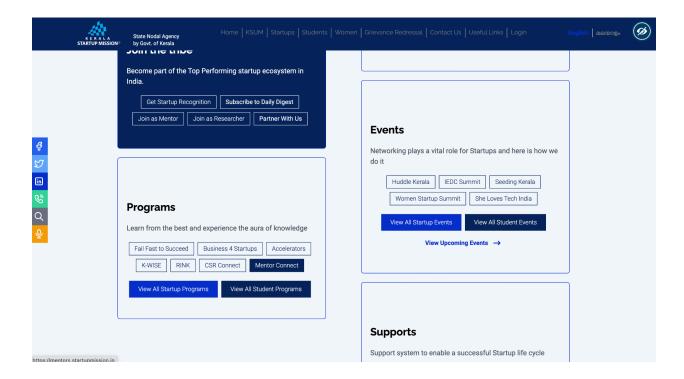
Mentor Portal User Manual

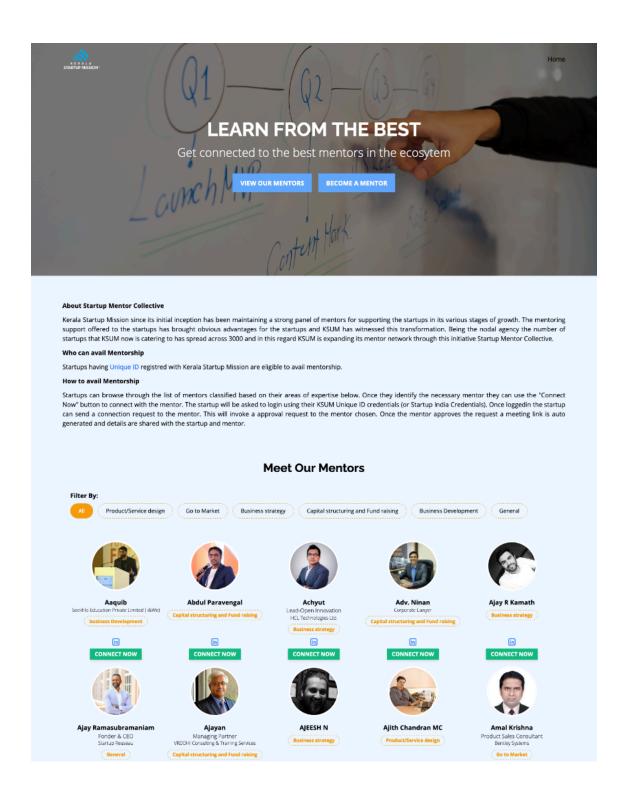
KSUM Mentor portal is a one stop solution for mentoring requirements by startups. Expert mentors from various sectors are identified and onboarded on to the portal. Startups have the opportunity to connect with the mentors and gain knowledge through the portal.

Direct Link to the mentor portal: https://mentors.startupmission.in/



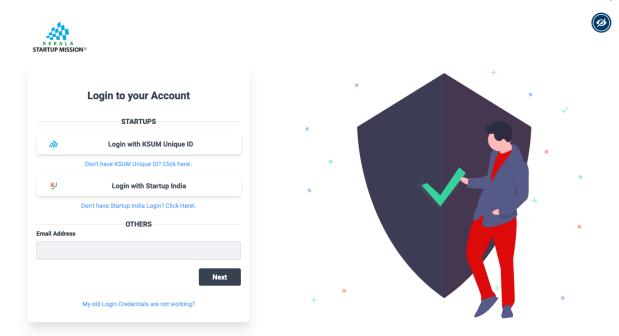
The mentor portal can be accessed from the Home page of Kerala Startup Mission website.

Browse to the Join the tribe section and Select "Mentor Connect".



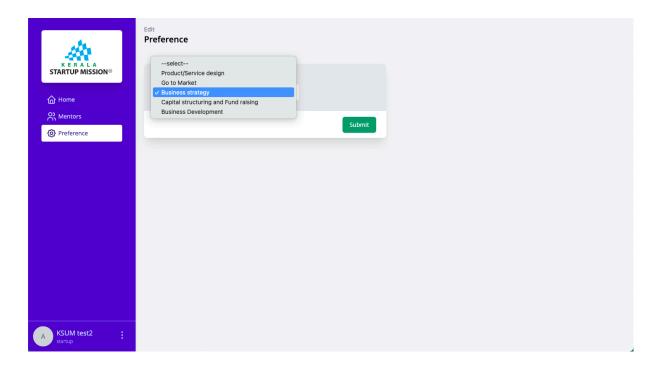
1. Login as a Startup

Startups can login to the Portal using their Startup India Credentials or their KSUM Unique ID Credentials to avail mentorship.



