

Hi,

Thank you for being patient with us as we transition to online learning during the school closures. Online learning at Unison will launch on Monday March 23, 2020.

On the next page, you will find a copy of your child's suggested schedule. We are proposing a schedule based on school hours, however we understand and are flexible as we know every family's situation is different during this transition.

Before your child is able to begin online learning - please make sure they have done the following:

- ☐ Logged into their gmail account
- ☐ Joined google classrooms listed below (invitations were sent in an email):
 - ☐ Attendance: Answer the question by 3PM daily (invitation sent by Ms. Mazo)
 - ☐ Ali Michelle Hussle Advisory (invitation sent by Ms. Miller)
 - ☐ 6th Grade Science (invitation sent by Ms. Miller)
 - ☐ 6th Grade ELA (invitation sent by Ms. Sabina)
 - ☐ 6th Grade Social Studies (invitation sent by Ms. Orengo)
 - ☐ 6th Grade Math (invitation sent by Ms. Carota)
- ☐ Downloaded the Zoom application on their device (click [here to download on laptop/PC](#) go to the App store to download on the iPad)
- ☐ *If your child has a phone* Send me a text with their name at **ADD NUMBER** (if you are comfortable your child texting/calling me)

Your child's schedule has been broken into a couple of formats:

Platform	What?	When?	How?
Google Classroom	Will be used for attendance. Hub for all lessons and assignments for all core subjects: ELA, Math, Science and Social Studies Within Google Classroom assignments, teachers may post links to other online learning platforms.	<u>Daily</u> : Students should answer attendance question daily by 3PM in attendance classroom. Students should check advisory classroom daily for announcements. <u>Monday</u> : Subject classrooms will be updated with video lessons and topic of the week <u>Tues-Thurs</u> : Subject classrooms will be updated with independent practice assignments <u>Friday</u> : Subject classrooms will be updated with timed assessments of the week's topic.	Students can complete assignments posted on Google Classroom independently at their own pace.
Zoom	Video Conferencing Application that will be used for Small Group Learning for all core subjects: ELA, Math, Science and Social Studies. Will also be used for advisory where students can ask questions from advisor.	Students have assigned periods in their suggested schedule to attend the video conferences between 7-10 times a week with core subject teachers, co-teachers and/or Unison support staff.	Students will join video conferences by clicking a link the host teacher sends 10 minutes before video conference is scheduled.
Gmail	Communicating with students and families about changes, updates, password/login information.	Students should check their email daily.	Students should reply/send emails as needed.
Text/Calling	Trouble-shooting technology issues.	I will be available via phone at ADD NUMBER Mon-Fri from 9:30-3:00PM should your child need immediate assistance.	Students and families can text/call/FaceTime as needed

	Monday	Tuesday	Wednesday	Thursday	Friday
8:20 - 9:20	CARES at home/Attendance	CARES at home/Attendance	CARES at home/Attendance	CARES at home/Attendance	CARES at home/Attendance
9:20 - 10:20	ADVISORY - ZOOM	ADVISORY - ZOOM	Science Small Group Zoom	ELA Small Group Zoom	ADVISORY - ZOOM
10:20 - 11:20	Math Google Classroom (Independent Work)	Science Google Classroom (Independent Work)	Math Google Classroom (Independent Work)	Math Google Classroom (Independent Work)	Math Google Classroom (Independent Work)
11:20 - 12:10	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
12:10 - 1:10	ELA Google Classroom (Independent Work)	Math Small Group Zoom	ELA Google Classroom (Independent Work)	S.S. Small Group Zoom	ELA Google Classroom (Independent Work)
1:10 - 2:10	Science Google Classroom (Independent Work)	ELA Google Classroom (Independent Work)	S.S. Google Classroom (Independent Work)	Science Google Classroom (Independent Work)	Science Google Classroom (Independent Work)
2:10 - 2:40	S.S. Google Classroom (Independent Work)	S.S. Google Classroom (Independent Work)	Physical Activity Outside	Physical Activity Outside	S.S. Google Classroom (Independent Work)

Please feel free to reach out to me at **ADD NUMBER** with any questions or concerns. We understand that transitioning to online learning will take time - so please let your child know that we will not be penalizing students for technology difficulties or late submission during this first week of online learning.

See you online!

Best,
ADD NAME