

# PTO Meeting Minutes

**Description:** DHS PTO Meeting

**Date & Time:** Monday, November 22, 2021 | 7:00 PM

**Where:** Google Meet

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## **Recording Secretary - Christina Knubel**

- Officially call the meeting to order.
- Approval of minutes from September's meeting

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## **Administrator's Report - Mr. Sean Bowe**

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## **Teacher's Report - Changes Monthly**

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## **PTO President's Report - Alyson Dietrich**

- **Calendar Raffle Update**
  - Almost at \$3000
  - Incentives
  - Send back your raffle tickets if you are not going to participate
  - Send in your ticket stubs and payment as soon as possible.
  - If you need more raffle tickets please just let us know and we will send them into school for you.
- Where do your dollars go?
- “Lower Playground Beautification Project” Presentation
- 5th Grade Activities
  - Yearbook
    - Asking a suggested monetary donation of \$25 to offset the cost of yearbook
- New fundraiser - Designer Purse BINGO
  - Will be held in April
  - BINGO, Raffle Baskets, 50/50
- Beautification
  - Switching up the decor outside
- Spirit Day

- Fall Colors on Wednesday

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## Treasurer - Jennifer Mawhinney

- **Budget Amendments**
- **Account Balances:**
  - PTO: We have \$6,207.38 in the account as of 11/22/21.
  - 5th Grade: We have \$1,570.00 in the account as of 11/22/21.
  - School Gift: We have \$10,000.00 in the account as of 11/22/21.
  - Games of Chance: We have \$2,060.01 in the account as of 11/22/21.
- **VENMO - Do not select "Turn on for Payments."**
  - This indicates to Venmo that you are paying a business and require purchase protection, which charges the PTO a fee.
  - Beginning November 1, 2021, we will not accept payments that have this feature turned on.
- **New Purchasing Procedure:**
  - Use tax exempt certificate when purchasing items for PTO to avoid paying tax
  - Policy for purchases over \$100
  - **Purchases must be made with organization funds - debit card**
- **Ways and Means**
  - **Box Tops**
    - Current earnings \$10,451.90
    - Unlock Brighter Futures rewards game - codes until 11/30
    - Scanning receipts in the app
  - **ShopRite for My School**
  - **Amazon Smile**
    - Select "Dogwood Hill School Parent Teacher Organization A NJ Nonprofit Corp" as the organization that you wish to support.
    - For every purchase made through smile.amazon.com, Amazon will donate .5% directly to our school.
    - Earning about \$50 per quarter, \$50.87 this school year, \$42.85 3rd quarter
  - **Coke Rewards**
    - Enter the code found on participating Coca-Cola items (can, bottle or multi-pack) using the website and our school is automatically credited
    - \$18.95 balance

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## VP of Programs - Jessica Stroud

- Cultural Arts Update - Angelica Pastoriza

## VP of Fundraising - Lisa Conforti

- Past Events Thank You
  - Nothing Bundt Cakes raised \$705.80
  - Lenape Valley Grill raised \$120.00
  - Jets v Dolphins football tickets fundraiser raised \$10.00
- Turkey Trot - Jessica Stroud
  - Canceled
- Holiday Boutique 11/30 & 12/1- Tawnya Trotta (Presented)
- December's upcoming events
  - Oakland Diner, Dine to Donate on 12/6
  - Tons of Toys 12/1, 12/2, 12/3 - Ivana Rodriquez (Presented)

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## VP of Class Parents - Tawnya Trotta

- December Upcoming Event
  - Winter Class Parties
    - PTO will supply a craft for each grade level. Money for this activity will come from the PTO Class activities funds.

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## Corresponding Secretary - Shannon Kennedy

- Who you sent correspondence to this month
  - No one
- Past Events
  - Parent-Teacher Conferences
    - Sent in goodie bags for the teachers as well as a raffle basket.

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## Representative Reports

- BOE Rep -Angelica Pastoriza
- OEF Rep - Lisa Conforti (November mtg was canceled)
- Municipal Alliance Rep - Colleen Cancellieri (No Meeting)

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## Old Business

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## New Business or Questions

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## Meeting Adjourned

- Next meeting will take place on December @ 7:00 PM
- The meeting was adjourned at \_\_\_\_\_ PM

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## In Attendance - 17 People

1. Sean Bowe (Principal)
2. ? (Teacher)
3. Alyson Dietrich - 4th
4. Shannon Kennedy - 3rd
5. Christina Knubel - 4th
6. Jennifer Mawhinney - 1st and 4th
7. Tawnya Trotta - 2nd and 5th
8. Lisa Conforti - 4th and
9. Katherine Quinteros - 5th and 1st
10. Katrina Larsen - 3rd and 5th
11. Melissa Bayani - 5th
12. Colleen Cancellieri - 3rd and 5th
13. Angelica Pastoriza
14. Lori Piccione - 5th
15. Christine Slasinski - 5th
16. Dina Suriano - 5th
17. Ivana Rodriguez