

HUTTONS AMBO PARISH COUNCIL MINUTES AGM

Wednesday, May 7th at 7:00pm

1. Welcome,
 - a. Councillors present – Simon Lealman (SL), Emma Samuel (ES), Clare Messer (CM), Alan Sanders (AS) & Anne Lealman (AL) (Clerk)
 - b. Apologies for absence –
 - c. Guests: Rona Charles (RC)
2. Approval of Minutes of meeting of 12.02.2025
3. Chair's Annual Update - SL to share his update with AL to upload on to the website. Tribute to Councillor Andrew G Dorman.
4. Vote in Chair and Deputy Chair for 2 years - next nominations May 2027
 - a. **Chair** Simon Lealman **Nominated By** Emma Samuel **Seconded By** Clare Messer
 - b. **Vice Chair** Emma Samuel **Nominated By** Clare Messer **Seconded By** Alan Sanders
5. Matters arising:
 - a. New Councillor Recruitment - we are looking for a person in High Hutton ideally to take on the voluntary position. Advert on the Website, Facebook, Village notice boards & word of mouth. AL to complete this within 2 weeks.
 - b. Bio-Diversity Helping Wildlife - Rona has spoken to Clare J and they do do some bio diversity through the farm. The Estate cut the verges in the last few years. There is the 100yds (just up from the Old School House) section between the High and Low villages. Rona and Jem have been looking after this section, but it is not sustainable in the long term. Rona to show Danny, Simon and any other councillors so everyone is aware of the section and long term care of the wild flowers. SL and RC to arrange a time to look at it in person. Consideration to be given to setting up a Wildlife/Conservation group.
Try to have a Wildlife meeting when the meet and chat group is on normally the last Friday of every month 6pm - 8pm until dark nights, using the little room - Friday 27th June is the date set for the Wildlife display..
Encourage villagers and maybe offer to listen to bats by the river, looking for badgers etc.
 - c. Phone Box - bringing to July PC meeting when consultation will be nearly complete
 - d. Takeover of Green Alkanet - warning that it can take over everything in it's path if allowed to run rampant. AS to send AL the electronic version so it can be uploaded to the website as a warning to the whole village.

6. New Matters:

- a. contingency planning for the jobs that Andy and other villagers did behind the scenes, and look at pulling a together a definitive list and to discuss at July meeting and allocate to individuals
- b. Huttons Ambo PC are happy for the trench to be dug to look for old walls as long as the turf is preserved and is fenced off for safety. Please just check with Bob Mansell that it doesn't impact on his work during that time.

7. Planning:

8. Finance:

- a. Balance at 05/04/2025 - £9500.72 (Balance as of 05/04/25 actual £8924.72)
- b. Committed spend 24-25
 - i. Clerks Salary & NI £250
 - ii. Danny Grass Cutting £210
 - iii. VH Rent Feb Mtg & 25/26 Storage £116
- c. Ringfenced Funds of £300.00 spends of £60 so far with another £30 committed now stands at £210
- d. Sign off of 2024/2025 Annual Governance & Accountability Form Version 2
- e. AS & CM to be added to the Barclays Mandate for cheque signatories, also to remove PB and AD from the list of signatories.
- f. Once all signatories sorted out, the PC voted unanimously to move to online banking with Barclays with Anne Lealman and Clare Messer as Barclays users.
- g. Books ready for external inspection by Chris Dawes

9. Any Other Business

10. Date of next Meetings

Wednesday 16th July at 7:30pm

Wednesday 18th September at 7:30pm

Wednesday 20th November at 7:30pm