



SMART GOAL TEMPLATE

Client Name:

Date:

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SMART Goal:

| SMART: | Useful Prompts: | Notes Here: |
|------------|--|-------------|
| Specific | <ul style="list-style-type: none">• What needs to be done?• Who will do it? | |
| Measurable | <ul style="list-style-type: none">• How will the action be measured?• How will it be documented?• Who are we accountable to? | |
| Attainable | <ul style="list-style-type: none">• Do we have the time and resources needed? | |
| Relevant | <ul style="list-style-type: none">• Does the goal fit with the case plan?• What is the rationale? | |
| Time-Bound | <ul style="list-style-type: none">• When is it due? | |