



ATHLETIC COUNCIL MEETING MINUTES
PRINCIPALS
THURSDAY, NOVEMBER 2, 2023 – 7:30 AM
VIRTUAL VIA ZOOM



**PRELIMINARY
FUNCTIONS**.....

.....(ITEMS 1-2)

CALL TO

ORDER:.....

.....Scott Giusti, President Meeting was called to order at 7:32AM.

ATHLETIC COUNCIL MEMBERS PRESENT:Listed by
alphabetical school order

N. Stevens, Y. Liew, K. Johnstone, R. Villery, T. Makings, C. Podhorsky, C. Gordon, K. Wright, F. Hilgers, J. Sabins, E. Brown, C. Larkin, J. Pacofsky, D. Jaffe, M. Haupt, F. Del Carmen, M. Lawson, M. Paredes, J. Pickett, J. Roberson, S. Giusti, S. Srsic and J. Stanley
Schools not in attendance: Christian, Coronado, HTHSD, Kearny, OLP

1. President’s Message.....Scott Giusti, City Conference President
 - a. San Diego City Conference Expectations
 - Shared that the expectations are high for the coaches and ADs and APs were directed to have conversations with coaches as the head coaches will be accountable for coaches and players’ behaviors.
 - Shared that SDCC had 16% of ejections in high school sports in 2022-23.
 - Suggested principals to ask AP and AD if they have had a behavior expectation conversation with the head boys soccer coach.
 - b. Miscellaneous
 - i. NLI
 - Shared that A. Quesnell will be acknowledged at the state level as a rookie of the year AD.
 - Kearny is recognized by official associations for sportsmanship.
 - There will be a National Letter of Intent event at SnapDragon Stadium. SDCC and SDUSD Athletics backdrops will be set up at the event for pictures and promotion.
 - ii. CIF Mission Fed
 - Information was shared that the application is due on November 10.
 - Shared that every school should be submitting student athletes.
 - iii. City Conference Fall All Academic
 - Shared that all ADs turned in the information to R. Lardizabal to create Fall All Academic certificates.
2. Approve Athletic Council Meeting Minutes from 9/7/23 ([click here](#))
 - 1st by E. Brown, 2nd by M. Lawson, no discussion, no opposition, approved unanimously.

**ATHLETIC COUNCIL
BUSINESS**.....

.....(ITEMS 3-10)

3. Quick Hits
 - a. 2023-24 CSADA Membership and Conference
 - Shared that the CSADA Conference is in San Diego in April. The Athletics Department will pay for SDUSD ADs for registration fee.
 - 96100 is an allowable resource to provide class coverage or sub for ADs who will be attending the conference.
 - b. SDUSD Last Period of the Day Athletic Periods
 - S. Giusti is working with J. Roberson to share the advantages of having last period of the day athletics with the Counseling Department for master scheduling purposes.
 - c. SDUSD Transportation, cost of busing ([click here](#)) & van option ([click here](#))
 - Shared that the Transportation Department is raising prices for next year.
 - E. Brown asked if there are any practices for purchasing a van. J. Roberson shared that M. Booz has purchased.
 - A link to how to purchase a van is shared.
 - M. Paredes shared that the construction discretionary resource can be used to purchase band trailers.
 - d. SDUSD Out of Season Sports FAQs ([click here](#)) and Approved Programs ([click here](#))
 - Information was shared that if sites are not submitting the paperwork and having out of season sport on campus, sites will be held accountable.

