

UPPER PERKIOMEN SCHOOL DISTRICT

Education Center
2229 E. Buck Road
Pennsburg, PA 18073

Policy Committee Meeting

March 17, 2025 Education Center
5:00-6:00

CHAIR: Peg Pennepacker

Ex-Officio: Melanie Cunningham, President

MEMBERS:

Keith McCarrick
Emily McCormick
Elizabeth Fluckey
Assistant Superintendent – Dr. Andrea Farina
Business Manager – Drew Bishop
Human Resources Director – Georgiann Fisher

AGENDA

1. Approval of February 18 ,2025 Committee Minutes (Attachment A) [February 18, 2025](#)
2. Review & Discussion:

Policy #	AR	Proposed Revised	Revisions/Discussions	Recommended for 1st Read
808		Food Services	Added recommended language on nondiscrimination, in compliance with regulations. Added recommended language on nonprogram foods, including a definition and treatment of revenue, in accordance with law and regulations. Added recommended language regarding the Superintendent developing and disseminating administrative regulations to implement the policy, as well as annually notifying students, parents/guardians, and employees about the content of the policy. Added language on the requirements for food served in school cafeterias to coincide with language in policy 246 - School Wellness. Revised language to clarify the responsibility of the school entity to conduct direct certification at required intervals using the designated state system in order to identify students who may be eligible for free school meal benefits under federal school meal programs. An additional provision regarding direct certification being conducted at more frequent intervals was also included in the policy based on recent guidance issued by PDE's Division of Food and Nutrition. Revised language regarding methods of communicating low or negative school meal account balances and measures in which a school entity may restrict privileges and activities for students based on a negative school meal account balance to reflect provisions of School	☒ Yes ☐ No

			Code which were amended in 2018. Under the amended provisions, school entities must provide notice of a low balance or money owed by a student for school meals to the parents or guardians of students in grades K-8. For students in grades 9-12, school staff may communicate the low balance or money owed for school meals to the student directly, if the communications are made individually and discreetly. Also under the amended provisions, a school entity may restrict privileges and activities for students who owe money if the same restrictions apply to students who owe money for other school-related purposes. Added recommended language on procurement of goods or services meeting requirements of applicable law and regulations. Added recommended language regarding professional standards for food service personnel, in accordance with law and regulations. Removed some of the more procedural language that outlines collection procedures -- this would be more appropriately included in the attachment to this policy.	
810.1		School Bus Drivers and School Commercial Motor Vehicle Drivers	Although the district contracts for transportation services, Policy 810.1 is being provided in case the district employs commercial motor vehicle drivers Added multiple definitions and language which addresses traffic safety and the operation of a school bus and commercial motor vehicle, including texting and use of an electronic device, employment requirements and documentation, reporting requirements, controlled substances and alcohol, maintenance of records and training.	☒ Yes ☐ No
+810.2	810.2	Transportation - Video/Audio Recording	Added language regarding the use of video/audio recordings for disciplinary and security purposes, to better reflect state law. Added language on the policy being posted on the district's website, in accordance with law. Expanded language on availability of policy in student handbooks to include other district publications that set forth rules, procedures, and standards of conduct.	☒ Yes ☐ No

810.3		School Vehicle Drivers	This policy only refers to drivers of school vehicles which do not qualify as a school bus or commercial motor vehicle. Policy 810.1 applies to school bus and commercial motor vehicle drivers. Replaced majority of policy with updated PSBA language -- prior policy was mainly procedural in nature regarding the use of school vehicles. Updated language was included to apply only to non-CDL drivers who operate a school vehicle. The policy addresses traffic safety and the operation of a school vehicle including texting and use of an electronic device, employment requirements for background checks and employment history reviews, reporting requirements, controlled substances and alcohol, prohibited conduct, maintenance of records and training.	☒ Yes ☐ No
806		Child Abuse	Added definitions of adult, bodily injury, certifications, child, child abuse, independent contractor, perpetrator, person responsible for child's welfare, program, activity or service, recent act or failure to act, routine interaction, school employee, serious physical neglect, sexual abuse or exploitation, and volunteer, to reflect how these terms are defined in law. Added language on prohibition of aiding and abetting sexual abuse in compliance with current law. Although language in the district's prior policy closely matched PSBA language, additional language was incorporated as noted on the policy for better reflection of the Child Protective Services Law -- districts' maintenance of this policy was reviewed by the PA Auditor General's office in late 2018 and several districts were found to be outdated with current requirements. Expanded language throughout policy to better comply with Child Protective Services Law (Act 15 of 2015) and School Code. Updates include expanding of language under Duty to Report and Investigation, as well as replacing language under Reporting Procedures to more accurately reflect current School Code, Chapter 10 regulations, and Act 15 of 2015.	☐ Yes ☐ No

807		Opening Exercises	Added language on a U.S. flag being displayed in classrooms, in accordance with School Code. Revised language on students who decline to participate in opening exercises to better reflect Chapter 12 regulations and School Code.	☐ Yes ☐ No
815.1		Proposed 815.1 Generative Artificial Intelligence in Education	NEW	☐ Yes ☐ No

Next Meeting: April 21,2025

Mission: Policies exist to serve the needs of the district and to serve the district's need to comply with various regulatory demands. Policies are designed to influence the activities that take place within the boundaries set by them. The policy committee performs a comprehensive review of policies and administrative regulations to ensure compliance with federal and state laws and regulations with input from stakeholders. In other words, the point of view held by the board of school directors is translated into steps that result in an outcome compatible with that view. **Vision:** Review any/all policies and administrative regulations; Create and/or review any policies recommended by the solicitor based on current events; Retire any policies in place that are no longer needed.