

Draft Sunrise Daily Readers

Business Meeting Minutes | July 31, 2025

I. 8:20 a.m. EST **Opening:**

61 people were present at the start of the meeting

- A. Mara led the recitation of the Serenity Prayer.
- B. Mara read Tradition Two to the group. "For our group purpose there is but one authority, a loving God as he may express himself in our group conscience; our leaders are but trusted servants they do not govern."
- C. Mara briefly reviewed the procedures for this group meeting.

II. 8:22 a.m. EST **Approval and Vote of the 6.30.25 Meeting Minutes**

57 people were present at the start of this agenda item

- A. To view these minutes, click this link: [6.30.2025 Business Meeting Minutes](#)
- B. Mara opened up the discussion about the minutes from the 6.30.25 Business Meeting. No one raised their virtual hand or spoke up about the minutes.
- C. Judy Maine motioned we accept the minutes as written. Shalise seconded the motion.
- D. 57 people were on the zoom at the time of the vote
 - 1. Yes votes: 17
 - 2. No votes: 0
 - 3. Motion carried. Minutes accepted as written.

III. **Service Positions Signup**

- A. **Hosts** [Summary of Duties](#): Must have been trained by Host Trainer. Duties are to assign co-host(s), mute non-contributing participants, and stay on until 8:30 a.m. Term: 1 month.
 - 1. Monday - no one volunteered
 - 2. Tuesday - no one volunteered
 - 3. Wednesday - Margaret
 - 4. Thursday - Shalise
 - 5. Friday - Linda W
 - 6. Saturday - Larijo and Terry (Houston) will swap off
 - 7. Sunday - no one volunteered
- B. **Chat poster** [Summary of Duties](#): Post [Chat Poster Script](#) in the Zoom team chat. Term: 1 month.
 - 1. Monday - Candis
 - 2. Tuesday - Shalise
 - 3. Wednesday - Susan J
 - 4. Thursday - Jen P
 - 5. Friday - Larijo
 - 6. Saturday - Judy Maine
 - 7. Sunday - Judy Maine

IV. 7:34 a.m. EST Officer Reports

52 people were in the meeting at the start of this agenda item

A. Secretary/CMA's report - Terry (Houston)

1. A tax form arrived at the Current Mailing Address (CMA). Terry (Houston), Sara N and the previous treasurer reviewed the document. It was determined that since the group does not file taxes, we do not need to do anything with the document beyond saving a copy.

B. Group Representative report - Judy Maine

1. No report

C. Treasurer's Report - Sara N

1. Sara read the report aloud to the group.
2. Judy Maine moved that we accept the treasurer's report as written. Pattie Ann seconded the motion.
3. 52 people were on the zoom at the time of the vote
 - a) Yes votes: 17
 - b) No votes: 0
 - c) Motion carried. Treasurer's report was accepted.

D. Newcomer Liaison - AnneMarie

1. AnneMarie reminded the group that her term of service has expired.
2. 11 Newcomer packets were mailed out by Christine Tacos during the month of July.

E. Contact List Coordinator - Margaret M

1. Margaret M reminded the group that her term of service will expire at the end of August.
2. 15 requests for the contact list were emailed to the contact list address. She responded to each request.
3. Margaret M has completed a proof of the contact list. She has contacted each person on the list to make sure they want to stay on the list. She has sent out 2 test emails and they were successful.

F. Host Trainer - Lorijo and Mary Beth

1. Lorijo and Mary Beth have completed their 9 month term. Lorijo stated that they have enjoyed doing this job.
2. Lorijo stated that meeting security is the #1 priority of this position. She reminded the group that this security extends to the post in the chat. She reminded the group that if the zoom host and co-host close the chat, it is because there are security concerns. The host and co-host will reopen the chat as soon as it is safe to do so.
3. Lorijo stated that she and Mary Beth trained the two people who have expressed interest in becoming the trainers.