- e. SDUSD Middle School Wrestling
- Lewis Middle School and Pershing Middle School will meet twice a week at Patrick Henry for practices.
- f. Miscellaneous
 - i. SDUSD Physicals
 - Shared that there was a discussion at SDCC meeting about the physical event for 2024-25 due to schools ending sooner.
 - School could be out when the CIF playoffs are still going on.
 - Option 1: have the physical event on June 7. Wait until school is out for summer.
 - Option 2: ADs and school sites to be responsible and contact students before students' physical expires.
 - ADs choose Option 1.
- 4. SDCC Sport Specific Items
 - a. Girls Flag Football are Enrollment Based Divisions For First Year ([click here](#))
 - Seeding meeting is today and the information should be out where the sites' girls flag football teams are seeded for the playoffs.
 - b. SDUSD Girls Beach Volleyball
 - Information was shared that the Athletics Department is in the process of purchasing uniforms and items needed to provide to school sites that offer the program.
 - c. Cheerleading: SDCC Competition & Levels
 - Shared that SDCC is looking into forming a SDCC Cheer Competition.
 - If CIF cheer units are getting paid, the site must participate in the CIF competition.
 - d. LAX Play Days for 2025 Season
 - Shared that lacrosse coaches requested no games on Mondays as coaches consider the student athletes' safety.
 - There are no rules that boys and girls have to play on the same day.
 - SDCC will request CIF to have off game days on Mondays.
 - e. SDUSD Tackle Football
 - Riddell Contract- Bid Process
 - Shared that the contract with Riddell has expired.
 - Shared that the Athletics Department is working with the Strategic Sourcing & Contracts to have a Term PO so that reconditioning can be picked up by December.
 - Equipment Inventory Management
 1. 2023-24 Starting Inventory ([click here](#))
 - Football helmet inventory information was shared.
 2. Tracking Sheet Process ([click here](#))
 - Shared the system that requires a signature for pick up for accountability.

5. Facilities

Status updates on facility items.

- a. SDCC City Facilities Status Update on Morley Field, [Pools](#) & Golf Courses
- Shared that the SDCC Cross Country has to rent and pay for a portable bathroom for Morley Field.
- Golf courses have not had any issues.
- City pools shut down for maintenance but SDCC is working with pools for a solution.
- b. SDCC Facility Challenges and Impacts, to where contests can't be played
- Shared that Canyon Hills, Lincoln, Mira Mesa and Morse tracks will be receiving maintenance.
- c. City League Track and Field Schedules ([click here](#))
- Shared the revised league schedule for the City League and there will be 12 meets.
- The creation of the new schedule is based on the following data that was shared.

	2020	2021	2022	2023	2024	Total
Christian	2	2	2	1	1	8
Clairemont	2	2	1	2	1	8
Coronado	2	2	2	1	1	8
Crawford	0	0	1	1	3	5
Kearny	2	2	2	2	1	9
Lincoln	0	0	2	1	2	5
Madison	2	2	0	1	2	7
HTHSD	2	2	2	1	1	8
Total City Meets	12	12	12	10	12	

- d. SDUSD Facility Rentals, check in
- Shared that the lights are being replaced. Suggested to ask ADs to find out how the lights are at the site.
- e. SDUSD NFHS Pixellot Cameras ([click here](#)) vs. HUDL Cameras
- Shared that the Athletic Department has an ongoing conversation with both NFHS and HUDL.