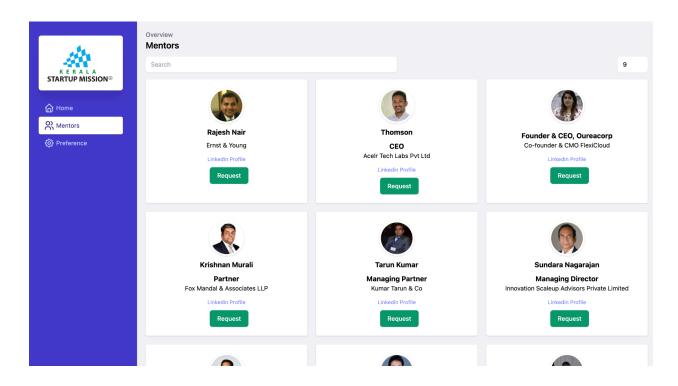
2. Choose the Preference

Startups have the ability to choose their preferred area of mentorship required.



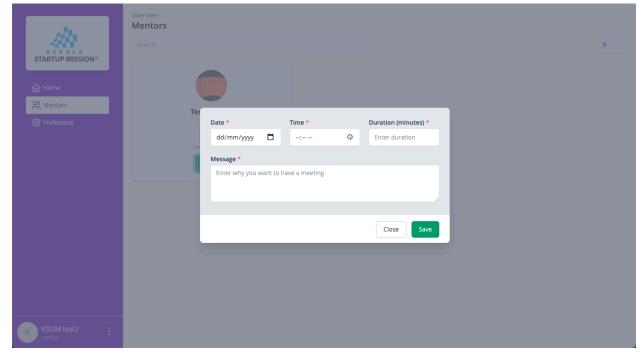
3. Mentors available

Mentors available in their respective sectors are



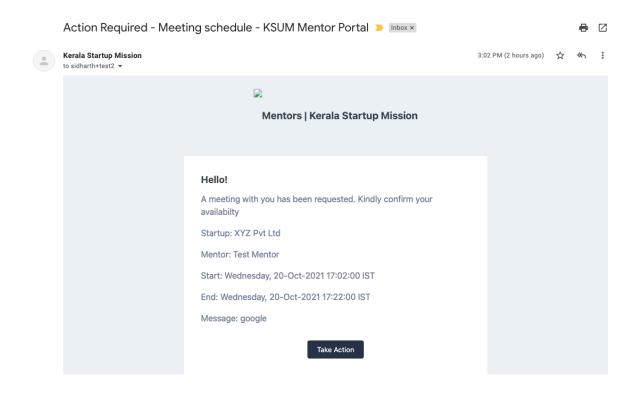
4. Schedule Meetings On the Go

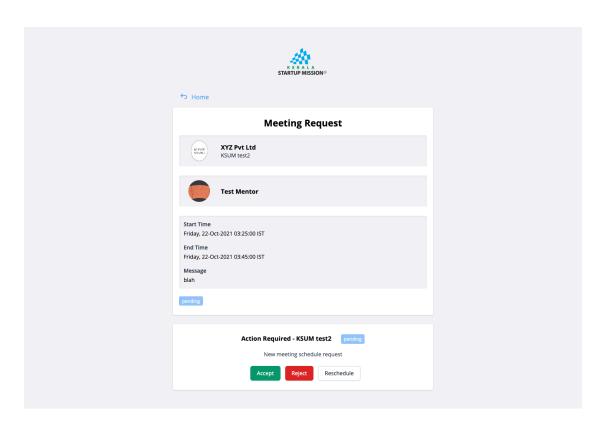
Startups can choose from the list of mentors and schedule a meeting with the mentors.



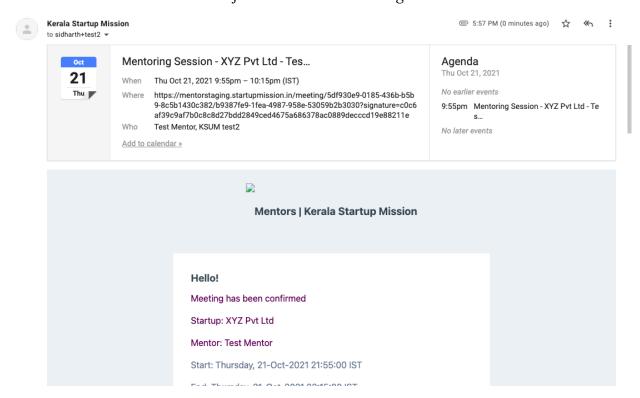
5. Meeting Approvals

Once a meeting is requested, the mentor receives an email notification from which the mentor can accept or reject the meeting request by the startups.



