



AZCoPT Agenda and Minutes

Date: 4/1/2021

Location:

Join Zoom Meeting

<https://us02web.zoom.us/j/87867327975>

Meeting ID: 878 6732 7975

Time: 10:00am - 12:00pm

Attendees: Emma Hefton, Abel Young, Christopher Trujillo, Megan Conrad, Stephanie Johnson, Margaret Corcoran, Susan Voirol, Lauren Blocher, Sam Klein, Ceci Hartke, Betty Schoen, Jay Johnson, Curtis Ballard

2021 Team Shared Goals/Vision

- Launch Transition Guide
- Increase collaboration with LCoPT's
- Increase accessibility of information to youth, families, and the community to increase engagement
- Facilitate Parent Community of Practice (engage them into LCoPT's)

Link to: [AZCoPT PowerPoint](#)

Goals can be read in further detail using this link: [2021 Team Shared Goals/Vision doc](#)

AGENDA ITEM	LEAD	NOTES
Review Team Goals/Vision	Chris	<ul style="list-style-type: none"> • 1) Launch transition guide, 2.) Increase collaboration with LCoPTs, 3) Increase communication with parents and information available; • Identified we don't really have outcomes, how do we measure our progress toward goals? • Abel: bring back collaboration days around PSO data, restart these with different method and subject matter, but will increase info sharing and highlight LCoPTs who have successfully done this. planning additional collaboration workshops, discussing which areas of state to target and the resources and info to share. • Discussed the balance of this being in addition to our regular jobs (capacity to work on larger or more goals), and some of us are direct service providers having access to community, some of us aren't, how to support/build up/promote the people doing the work on the ground • Discussed strategic communication to locals and community members (e.g. not having 5 people send the same thing out to the same person) <ul style="list-style-type: none"> • In response to Jay, Emma thinks we talked recently about trying to get communication organized, we talked about updating a contact list and sending our meeting notes and our resources. But first we had to clean up our notes. We've done that. Why not revisit

		<p>what we've already ID'd as goals and work on the next goal??</p> <ul style="list-style-type: none"> Discussed level of formality that we want to get (e.g. how much do we need to formalize mission/vision/goals, have subcommittees, etc. should our goals be more than what we are already doing, collaborating, liaison and support to LCoPT?)
Project/Subcommittee Updates	Chris	<ul style="list-style-type: none"> The recording...Topic: AZCoPT Video Creation, Start Time : Jan 27, 2021 08:59 AM Meeting Recording: https://zoom.us/rec/share/qA0Nk7RQsq0FrzzG33_P9EMNelati0Ys7zSfPivFC-JTvS_azdHkYakiYNuDm7zQ.IV741uBckHU7EtjV We could include this video with the emails to LCoPTs - it doesn't necessarily cover an LCoP but it will explain what a CoP is and is short enough that people can watch without losing much time
LCoPT	Abel/Ceci	<ul style="list-style-type: none"> LCoPTs interested in resources <ul style="list-style-type: none"> Susan notes she and Mellie may have stuff that aren't in the folders, might need to dig, update, share Ceci notes local meetings going well, let's continue to do the networking Jay notes it may be helpful to help the LCoPTs network with each other so that they can support each other rather than always leaning on a single AZCoPT contact (i.e. peer support) Stephanie talked about the importance of networking, that not everyone knows who all should be in their network and we could promote networking to folks to improve support and collaboration Lauren provided perspective as a newer member of AZCoPT: this conversation helps to understand the background of the CoPTs, what they are and nice to have the PPT for learning purposes Margaret also notes appreciation for this conversation because there have been some LCoPTs that have fallen out, turnover among members and transition professionals
LCoPT Collaboration Day Sub-Committee Update	Susan	<ul style="list-style-type: none"> Discussed a potential need to identify the purpose and goal of this event <ul style="list-style-type: none"> Will this be a networking group only or will they potentially be developing resources to share? Others agree its important to define what this is so people understand

