Proposed Minutes of the Organizational Meeting
July 15, 2019

Vice President Davis called the meeting to order at 6:04 p.m.

Members present: Alexander, Davis, Herman, Zinn

Members absent: Keyes, Palmer, Van Sickler

Administrators present: Hubbard

Administrators absent: Groulx, Leja, Walderzak

Visitors present: Sharon Davis, Larry Koutz, Dianne Wilson

Approval of Agenda

Hubbard corrected under organizational business the facilities committee should be Keyes instead of Davis
Motion by Alexander, support by Herman to approve the agenda as amended.
Motion CARRIED 4-0

Recognition of Guests: None

Superintendent Report

Questions on Department Reports: None
Committee Reports: None
Staffing Update: Hubbard stated we have had a few resignations. Anna Stehouwer has resigned from Middle School Volleyball and as a Paraprofessional. Melanie Dunn resigned from teaching as she found a position closer to her home.
Legislative Update: Hubbard talked about the state funding.
Shoutouts: None

Communications: None

Consent Agenda

A. Minutes of the Budget Hearing Meeting held June 24, 2019
B. Minutes of the Regular Meeting held June 24, 2019
Treasurer's Report
C. $ 268,833.29 Bills to be Allowed, Checks #039790-039826
D. $ 154,323.69 Bills to be Ratified, Checks #039673-039682
#039722-039789
E. Hire
1. Ashley Arntz - Elementary Administrative Assistant
2. Michelle Alber - Alternative Education Teacher
F. Designate Primary Depositories for 2019-2020
1. Chemical Bank
G. Authorization to Sign Checks
1. Payroll Acct -- Superintendent, Business Manager, Administrative Assistant
2. General Fund -- Board President, Treasurer, Secretary, Business Manager

3. Activity Account -- Superintendent, Board President, Secretary, Treasurer, Business Manager, Administrative Assistant
4. 2015 Debt Retirement -- Superintendent, Board President, Business Manager, Administrative Assistant
5. Lunch Fund -- Business Manager, Administrative Assistant
6. 2009 Debt Retirement – Superintendent, Board President, Business Manager, Administrative Assistant
7. Excess Funds - Superintendent, Board President, Business Manager, Administrative Assistant

H. Authorization to Transfer Electronic Funds
Allyssa Wilson, Valorie Palmer or Karen Grover

I. Authorization to Redeem or Purchase Certificate of Deposits
Superintendent, Administrative Assistant to the Superintendent or Bookkeeper

J. Publication of Official Notice
- The Daily News

K.. Designation of Legal Council
- Thrun Law Firm P.C

L. Designation of Audit
- Yeo and Yeo

M. Designation of Election Duties
- Superintendent and Staff

N. Approval of Organizational Memberships
1. Michigan Association of School Boards
2. Michigan High School Athletic Association
3. Montcalm County School Board Association
4. MASB Legislative Network

O. Approval of Participation in MAISD Schools of Choice 501 and 501C

P. Adopt Legal Reference Note

Q. Approval of CIPA Compliance

R. Approval of School Bond Loan Fund

Motion by Zinn, support by Alexander to approve the consent agenda as presented.
Motion CARRIED 4-0

Organizational Business

Dates, Time and Location for Regular Meetings
Motion by Zinn, support by Herman to approve the second Monday of the month at 6:00 p.m.
Motion CARRIED: 4-0

Establish Board Committees and Members

1. Representative and Alternate to Montcalm County School Board Association
   - currently * Mr. Palmer as representative – Mr. Van Sickler as alternate
2. Michigan Association of School Boards (MASB) items:
   a. MASB Delegate Assembly
   - currently * Mr. Van Sickler as representative – Ms. Davis as alternate
3. Type of Committees -- (ad-hoc advisory)
   a. Governance Review
   - currently * Davis, Van Sickler, Zinn
   b. Finance Review

- currently * Herman, Van Sickler, Zinn

c. Facilities Review
- currently * Alexander, Keyes, Palmer

4. Representative to Vestaburg Foundation Committee
   - currently * Mr. Hubbard
5. Representative to District School Improvement Team
   - currently * Ms. Davis as representative – Mrs. Herman as alternate

Motion by Alexander, support by Zinn to approve the board committees the same as last year.
Motion CARRIED 4-0

New Business

Second Reading and Approval of Neola Policies Vol. 33, No. 2
Motion by Zinn, support by Herman to approve the Neola policies Vol 33, No. 2
Motion CARRIED 4-0

Second Reading and Approval of Policy 3123 Post-Issuance Disclosure Compliance
Motion by Herman, support by Zinn to approve Policy 3123.
Motion CARRIED 4-0

Second Reading and Approval of MSAC Constitution Changes
Motion by Zinn, support by Alexander to approve the MSAC Constitution changes.
Motion CARRIED 4-0

Schedule Workshop for Board and Superintendent Goals
Hubbard stated this would be a good time to go over our strategic plan and look at our goals to reevaluate for the coming school year.
The board agreed to Wednesday, August 14th at 2:00 p.m. in the High School Media Center.

Approve Cross Country Overnight Camp
Motion by Herman, support by Zinn to approve the Cross Country Overnight camp.
Motion CARRIED: 4-0

Approve Bus Bids
Hubbard went over the bus bids. Carll and Hubbard have both researched which route would be better to go with a gas or diesel bus. Bill Walker stated that he talked to the bus inspector and he also recommended the gas buses.
Motion by Zinn, support by Herman to approve the bid from Midwest Transit to purchase 4 new gas buses.
Motion CARRIED: 4-0

Discussion

Bond update
Hubbard talked about the price of the tarifs going up. The bleacher bids should be coming in soon. Bids are due August 1st. The plan is to install the new bleachers during Christmas break. Hubbard stated that Dan Ryckman, who works at the casino has donated bathroom partitions and all of the hardware to go with them. Zinn recommended that Hubbard do another Facebook live on the progress of the bond. When the buses will be in, bleachers will be installed during winter break and the timeline for the roof to be completed.

Community Days Reminder
Hubbard reminded the board to pop in at Community Days.

Works in Progress: None

Recognition of Guests: None

Motion by Alexander, support by Herman to adjourn at 6:42 p.m.
Motion CARRIED 4-0

Karen S. Grover
Recording Secretary