

PTO Meeting Minutes

Description: DHS PTO Meeting

Date & Time: Monday, November 22, 2021 | 7:00 PM

Where: Google Meet

Recording Secretary – Christina Knubel

- Officially call the meeting to order.
- Approval of minutes from September's meeting

Administrator's Report – Mr. Sean Bowe

Teacher's Report – Changes Monthly

PTO President's Report – Alyson Dietrich

- **Calendar Raffle Update**
 - Almost at \$3000
 - Incentives
 - Send back your raffle tickets if you are not going to participate
 - Send in your ticket stubs and payment as soon as possible.
 - If you need more raffle tickets please just let us know and we will send them into school for you.
- Where do your dollars go?
- "Lower Playground Beautification Project" Presentation
- 5th Grade Activities
 - Yearbook
 - Asking a suggested monetary donation of \$25 to offset the cost of yearbook
- New fundraiser – Designer Purse BINGO
 - Will be held in April
 - BINGO, Raffle Baskets, 50/50
- Beautification
 - Switching up the decor outside
- Spirit Day

- Fall Colors on Wednesday

Treasurer – Jennifer Mawhinney

- **Budget Amendments**
- **Account Balances:**
 - PTO: We have \$6,207.38 in the account as of 11/22/21.
 - 5th Grade: We have \$1,570.00 in the account as of 11/22/21.
 - School Gift: We have \$10,000.00 in the account as of 11/22/21.
 - Games of Chance: We have \$2,060.01 in the account as of 11/22/21.
- **VENMO – Do not select "Turn on for Payments."**
 - This indicates to Venmo that you are paying a business and require purchase protection, which charges the PTO a fee.
 - Beginning November 1, 2021, we will not accept payments that have this feature turned on.
- **New Purchasing Procedure:**
 - Use tax exempt certificate when purchasing items for PTO to avoid paying tax
 - Policy for purchases over \$100
 - **Purchases must be made with organization funds – debit card**
- **Ways and Means**
 - **Box Tops**
 - Current earnings \$10,451.90
 - Unlock Brighter Futures rewards game – codes until 11/30
 - Scanning receipts in the app
 - **ShopRite for My School**
 - **Amazon Smile**
 - Select "Dogwood Hill School Parent Teacher Organization A NJ Nonprofit Corp" as the organization that you wish to support.
 - For every purchase made through smile.amazon.com, Amazon will donate .5% directly to our school.
 - Earning about \$50 per quarter, \$50.87 this school year, \$42.85 3rd quarter
 - **Coke Rewards**
 - Enter the code found on participating Coca-Cola items (can, bottle or multi-pack) using the website and our school is automatically credited
 - \$18.95 balance

VP of Programs – Jessica Stroud

- Cultural Arts Update – Angelica Pastoriza

VP of Fundraising - Lisa Conforti

- Past Events Thank You
 - Nothing Bundt Cakes raised \$705.80
 - Lenape Valley Grill raised \$120.00
 - Jets v Dolphins football tickets fundraiser raised \$10.00
- Turkey Trot - Jessica Stroud
 - Canceled
- Holiday Boutique 11/30 & 12/1- Tawnya Trotta (Presented)
- December's upcoming events
 - Oakland Diner, Dine to Donate on 12/6
 - Tons of Toys 12/1, 12/2, 12/3 - Ivana Rodriguez (Presented)

VP of Class Parents - Tawnya Trotta

- December Upcoming Event
 - Winter Class Parties
 - PTO will supply a craft for each grade level. Money for this activity will come from the PTO Class activities funds.

Corresponding Secretary - Shannon Kennedy

- Who you sent correspondence to this month
 - No one
- Past Events
 - Parent-Teacher Conferences
 - Sent in goodie bags for the teachers as well as a raffle basket.

Representative Reports

- BOE Rep -Angelica Pastoriza
- OEF Rep - Lisa Conforti (November mtg was canceled)
- Municipal Alliance Rep - Colleen Cancellieri (No Meeting)

Old Business

-

New Business or Questions

-

Meeting Adjourned

- Next meeting will take place on December @ 7:00 PM
- The meeting was adjourned at _____ PM

In Attendance - 17 People

- | | |
|-------------------------------------|---------------------------------------|
| 1. Sean Bowe (Principal) | 9. Katherine Quinteros - 5th and 1st |
| 2. ? (Teacher) | 10. Katrina Larsen - 3rd and 5th |
| 3. Alyson Dietrich - 4th | 11. Melissa Bayani - 5th |
| 4. Shannon Kennedy - 3rd | 12. Colleen Cancellieri - 3rd and 5th |
| 5. Christina Knubel - 4th | 13. Angelica Pastoriza |
| 6. Jennifer Mawhinney - 1st and 4th | 14. Lori Piccione - 5th |
| 7. Tawnya Trotta - 2nd and 5th | 15. Christine Slasinski - 5th |
| 8. Lisa Conforti - 4th and | 16. Dina Suriano - 5th |
| | 17. Ivana Rodriguez |