

# STUDENT SERVICES FEE (SSF)

2025-26

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

## SECTION 1: DEPARTMENT SSF DATA

*The following data was provided to COSAF from Budget & Intuitional Analysis and Student Affairs Divisional Resources*

Student Services Fee Recipient:	<b>Special Translational Enrichment Program</b>
Department Contact:	Julie Agosto-King
Finance Contact:	Joe Vida
Total 2025-26 SSF Projected Allocation:	\$645,216
Percent of Overall Budget Funded by SSF:	59%
Approximate percent of the overall 2025-26 SSF revenue:	1.59%

Expense	2024-25 SSF Actuals	2025-26 Projected SSF Allocation
Salaries/Benefits	\$312,237	\$334,265
Operational Costs	\$0	\$0
Other	\$310,951	\$310,951
TOTAL	\$623,188	\$645,216

**Explanation if over a 10% differential between 2024-25 and 2025-26:**

4%, n/a

## SECTION 2: DEPARTMENT RESPONSES

*Use as much space as needed*

### 1. Please provide a general description of your department's function

The Special Transitional Enrichment Program (STEP) at UC Davis is a six-week summer bridge program designed for incoming first-year Educational Opportunity Program (EOP) students. Offered at no cost to families, STEP provides housing, meals, and enrollment in courses that earn students 6 units of degree credit during Summer Session 2. Alongside academics, students benefit from advising, mentoring, and community-building activities that ease their transition to UC Davis. STEP equips participants with the skills, confidence, and connections needed to thrive throughout their undergraduate journey.

### 2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee

- Summer stipends for Peer Advising Counselors
- Bookstore fee for summer STEP participants
- Sophomore-year STEP programming
- Hourly wages for peer staff supporting STEP
- Individualized tutoring for STEP participants
- STEP reunion for graduating seniors
- Used to pay STEP conference housing fees and room reservations

**3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee**

*Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.*

The Special Transitional Enrichment Program (STEP) benefits UC Davis students by being offered at no direct cost to participants, removing financial barriers for first-generation and low-income students. Student Services Fee funding provides equitable access to course materials, individualized tutoring, and peer advising support. It also covers sophomore-year programming and the STEP senior reunion, which strengthen community, retention, and a lasting sense of belonging at UC Davis.