Transition Guide Update	Susan	<ul style="list-style-type: none"> Susan sent out an email 3-31 asking for each member to review their pieces and make final comments, revisions. Due Friday 4/2. Need to get this done. Remember the audience is parents and community members.
Website Update	Harrison/ Susan	<ul style="list-style-type: none"> Harrison not present, but Ceci notes the website is looking good and Sam said have not met in the last month
CBVI Update/BH Goal collaboration	Abel/Sam /Lauren	<ul style="list-style-type: none"> Abel noted they met Tues this week, included school staff, school staff don't understand BH system, this was highlighted in the recent meeting Goal to get kids with GMH into services, VR Goal to align professional development/training to the current needs, improve retention, 800 survey respondents 30 min video on Educator and Counselor Voices https://www.youtube.com/watch?v=tooHf1P6jG Sam noted ADE doing training on CTE 101 for VR counselors, also focus groups, collecting stories, find best practices and develop training/tools to share Looking at outcome data and will review goals
Google Drive Clean up follow up	All	<ul style="list-style-type: none"> Progress: 2021 folder created, may need additional help - Susan to help with historical piece
Kaizen	Megan, Curtis	<ul style="list-style-type: none"> Curtis Ballard, office of continuous improvement, from DCS came to share the Kaizen process, for the purpose of the team deciding if we would want to use this? DCS used to help them, is a process that better organizes the tasks and process of decision making; Megan shared e.g. of how DCS used and the helpfulness of the process.. <p>Susan communicated with someone familiar with the National CoPT process and talked about our mission and how we are concentrated on fostering local CoPTs. Susan encouraged the team to go back to getting the guide finished and leading by convening. We don't follow the National CoPT model-do we want to explore that?</p> <p>Jay said that the AzCoPT should find ways to empower locals, and figure out how to identify those folks to work on the local issues. Currently locals aren't leading by convening for the most part, and the groups aren't well known in their communities.</p> <p>Curtis said the first step in Kaizen is identifying the problem statement.</p> <p>Megan said she doesn't know what the AzCoPT should look like, or the LCoPTs, and therefore doesn't know how to adhere to the</p>

		<p>National model, and doesn't know how to support the local communities.</p> <p>Susan said we do have a mission, program statement, and a new PP with that info. Leading by convening means to coalesce around a common issue and change leadership. Getting info into people's hands is a major function. We don't have one on one contact with youth for the most part, as we are statewide leaders, but we can support the local communities. The transition guide is certainly a product of collaboration for our families and youth.</p> <p>Abel added that as DES employees, we do Az Management System, (some of our team are from DES), but others may not know what it is.</p> <p>Mellie felt that we need to talk about this, as she feels that we aren't focused and need to do something to focus our efforts.</p> <p>Megan said we never talk about outcomes, and we need to do so. She would vote to refocus around the outcomes we wish to improve, focus meetings on quantifiable goals. I don't think we've had youth or family members since I've joined (I know there's some professional overlap of being a parent and professional). I'd like to see us get more membership from youth and families.</p> <p>Jay comments...</p> <p>Have to rely on locals to push info out to their communities</p> <p>Could we be committed to talking about the local event and talking about that with our contacts</p> <p>Mellie is still working on getting another youth. Thought she had one, but their schedule changed, so that person is no longer available.</p>
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LCOPT UPDATES		
LOCATION	AMBASSADOR	UPDATES
Cochise County	Sam Klein	Meeting last week (3/24). Have almost all local resources added to their resources guide. Will include guest speakers for half of their meetings moving forward.
East Valley	Betty Schoen/Susan Voirol	Met on Mar. 26, they did presentations, engaged YouthWorks(?) to do social media posts
Flagstaff CoPT	Becky Raabe	Becky not present
Mohave County	Betty Schoen	Met March 25, next meeting April 15, 10A to 11A

