

Job posting



JOB OPPORTUNITY

After School Assistant Teacher

www.gabrielsartkids.com/hiring.html



LOCATION

Local candidates only

SCHEDULE

15-25 hrs per week

Compensation

Minimum wage
/Hourly/DOE

Gabriel's Art Kids seeks an enthusiastic and dedicated After School Teaching Assistant to support our arts education program. This role combines program support with childcare responsibilities, including student transportation, activity supervision, and facility management. The ideal candidate will help create a nurturing environment where young artists can thrive while providing essential support to our lead teachers and teaching artists.

QUALIFICATIONS

Required Qualifications

- Must be 21 years or older with valid driver's license and clean driving record
- Experience working with elementary school-aged children (K-5)
- Interest in arts education and creative activities
- Strong classroom management and supervision skills
- Reliable, punctual, and responsible work ethic
- First Aid and CPR certification (or willingness to obtain)
- Ability to pass background check and fingerprinting requirements
- Physical ability to supervise active children and participate in recreational activities

Preferred Qualifications

- Background or interest in visual arts, performing arts, or arts education
- Previous experience in after-school programs or similar settings
- Coursework in Education, Child Development, Art, or related field
- Experience implementing creative activities with children
- Bilingual skills a plus

Work Schedule and Expectations

- Part-time position, typically 15-25 hours per week
- Monday through Friday, afternoon hours (approximately 2:00-6:30 PM) and Thursday with early release hours are approximately 1:50-6:30pm.

- Reliable attendance and punctuality essential
- High energy levels and enthusiasm throughout all activities
- Adaptability to changing program needs

Core Competencies

- Creativity in developing engaging artistic activities for students
- Patience and positive attitude when working with children
- Strong organizational and time management skills
- Ability to work collaboratively as part of a team
- Problem-solving skills for addressing everyday challenges
- Commitment to creating an inclusive environment for all students

RESPONSIBILITIES

Transportation and Student Supervision

- Safely drive 15-passenger vans to pick up students from local schools (must be 21+ with valid driver's license and clean driving record)
- Conduct walking pick-ups from nearby schools when needed
- Maintain appropriate supervision ratios during all program activities
- Take attendance and ensure student safety during transitions between activities
- Monitor students during snack times, free play, and outdoor recess
- Implement positive behavior management techniques consistent with program philosophy

Program and Arts Support

- Develop and implement engaging process art/creation stations during free time periods
- Prepare materials and set up creative activity areas
- Assist lead teachers and teaching artists during structured arts lessons
- Support classroom management during instructional time
- Foster a positive environment that encourages creative expression
- Help document student work and program activities when appropriate

Facility and Administrative Support

- Assist with daily setup and cleanup of activity spaces
- Support building closing procedures at the end of the day
- Ensure all areas are properly cleaned and secured
- Complete required documentation (attendance, incident reports, etc.)
- Communicate effectively with parents during pickup time
- Maintain organization of art supplies and program materials

To apply, go to [Hiring \(gabrielsartkids.com\)](https://gabrielsartkids.com)