- C. Podhorsky asked if cameras need to be replaced and repurchased. S. Giusti shared that cameras would be free, and installation will be swapping the cameras.
 - f. SDUSD Middle School Intramurals HS Facility and Usage Data ([click here](#))
 - Shared the link to review which site has the most usage.
 - Patrick Henry fundraised by opening concessions during middle school athletics events.
6. Supervision
Discussion of contracts and clarity.
- a. SDCC Supervision (email sent by S. Giusti on 8/8)
 - Shared that cross country and girls golf do not have to have supervision.
 - Football, girls flag football, girls tennis, and boys water polo must have supervision.
 - b. SDEA Contract for ADs & AASD Contract for Administrators
 - AASD contract shows the principal, associate principal, or coordinator will receive \$100 for supervision per contest. ADs cannot receive it as they are not in the AASD contract.
 - The pay is for CIF playoffs or State games only.
 - Sites must submit the schedule to the Athletics Department and request if more than one admin will be present.
 - Information was shared that this will not be charged to the school site budget as it is paid by a separate funding. Contact Payroll and E. Richison for more information.
 - c. CIF Playoffs
 - M. Lawson asked if the \$100 is for one administrator, or shared by multiple administrators at a game. The answer is \$100 per administrator.
 - J. Sabins asked if he could use a grid he established to submit the schedule. The answer is yes for fall season but will change for winter.
7. SDUSD Athletic Eligibility
Status updates on eligibility scenarios for SDUSD.
- a. Online Learning
 - Online learning is on a 4X4 schedule.
 - b. 4X4 School Scenarios ([click here](#))
 - Shared to use Q1 grades as of October 20.
 - Reminder was shared to check in with ADs and find out if all the student athletes are eligible.
 - c. SDUSD Probation Period ([click here](#)) & (detailed email with directions and procedures sent by S. Giusti on 8/16)
 - Shared the link with data for the probation period.
8. Financial Items
Discussion of next steps and impacts for the following financial items.
- a. SDCC CIF Invoicing/Due Structure ([click here](#))
 - Shared that the Athletics Department requested extra funds from the district due to fees increase.
 - b. PlayOn Sports- name on checks from NFHS Network subscriptions, checks from GoFan ticket income, etc.
 - Information was shared that NFHS Network and GoFan have merged and checks will come to school sites in the name of PlayOn Sports who is the parent company of both organizations.
 - c. SDUSD Athletic Reimbursements ([click here](#) for email sent & [click here](#) for a status update on submission)
 - Athletic Reimbursement must be submitted every month by the site finance clerk.
 - Information was shared that the Athletics Department is collecting the document from each site and tracking what has been submitted to the Accounts Payable.
 - d. SDUSD Funding For Girls Flag Football Officials ([click here](#))
 - Shared that S. Srsic will reach out to ADs and finance clerks for an ArbiterSports report with the details of payments for girls flag football officials.
 - The Athletics Department will reimburse the school site AK account, resource 00021.
 - e. SDUSD AD site athletic budget template will be provided to ADs for them to complete
 - i. They have been told to set meetings, ask for reports, monitor their budget, ensure they have the money your school was supposed to have via SBB, etc. for them to keep in mind audits, Title IX and that your school is following the SDUSD Athletic Resource Allowable Expenses grid ([click here](#))
 - Information was shared that ADs were given the AK budget template to complete, finance clerks were asked to assist ADs and APs over Athletics were asked to review.
 - f. SDUSD reminder of BSN Sports BOE approved agreement benefits ([click here](#))
 - Encouraged to use BSN as the vendor provides a great discount for equipment and supplies for the athletic program.
9. SDUSD Human Resources Items
2023-24 staffing process.
- a. 2023-24 [2023-24 Hiring Process](#) for Coaches (email sent by S. Giusti on Mon 6/16)

- Shared the process from HR for sites to follow.
 - b. Roles and Responsibilities in Hiring Coaches ([click here](#)) & Support Staff ([click here](#))
- Shared the roles and responsibilities to help ensure the process at school sites runs smoothly.
 - c. Athletic Extended Day Unit Process for Paying Coaches
- Shared an email that was sent to ADs and APs with the coaches pay process.
- Coaches with more than five players will receive \$500/week for playoffs, coaches with less than five players will receive \$100/week for playoffs.
 - d. Coaching Opportunities ([click here](#))
- Shared D. Rogers is monitoring and updating the grid to help promote finding coaches.

10. Resources

A reminder of available resources to reference when needed.

- Provided a reminder that these resources are available.

SDUSD Athletics Website	SDCC Website	CIF Website	CIF Master Calendar
Athletics Calendar	SDCC Blue Book	CIF Playing Matrix	CIF Advisory Mtg Dates
SDUSD Grading Periods	CIF Green Book	CIF Sit Out Period Dates	CIF Max Contacts (pgs 92-23)

COMMITTEE

REPORTS.....

.....(ITEMS 11-15)

- SDCC Conference Membership Dues
 - Shared that a committee has been created with the Athletics Department staff, Mira Mesa, Coronado, Saints and Christian ADs.
- SDCC Novice Teams
 - Shared that a Novice Teams committee will be formed.
 - The Board of Education does not recognize Novice Teams currently for San Diego Unified.
- SDCC Leaguings
 - Information was shared that SDCC will look at the leagues and decide whether to do leagues differently.
 - Shared that there will be a Zoom meeting with ADs.
 - A. Quesnell will lead a committee once formed.
- SDUSD Human Resources: committee includes ADs from Mission Bay, Lincoln, Crawford, San Diego, J. Stanley, S. Seiders
 - Shared that the committee is ongoing with a focus on continuing to improve the coach clearance process.
- SDUSD Budget Research: committee includes Clairemont, Hoover, Lincoln, MMHS, La Jolla, Mission Bay, SDHS, UC
 - Shared the schools that are on the committee.

