



School Parent and Family Engagement Policy

Ida Carter- Principal

ESSA Section 1116

2021-2022

Smith Elementary is committed to the education of the children in our community. We feel parent involvement is an essential piece in ensuring that our students are successful in school. We believe that when parents are more involved in the academic progress, school becomes more of a priority for their children. It is our mission to produce a community of life-long learners. Our ultimate goal is to maintain a good line of communication from school to homes and our goal is to provide ample opportunities for parental involvement throughout each school year.

1. Smith Elementary shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically meet the changing needs of parents and the school.

Our school revises our Parent and Family Engagement Policy in Spring and parents are invited to participate in this process. The PFE is distributed and explained in English and Spanish to parents during our fall Open House and parent teacher conferences throughout the school year.

2. Smith Elementary shall convene an annual meeting, at a convenience time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c) (1)

Our school annually invites parent and participate in the review and revision meetings to evaluate our Family Engagement Policy in the Fall and Spring. We conduct home visits when students are chronically absent or have major life events. We also provide childcare during parent events.

3. Smith Elementary shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, such as services relate to parental involvement; Section 1116 (c) (2)

Parents are invited to participate in a variety of meetings and activities over the course of the school year. In order to meet the needs of our diverse group of parents, training on a multitude of topics are obtainable year round between 8:00 am and 5:30 pm. Parents are invited through an English or Spanish flier that is sent home a week in advance and all events are announced on the marquee. The Title Coordinator, the counselor and the Principal organize and conduct the meetings.



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4. Smith Elementary shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan under section 1114 (b) Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c) (3)

Our school invites parents to participate in the development and revision of our Parent Family Engagement Policy. Parents are encouraged to attend our Spring Parent Advisory Committee (PAC) Meeting and to provide feedback about our Parent and Family Engagement Program. Parents are also invited to be a part of the evaluation, and development of our Campus Improvement Plan throughout the year.

5. Smith Elementary shall provide parents of participating children-

- (A) Timely information about programs under this part;**
- (B) A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and**
- (C) If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practicably possible. Section 1116 (c) (4).**

Communication will be ongoing through bilingual (English/Spanish) newsletters, student folders, school website, phone calls, social media, and marquee postings. We also request parents' feedback with surveys. Some of the events organized by Smith Elementary are, but not limited to the following:

- Meet with the teacher
- BOY Parent Data Meeting
- Parent –Teacher Conference
- Family Math/Science Night
- Career Day
- Annual Fall/Spring Title I Meetings (PAC)
- Open House
- STAAR Preparation Night
- Academy Parent Teacher Team (APTT)



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- SEL Parent Night

Parents will be notified every three weeks of their child's academic status through progress reports and every 9 weeks through report cards. Parents also have access to Home Access Center (HAC). Parents are trained during our Fall Open House in which we provide written instructions for accessing Home Access Center.

6. If the school wide program plan (Campus Improvement Plant, CIP) under section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 (c) (5)

The school makes the Campus Improvement Plant, CIP available on the website, front office, and in the community such as public libraries and apartment complex. Smith Elementary principal will be notified when parents provide any unsatisfactory comments on the plan afterward comments will be presented to Local Educational Agency, LEA.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Smith Elementary shall: Section 1116 (e)

- (i) _____ Provide assistance to parents of children served by the school, as appropriate in understanding such topics as the challenging State academic standards, State and Local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children: Section 1116 (e) (1)**

The education of a student is not only the responsibility of the teacher, but also of the parents and the child. For this reason, a School Parent- Compact has been developed with parents and is utilized in our school. The compact serves as an agreement between all parties that they will adhere to certain duties and responsibilities to ensure the success of the student. These compacts are also to help students and parents understand the academic goals of the school and how to become more involved in the educational process and equal partners in their child's learning.

- (ii) Provide materials and training to help parents to work in their children to improve their children's achievement, such as literacy with training and using**



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technology(including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e) (2)

The principal, Literacy and Math Skills will host “Academic Parent Teacher Team”. During this even, the teachers will provide data from previous assessments to the parents and they will reflect. The school will model and provide activities to them to support students’ learning at home. Parent’s surveys will be conducted so we can have a variety of choices to present so that we can provide the support needed for both the students and parents.

(iii) Educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and he school; Section 1116 (e) (3)

The school holds several training opportunities for staff and teachers about how to reach out to, and communicate with parents throughout the school year. Training topics are selected based on feedback received on parent surveys and campus observation.

(iv) To the extend feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and supports parents in more fully participating in the education of their children; Section 1116 (e) (4)

(v) _____

A parent resource center houses resources and reference for parents of Smith Elementary students. Fieldtrips and on campus activities are plentiful throughout the year and parents are encourage to attend these events as often as possible.

(vi) Provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e) (14)

Parents of all students, regardless of English proficiency, mobility or disability, are considered to be an important part of our learning community. All parents are afforded the opportunity to be involved in their child’s school environment. For this reason, if a special need is identified that would help a



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parent to more fully understand the educational process and the academic progress of his/her child, assistance will be provided to that parent. This type of support often comes in the form of interpreted school document in a parent's primary language, having an interpreter on hand to translate important information at school wide meetings and events, working with an interpreter to provide translation in parent/teacher conference. Making available parent resource in our center that are in English/Spanish, participating in faculty and staff training to better understand the culture of the students served, providing easier accessibility to parents and / or students with disabilities.

Aldine Independent School District

Daphne Johnson-Thomas- Assistant Principal Mary Alyson-Crismon- Assistant Principal



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