops and long pants or skirts and hijab. For boys, loose clothing, for short length must be below the knees.

**Safety:**

The safety and security of our children and families are of the utmost importance to the administration; teachers and parents will be expected to be vigilant in this matter. The faculty and volunteers will be expected to submit FBI and child clearances.

When in-person school learning is available security officers will be onsite during the school hours

**Online Security:**

1. We ask that all students log in to their classes with their ICCLWISE login that was given to them at registration. This is to make sure that the teachers know who is logged into the classroom at all times.
2. We ask that all parents keep an eye on their children during class to make sure they are logged in correctly.
3. We ask that the video be turned ON and FACING the student at all times during class time.
4. Please ask the children not to give their login information, location, etc. to anyone online.
5. Teachers will be posting assignments or announcements on the homepage of the classroom, so please check during the week if any assignments have been posted.

Thank you and looking forward to the school year