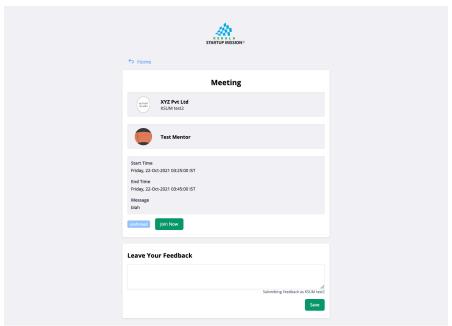


6. Once meeting is confirmed email notification is send to the startup and mentor which contains the link to join for online mentoring session



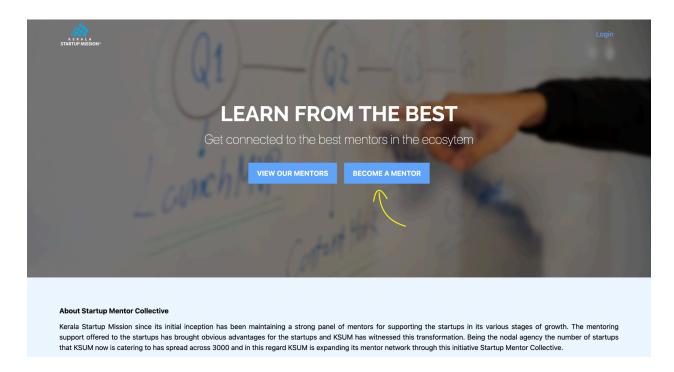
7. Meeting feedback

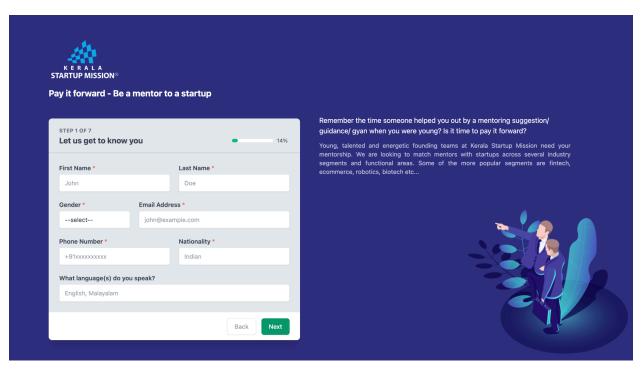
Once the meeting is completed the startup and mentor can leave their feedback on the meeting.



How to Join as a Mentor?

Mentors interested to interact with startups can register through the mentorship portal





Mentorship Fee

The mentors who have been onboarded are offering their service voluntarily and the startups can avail mentorship without any charges. KSUM ensures the facilitation of the mentor meetings and does regular followups with the mentors and startups to ensure that fruitful mentorship is provided.

KSUM Mentor Portal - Mentorship Timeline

1. Startup Onboarding & Login (Day 1)

- Startup registers on the KSUM Mentor Portal using Startup India Credentials or KSUM Unique ID.
- Once logged in, the startup gains access to the mentor directory.

2. Selecting Mentorship Preferences (Day 1-2)

- Startup chooses the preferred mentorship area based on their requirements.
- A list of available mentors in the selected sector is displayed.

3. Scheduling a Meeting (Day 2-3)

- Startup requests a meeting with a selected mentor.
- An email notification is sent to the mentor.

4. Mentor Approval (Day 3-5)

- Mentor reviews the request and accepts or rejects the meeting via email.
- If accepted, both startup and mentor receive a confirmation email with a meeting link.

5. Conducting the Mentorship Session (Day 5-7)

- Startup and mentor attend the online mentoring session at the scheduled time.
- KSUM facilitates the session and ensures smooth execution.

6. Feedback Collection (Day 7-8)

- After the session, both startup and mentor receive an email requesting feedback.
- Startup and mentor submit feedback on the session.

7. Follow-up & Engagement (Ongoing)

• KSUM tracks mentorship progress and follows up with startups and mentors.

• If required, the startup can schedule additional sessions or choose a different mentor.