



Minutes of the Meeting held on Wednesday, January 24th 2024,
at 6.30 pm in Kaimhill School

PRESENT:

Colleen Castillo (Chair), Allana Watson, Katie Rose, Sara Laing, Etta Agbor, Chris Nnakwe, Tolu Abikoye

Co-opted members: Susie Webster, Arline Walker

Guest: Fiona Black

Item		Action
1. Apologies	John Amalanand, Charlotte Serna	
2. Approval of previous minutes	Approved: Sara Seconded: Allana	
3. Task feedback from previous minutes	P7 fundraising – about 65% of the way to total. ParentPay – glitch now corrected, no further issues from parents	

4. Finance (inc. grant updates)	Balance: £9,905.18 in the account Fairer Aberdeen Fund (spend by end March 2024): - Cost of the School Day – remaining balance £1,017.46 for subsidised snack, £351.50 for uniform - Playground – remaining balance £136.19 for garden, £1,648 for outdoor learning - Road Safety – all spent Asda Under 18s grant: £800 for subsidised snack Reserved funds: £30 for each P7 (£2,000 total) £140 ticket money from P7 Spooky Stories Expected balance after upcoming spending detailed above: £3,812.03	KR send details to RS and FB
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5. Class/Individual photos	Individual & siblings this year, 9 th February	
6. Bike/Scooter storage	Allana raised that there is not any storage at front of building & the foyer becomes untidy. Arline raised there is also not enough space in current playground shelter. Susie will speak to Robertsons.	SW
7. Recruitment of class reps	Katie drafted a letter with information about role of class reps. See attached. Colleen looked at Classlist app as an option but might require payment. Further discussion needed on implementing and procedures for managing messaging groups.	KR/CC
8. Match funding letter	Colleen drafted a letter which can be sent to all parents. See attached. Letter will be sent via Groupcall.	KR
9. Classroom rugs	Staff are very grateful for the new rugs. Colleen raised a concern about pupils still having outdoor shoes on as they cross the rugs. Susie to check with teachers.	SW

10. School update	Fiona updated on cost of the school day and new learner characteristic vote. See attached. Update – new characteristic is the Kind Koala. See attached for Head Teacher update from Susie. Change of date for Partnership Breakfast – now 1st March in school.	
11. Correspondence	Aberdeen Parent Council Forum (APCF) – new attendance policy, focus group being set up for safer streets around schools.	
12. Future meeting dates	Dates for the next two meetings have been changed to Monday 4 th March and Thursday 9 th May. Susie to arrange bookings	SW
13. AOB	Etta raised the issue of the blind spot at our car park entrance. Could there be a reflector or speed breaker installed? Susie will refer to Robertsons. Sara raised the need for publicity and volunteer recruitment for Valentines Disco before February half term break. Colleen thanked all attendees and closed the meeting.	SW CC/ SW