

CUPA-HR Northern & Central California Chapter
Monthly Board of Directors Meeting Minutes
December 14, 2023 12:00-1:00pm via zoom

Meeting Agenda

- Call to order, Roll Call & Board Connections
- Approval of minutes from September and October
- Budget & Expense Report
- Event Updates
 - Fall Webinar
 - All CA Event
 - All Day In-person Conference
 - Learning Community
- Sponsorship Updates
- New/Continuing Business
- Adjourn

Board Attendance

Cindy Cho, President		Lyndon Huling, MAL	
Patty Covington-Fleming, President-Elect	x	Natalie King, MAL	x
Vivian Lee, Past President	x	Joe Noonan, MAL	x
Carrie Medders, Secretary	x	Mellonie Richardson, MAL	
Penny Schafer, Treasurer	x	Rebecca Sarkissian, MAL	x
Angie Banez, Treasurer-Elect	x		

Others in Attendance

Shanice Whittaker	x		
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Called to Order: The meeting was called to order at 12:04 pm by Patty Covington-Fleming, President-Elect

Update from the Western Regional Board - Shanice Whittaker

- Shanice thanked the board for its work and commended the board on its growth and leadership. She also shared a few reminders from the board including nominations in the spring, updates to rosters and the next chapter leader session.

Approval of minutes from November

- Motion made to approve, motion seconded. All approved; motion passed.

Budget & Expense Report - Penny Schafer, Treasurer

- Financial Update
 - Checking: \$11,011.19
 - Savings: \$890.93
 - Revenue: Pending \$3500 from Franklin Covey
 - Expense:
- Running totals - Sponsorships/other support to date
 - \$500 - Another Source
 - \$200 - Gift cards from SFCU
- Penny continues to research banking options and will provide an update during the January 2024 meeting.

Events and Project Planning - Upcoming Events

- Learning Community - Patty Covington Fleming, President-Elect; Carrie Medders, Secretary; Joe Noonan, MAL
 - Not including CUPA-HR board members, there were 49 people in attendance, and the general response was good. A survey was sent to attendees and a summary will be posted. The group will meet in the new year to discuss the topic and date for the next event.
- All CA Event - Patty Covington Fleming, President-Elect
 - The event will be held February 23, 2024 with the theme of Renew, Reflect, Restore. A keynote speaker, as well as two other speakers, have been secured. The event will also include a speed networking portion. Announcements for the event will occur in the new year.
- All Day In Person Conference - Vivian Lee, Past President
 - The location for the April 15, 2024 event has been secured, and the committee is developing the agenda and speaking to vendors about sponsorship. The keynote speaker is secured, but the board is encouraged to share ideas for other speakers.
- National/Other Board Business/Updates
 - A general discussion was had regarding planning for next year, including recruiting for new board members and how best to solicit new members as part of chapter events.

Adjourn: The meeting was adjourned at 12:58pm

Next meeting: Thursday, January 11 - 12:00pm-1:00pm