

CLIMATE, HOMES AND ECONOMY DIRECTORATE

APPLICATION FOR A CRANE LICENCE

(ACCORDING TO SECTION 169 OF THE HIGHWAYS ACT 1980)

APPLICANTS DETAILS

Name		Organisation	
Address			
Post Code	Tel No	Fax No	
Email	Mobile No		

TEMPORARY RESTRICTIONS & CLOSURE DATES REQUIRED

I / we hereby request the council of the London Borough of Hackney (hereinafter called "the council") for permission to introduce the restrictions as follows

Crane	Aerial Platform	Cherry Picker	Genie Boom	Other please specify
Road Name & Post Code				
Reason for issue				
Start Date			Start Time	
Finish Date			End Time	
Description of Diversion Route				

There is a charge of **£550** per street or location for per crane for the first week or any part thereof for a permit. After that there will be an additional charge of £200 per week or part thereof

Declaration

I hereby agree to set up the Crane, Cherry Picker, Aerial Platform, or Genie Boom and continue the licence in all respects to the satisfaction of the Council and following the notes and conditions attached which I acknowledge to have carefully read and accepted

Please TYPE signature and name

Signature	Print Name	Date
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Please indicate below enclosures **Name of organisation and name on cheque must be the same or the application will be returned unprocessed. Preferred payment to be either CCC or Po No**

Plan		Method Statement		Public Liability Insurance	Copy of letter to resident or business	
Method of Payment	By Card	Give a call on 020 8356 8374		BACS Payment	Sort Code 30-00-02 A.C. No.- 00638817	

PLEASE RETURN APPLICATION FORM

LBH USE ONLY

ANY QUERIES PLEASE CONTACT

FAO Suresh Prajapati London Borough of Hackney Hackney Service Centre Streetscene (Traffic & Transportation) 1 Hillman Street Hackney London E8 1DY	Please enter cost code below	Suresh Prajapati Tel No 020 8356 8374 Email suresh.prajapati@hackney.gov.uk
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OFFICE USE ONLY

Date Received		Cheque No		Amount received		PRMT Number	
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NOTES AND CONDITIONS:

1.	The works are carried out entirely at the applicant's risk. Hackney Council has no liability for the works of the maintenance of the works (entire now or in the future) and has no liability for damage caused to private property by the works
2	The applicant hereby agrees to indemnify and save harmless, Hackney Council, their servants and agents from and against all actions in law or equity, damages statutory of common law, losses, cost, charges and expenses arising in any manner whatsoever out of the transportation, erection, dismantling and /or use of the above mentioned equipment or machinery whether by means of defect (latent or otherwise in the said equipment or machinery pursuant to the authority of Hackney Council above referred to or out of the applicant's operations of which the use of the equipment or machinery as aforesaid forms parts
3	The applicant must have public liability insurance to indemnify against all actions in law or in equity, damages statutory or common law losses, costs, charges and expenses arising in any manner whatsoever from the undertaking of the works. A copy of the relevant insurance certificate needs to be included with this form
4	A payment by cheque to the London Borough of Hackney must accompany the application form before a Permit can be issued. Other forms of payment which can be accepted include either Company Credit Card or Purchase Order Number
5	Please provide all information required as the application form will be returned if incomplete
6	Attach a 1:1250 scale site plan showing the details of the work to be undertaken and the restrictions required. In the case of a carriageway or footpath closure please show the diversion routes clearly marked
7	Please formally write to or advise residents/business affected by your work no later than one week prior to the start date
8	Please allow at least 7 working days to process this application from the date of receipt
9	A method of statement specifying how traffic safety will be safeguarded in accordance with Health & Safety legislation and must be attached. You need to demonstrate that a risk assessment has been undertaken
10	You will be responsible for the provision and maintenance of all the necessary signing associated with your works. All signing must conform to Safety at Street Works & Road Works Code of Practice October 2013 (TSO publications)
11	Safe access, around the works or to adjacent properties must be maintained
12	The applicant must comply with any reasonable instructions given by an authorised officer of the Council in particular with regard to Health and Safety
13	Within a controlled parking zone if it is necessary to suspend bays or restrictions please contact Parking Services on 020 8356 8290. (At a fee) The applicant shall be responsible in communicating between parking and the issuing officer that a parking suspension has been applied and granted otherwise the application will not proceed
14	If the application is cancelled after receiving payment due to no fault of the council then no refund will be made
15	This permit is issued for the purpose of section 137 of the Highways Act 1980 but does not relieve the applicant from compliance with any other part of the Act, or any other Act, By Laws, Statutory Provision or Regulation that may apply
16	In the event of a site being unable to confirm a permit application the London Borough of Hackney reserve the right to cancel the works with immediate effect