



Board of Directors Meeting
Saturday, August 20th, 2022, 10a.m. (EDT)
Via Zoom

Elected Officers

President: Chunmei Guan (Logansport High School)
1st Vice President: Judith Carlstrand (IUPUI)
2nd Vice President: Yuriko Ikeda (Marian University)
Immediate Past President: Amanda Ramirez (Avon High School)
Secretary: Megan Worcester (Union County High School)
Treasurer: Ye Sun (Lafayette Jefferson High School)

The Board of Directors for the Indiana Foreign Language Teachers Association, Inc. met on Zoom at 10am on August 20th. A quorum was declared by President, Chunmei Guan.

- I. **Call to Order**
 - a. **Welcomed New and Old Members** – In attendance: Chunmei Guan, Tim Malchow, Megan Worcester, Israel Herrera, Ye Sun, Elizabeth Bays, Kathy Darnell, Amanda Ramirez, Yuriko Ikeda, Leslie Phillips, Charles Campbell, Liu Li, Judith Carlstrand, Diane Wilson, Angelika Beker, Shinling Chui-Dwyer, Pual Coats
- II. **Secretary's Report**
 - a. Megan Worcester submitted the minutes from the May meeting. Judith Carlstrand made a motion to accept the May minutes. Yuriko Ikeda seconded. Motion passed.
 - b. Megan Worcester will send the accepted minutes to Megan Beckman to put on the website.
- III. **Treasurer's Report**
 - a. Ye Sun reported that we currently have \$43,329.11 in our accounts (Checking - \$40,757.91; Savings \$2,576.20)
 - b. Megan Worcester made a motion to approve the Treasurer's Report. Amanda Ramirez seconded. Motion passed.
- IV. **IFLTA Fall Conference Report**
 - a. Keynote
 - i. Judith Carlstrand reported that the keynote speaker will be Ali Moeller. She brought up that we need to clarify in the contract whether travel expenses will be included in the speakers fees or whether keynote speakers are on their own for this.

- ii. Amanda Ramirez made a motion to offer Ali Moeller an extra \$300 for travel expenses. Elizabeth Bays seconded. Motion passed.
- b. Proposals
 - i. The deadline for proposals is set for September 1st.
 - ii. Judith Carlstrand reported that as of this date there were 44 proposals submitted thus far.
- c. Format
 - i. Judith Carlstrand reminded the board that we will not be recording live sessions. PowerPoints and Google Slides will be available post-conference but that's it.
 - ii. Judith Carlstrand will be putting a printable format of the program online for people to access as well. However, there will be a disclaimer that the app will be more up-to-date.
- d. Exhibits
 - i. Any questions can be sent to Candis Directly
 - ii. Judith Carlstrand brought up a question asked by the AATSP-IN board regarding honor societies. The AATSP-IN chapter of Delta Sigma Pi would like to have a table within the exhibitor's hall. However, they were wondering if any other Constituent Organization's Honor Society would want to help defer the cost of this. The consensus of the President's of the Organizations was that AATSP-IN should put information about their honor society on the constituent tables in the entrance hall.
- e. Social Media
 - i. We are currently looking for a new Social Media Chair
- f. Tasting
 - i. Judith Carlstrand and a few other board members met with the hotel to taste some other options of food, specifically for the vegan and vegetarian options.
 - ii. Tickets will be printed this year by The Meeting Connection for lunches.
 - iii. We will be having a boxed lunch on Friday and a luncheon on Saturday during the TOY Awards Ceremony
- g. Gala
 - i. Judith Carlstrand will look at moving the date and time of the Gala back to Friday between 5 and 6.
- h. New Teacher Workshop
 - i. We will keep the New Teacher Workshop on Saturday as that is when most new teachers are able to join us.
- i. Registration
 - i. Registration will close 2 weeks before the date to ensure that we have enough time to contract ASL Interpreters if necessary.

V. Committee Reports

a. Advocacy

i. Megan Worcester reported that registration is open for the official delegates to JNCL and informed the board of the cost of both the conference and a sub for her to miss one day of school.

1. Elizabeth Bays made a motion to send Megan Worcester as the official delegate to JNCL-NCLIS's Language Advocacy Day, and to pay her registration as well as a sub for the day. Amanda Ramirez seconded. Motion passed. Megan Worcester will register and will get with Ye Sun about payments.

ii. Megan Worcester also informed the board about an idea to create postcards for people to write their legislators while at the conference and asks for the board's permission to use the IFLTA logo. Amanda Ramirez made a motion to allow Megan Worcester to use the IFLTA logo and spend up to \$50 on printing of supplies needed for Advocacy initiatives. Ye Sun seconded. Motion passed.

b. Awards Committee

i. Israel Herrera informed the board that holding the gala on Friday will be better than Saturday. Judith Carlstrand will try to make this change to the schedule.

ii. Israel Herrera reported that descriptions of the awards will be sent out soon for both IFLTA as well as CSCTFL. He asks that people be thinking about who should be nominated for each award.