DIRECTOR'S INFORMATIONAL

ITEMS.....

.....(ITEMS

16-19)

These items are an FYI and will not be discussed unless the Athletic Council has questions.

- Asked if there are any questions. None were asked.
- 16. SDCC Champions ([click here](#))
- 17. SDUSD Coaching Education Course Dates for 2023-24: Zoom 5:00PM: 11/13, 12/11, 1/10, 2/6, 3/19, 4/16, 6/4
- 18. SDUSD AD Handbook ([click here](#))
- 19. SDCC Meeting Attendance for 2023-24
 - Meeting dates are posted on the SDCC website under Resources>[Athletic Calendar](#) so you can plan accordingly
 - SDCC Pre and Postseason Coaches Meeting Attendance ([click here](#))
 - City Conference Attendance ([click here](#))
 - Athletic Council Attendance ([click here](#))
 - SDUSD Training Attendance ([click here](#))
 - CIF Training Attendance ([click here](#))

ACTION

ITEMS.....

.....(ITEMS 20-23)

- 1st by F. Hilgers, 2nd F. Del Carmen
- 20. 2023-24 Badminton Leagues ([click here](#))

- SDCC recommends approval with a vote of 19 approved, 1 opposed and 3 abstained.
 - No discussion
 - Oppose - 0
 - Abstain - 0
 - Motion is approved - 18: Canyon Hills, Cathedral, Clairemont, Crawford, Hoover, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, Patrick Henry, Point Loma, Saints, San Diego, Scripps Ranch, University City
21. 2023-24 Girls Beach Volleyball Leagues ([click here](#))
- SDCC recommends approval with a vote of 21 approved, 0 opposed, 2 abstained.
 - No discussion
 - Oppose - 0
 - Abstain - 0
 - Motion is approved - 18: Canyon Hills, Cathedral, Clairemont, Crawford, Hoover, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, Patrick Henry, Point Loma, Saints, San Diego, Scripps Ranch, University City
22. Football Re-League Proposal- Brought forth by Point Loma HS Athletic Director ([click here](#))
- SDCC recommends to reject the proposal: 18 opposed the proposal, 3 approved the proposal, 2 abstained.
 - No discussion
 - Approve - 1, Point Loma
 - Abstain - 1, Mission Bay
 - Football re-league is rejected - 16: Canyon Hills, Cathedral, Clairemont, Crawford, Hoover, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Morse, Patrick Henry, Saints, San Diego, Scripps Ranch, University City
23. Girls Water Polo Re-League- brought forth due to SFC folding ([click here](#))
- At the October 17 SDCC meeting, Mission Bay motioned an amendment to the proposal which was approved so the vote was to decide if we would simply go five teams per league and that was what was voted on and approved for recommendation.
 - SDCC recommends having five teams in each league with a vote of 16 approved, 1 opposed, 6 abstained.
 - They then approved Cathedral to be the 5th team in Western as opposed to Patrick Henry which was also approved.
 - No discussion
 - Oppose - 0
 - Abstain - 1, Saints due to no girls sports
 - Motion is approved - 17: Canyon Hills, Cathedral, Clairemont, Crawford, Hoover, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, Patrick Henry, Point Loma, San Diego, Scripps Ranch, University City

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

24. Thursday, February 1, 2024 7:30 AM Virtual Via Zoom
- Shared the date and time for the next meeting.
25. Roundtable
- Asked if principals want ADs to stay after the City Conference Meeting for training for things like Title IX, Honest Game recommended by CIF for NCAA, Finance, Website, etc. The time could include professional development and problem solving.
 - K. Johnstone asked if the training will be another day, if not after the City Conference meeting. The answer is no.
 - M. Lawson agrees and thinks it will be beneficial.
 - C. Podhorsky, R. Villery and F. Del Carmen said yes.
 - F. Del Carmen suggested including Finance Clerks and S. Giusti agreed. He shared that others will be welcome based on the topic.
 - Shared that S. Giusti will inform ADs and APs that principals are in support of having training.
26. Meeting Ends
- Meeting adjourned at 8:50AM.