Peoria	Abel Young	Discussed at the last meeting becoming the Northwest Valley LCoP - hoping to have Peoria, DV and Dysart as partners.
Pima CountyCoPT	Sam Klein	Hosting guest speakers for 2021 meetings, next meeting is 4/13 with presentation from ACDL. Also using Facebook page to share resources. Using a Padlet and Facebook for communications more than email, well received.
Pinal County Transition Consortium	Betty Schoen/Susan Voirol	2nd Weds each month, 9 to noon, Betty has been to the meetings and there is a schedule of speakers
Tuba City	Betty Schoen	Not Active
Yavapai	Susan Voirol/Abel Young	Not active
PENDING LCoPT's		
Location	Potential Ambassador	Updates/Notes
Verde Valley		Jay says that Joe Donaldson active with people in the valley, would be a good starting point to contact, Jay will email Joe and connect Susan, Betty, and/or whoever is interested.
Yuma	Jay/Abel	Abel will get update on the outreach done to Yuma

PARTNER UPDATES		
AGENCY NAME	STAFF NAME	UPDATES
RSK	Ceci	Has someone interested in joining AZCoPT, will continue to work with the parent leader list to ID parents for AZCoPT and locals (mostly needed at the locals)
Diverse Ability Incorporated	Susan	Trying to get more youth involved in the conference, keep encouraging, will be promoting workshops that are a collaboration with RSK
ADE	Sam	New transition specialist hired, now fully staffed, has BH and SPED background, will be invited to the next meeting just to introduce, SEL speaker coming up for Transition Tuesday webinars. The next IDEA conference will be virtual, no dates announced yet.

DDD	Margaret	<p>DDD has a full complement of Employment Service Specialists.</p> <p>*District North: Kelly Thomas KellyThomas@azdes.gov, Jake Llata JakeLlata@azdes.gov</p> <p>*District South: Nelly Sanchez NellySanchez@azdes.gov, Tri Simpson TSimpson@azdes.gov</p> <p>*District Central: Steven Marcelo SMarcelo@azdes.gov</p> <p>*District East: Sheri Rizo SheriRizo@azdes.gov</p> <p>*District West: Michele Robinson MicheleRobinson@azdes.gov</p> <p>Service descriptions will be changing, will go out for public comment May 1</p>
ArizOTA		<p>Chris had to leave. Post meeting report: Conducted transition services trainings for Pediatric SIS and introduced AZCoPT LCoPs to participants of Sonoran UCEDD Professional Roles Seminar</p>
AHCCCS	Emma	<p>Can't think of AHCCCS as a whole updates, but Division of Grants Administration has several</p> <ul style="list-style-type: none"> • Absorbed staff from another division that was working on grants (Kelli Williams (suicide prevention specialist), Jill Rowland (Chief Clinical Officer), etc.) • Project AWARE grant provides free suicide prevention training to schools • \$65 million one-time supplement (COVID-19 relief) coming to AHCCCS DGA from SAMHSA for Substance Abuse Block Grant and Mental Health Block Grant, AHCCCS developing a plan for the funds • Applying for 6 months extension to continue the Resilient Arizona Crisis Counseling Program through FEMA, Call 2-1-1 or visit resilientarizona.org
DCS	Megan Conrad	<p>DCS is reaching out to anyone who turned 21 and left FC between dates and Gov signed HB2010, so are working to meet with youth, \$10.5 million to support youth 14 to 27, have 200+ funding request in new Guardian system. Megan very busy! Kaizen process at DCS, will</p>

		<p>this group be interested in pursuing Kaizen process? Help get us on track for mission of AzCoPT? Megan participated in DCS Kaizen, and a day to gather decision makers and decide on forms, positions, etc. tasks to move forward. Is helpful process to define issues and determine steps to move forward.</p>
VR		<p>We will be starting the solicitation process for the new Pre-ETS Contract over these next 2 months. The new contract will be awarded for 5 years sometime over the summer.</p>