c. Posters

i. The theme for the poster contest will be the same as the conference theme. We will be doing photo submissions again. The deadline will be October 23rd.

d. DUAL LANGUAGE IMMERSION

i. The 2022 Dual Language Workshop will take place at IU Bloomington on September 30th.

ii. For 2022/2023 the IDOE awarded a record number of programs with the DLI grants.

e. INDIANA LANGUAGE ROADMAP

i. Community Grant applications are due September 19th

ii. They had webinars supporting immigrant and refugee students this summer

f. Indiana Department of Education

i. Certificate of Multilingual Proficiency

1. LEAs offering CoMP during 2021-2022 must submit end-of-year feedback via the JotForm.

2. If interested in awarding the CoMP for this upcoming academic year, complete the 2022-2023 CoMP Participation form on the IDOE's website. This form must be submitted annually by participating LEAs

3. Join the IDOE for an informational webinar on Tuesday, November 15th from 3-4 ET.

ii. DLI

1. 30 schools total received funding; they were fully-funded with ESSER relief as a supplement.
2. Welcome to the School City of East Chicago and Washington Community Schools with new programs!
3. Now 42 schools with DLI programs spanning 23 districts

iii. There is a new Indiana Dual Language Moodle you can access from the IDOE's website.

iv. Enroll to sign up for the Dual Language Newsletter

g. Mentoring

i. Leslie Phillips has taken the position of New Teacher/Mentorship chair. Welcome to Leslie.

ii. Mentoring will be done closer to the conference dates

h. PD Committee

i. Israel Herrera reported that they completed 3 webinars this summer and asked the board their opinions on still having a 4th webinar. The board agreed that we're too close to the Fall Conference at this point. There will not be a 4th webinar this year.

i. Creative Projects

i. Kathy Darnell will be meeting with Paul Coats soon to discuss timelines and paperwork.

j. Social Media

i. We are still looking for a Social Media Chair. For the moment Judith Carlstrand is doing this job.

k. Technology

i. Amanda Ramirez suggested that we buy extra cables and whatnot for the projectors. The cost of this would be \$380.61 + shipping and handling and taxes. She suggested that we sell the cameras to board members who want them or at the conference as well. Megan Worcester made a motion that we sell the cameras as well as buy the necessary cables that we need for the projectors. Elizabeth Bays seconded. Motion passed.

ii. Amanda Ramirez reported that the hotel will deal with the double projectors for the keynote speaker.

l. TOY Committee

i. Liu Li reported that the portfolios were done and they would be meeting next week as well as later in September.

ii. Liu Li also asked about changing the current requirements from 3 years to current. The board suggested that she discuss this with the committee first.

VI. Constituent Organization Reports

a. AATF

i. Nothing Reported

b. AATF-NW

i. AATF-NW is in discussions with AATF president to see next steps for their workshop.

ii. They are continuing monthly meetings

c. AATG

i. The chapter's Executive Committee has appointed two new officers: Steve Bazin of Morgan Township High School is the new Newsletter Editor and Michael Hutchins of IU Southeast is the new Secretary.

ii. The chapter's annual German Immersion Workshop will take place on September 17, 2022 at Valparaiso University. The topic is "Go Green with German / Nachhaltigkeit im Deutschunterricht," with presenters Berit Jany (U of Colorado, Boulder) and Heidi Lechner 8libertyville HS in Illinois).

iii. The AATG's constituent organization workshop for the November 2022 IFLTA Conference focuses on community building in German programs and is titled "Gemeinsam statt einsam." Presenters are Amanda Beck (William Henry Harrison HS) and Nathan Lorey (Carmel Clay Schools).

d. AATSP

i. They have officially changed the bylaws to put them in line with IFLTA's bylaws where the Presidents line is concerned.

ii. They will be having their Immersion Day on October 8th and will have their Contest later in the spring.

e. AITJ

i. They are working on their workshop proposal on CI based on a survey they took previously.

f. CLTA-IN

i. They will be having a webinar for Chinese teachers on September 24th. They are also trying to recruit new members.

g. ICC

i. Nothing reported

h. GLAC

i. GLAC will have 3 meetings a semester. You can find their dates and times on their website.

VII. Old Business

a. LILL

i. Chunmei Guan and Ye Sun reported that there were 45 attendees to this year's LILL Conference. They will be working on a Social Justice Book Study

b. NCSSFL

i. Chunmei Guan reported that there will be meetings November 15th and 17th in conjunction with ACTFL.

c. ACTFL

i. Megan Worcester recommended we send Judith Carlstrand to ACTFL this year. Tim Malchow seconded. Motion passed.

VIII. New Business

IX. **Final comments**

a. No final comments

X. **Next board meetings:**

a. At the IFLTA Fall Conference

There being no other business, the meeting adjourned at 1 p.m.

Respectfully submitted,

Megan Worcester
IFLTA Secretary