V. 8:45 a.m. EST New Host Trainer and New Business Chair Positions

46 people were in the meeting at the start of this agenda item

A. Host Trainer Position Candidates

1. Shalise and Margaret M are stepping up to serve as co-trainers

- a) Shalise shared that she works with Zoom frequently at her job so she is familiar with its functions. She stated that we definitely need more zoom hosts. Shalise will take responsibility for training hosts during the month of August.
 - b) Margaret M stated that she believes safety is a major issue. She is willing to learn more about Zoom. She will take responsibility for training in September after her service as the Contact List Coordinator comes to an end.
- 2. Mara asked if there were other people who wanted to be considered for the position of Zoom Host Trainers. No one responded.
- 3. The vote was held at 8:47 a.m. EST. 46 people were present at the meeting at this point.
 - a) Yes votes: 21
 - b) No votes: 0
 - c) Motion carried. Shalise and Margaret M will serve as Zoom Host Co-Trainers for a term of 9 months.

B. Business Chair Candidates

- 1. Mara let the group know that no one has stepped forward to serve as the Business Meeting Chair. She reviewed the responsibilities and qualifications for this position. [Service Position Responsibilities and Qualifications](#)
- 2. Shalise moved that Mara maintain the position. Candis seconded the motion.
- 3. AnneMarie asked “What do you feel about this, Mara?” Rhona reminded the group that we need to remember the spirit of rotation and but if Mara was interested she should stay.
- 4. Lorijo asked what the 3rd qualification meant. Mara explained that the Business Chair needs to seek support from an outside source who can be a “service sponsor.” Lorijo asked what the length of service was. Mara stated 6 months.
- 5. Jen P asked if there is a Business Meeting Chair Trainee position. Mara answered no.
- 6. Mara stated that she had hoped someone would have stepped up but she is willing to hold this position until someone does.
- 7. AnneMarie moved that we revisit this issue next month because the Business Chair position is stressful and the responsibilities of the job take one away from their personal Alanon program.
- 8. Mara said she is willing to stay in the position if she has the flexibility to step down when a volunteer steps up.
- 9. Diane M suggested Mara serve as INTERIM Business Chair. The term INTERIM indicates that the position is open and needs to be filled. Mara could step down anytime.
- 10. Lorijo stated she might be able to volunteer to step into this position in a couple of months.

C. Newcomer Liaison Position

1. Elodie volunteered to serve as the Newcomer Liaison but that Mara felt like we need to announce this vacancy to the large group for at least a week before she assumes the job
2. AnneMARie will serve as the INTERIM Newcomer Liaison until we vote on Elodie at the next Business Meeting.

VI. Update to the group about Security Thought Force

- A. Judy Maine stated that she would be willing to work on a Thought Force to develop ideas about how to make our meeting more secure. After the Thought Force has completed its job, then a Task Force would be convened to develop strategies to implement the ideas. She will arrange a meeting for all interested group members.

VII. Old Business

A. Group Inventory Process with Diane M (District 9 Trusted Servant)

(Agenda Owner: Rebecca, discussed 09.24.23, 11.30.23, 10.31.24, 1.31.25, 6.30.25)

1. Mara announced that we are moving ahead with the group inventory. She introduced Diane M who answered questions about how the inventory is conducted.
2. Diane M said our group is "cutting edge." There is one other group in District 9 that has just started their group inventory. Diane stated that there is information about group inventory on the District 9 website and in the Alanon Service Manual.
3. Mara announced that the group inventory document has been created. It has 3 parts: (1) questions that are applicable to all Alanon groups; (2) questions that are about the technology of meeting on the internet; and (3) questions about some of the agenda items that have been on our agenda for many years.
4. Candis expressed concern about the questions that refer to the old agenda items. She stated we need to stay true to the Alanon traditions and that some of those unaddressed agenda items could move us away from our traditions.
5. Anne Marie said we should move forward to use the document as created and tweak it later.
6. Diane M asked what the downside of waiting to do the inventory is?
7. Ann stated if we keep waiting then it will never be done.
8. Rhona asked how long can we keep doing this. The document is created. Let's go forward.
9. Jen P concurred.
10. There was a brief discussion about the length of time for the inventory. Mara requested that we vote on whether to proceed with the inventory.
11. Vote was held at 8:29 a.m. EST. 30 people were present in the meeting at this time.
 - a) Yes votes: 15

- b) No votes: 0
- c) Motion carried. We will move forward with the inventory.

VIII. 9:30 a.m. EST **Meeting Closed**

- A. The meeting was closed and we recited the Serenity Prayer.