

Board of Governors Regular Meeting, 2018-08-21

1. **Attendance: ?**

2. **Absence: ?**

3. **Opening of the meeting: 5:31pm**

4. **Adoption of the agenda**

Some amendments made before the start of the meeting, reflected below

5. **Announcements**

None

6. **Approval of the minutes of the last meeting**

Awaiting transcription of previous meeting recording

7. **Actions items from the last meeting**

N/A

8. **Presentation**

N/A

9. **New Business/Discussion Topic**

9.1. Motion Re: Engineering Undergraduate Support Fund (EUSF) Bylaws

Niloufar: The structure is pretty much the same, the only change we've made is that the BoG will be the committee to whom the proposals are presented to. If you go to article 5 it includes 5 members of the BoG, some of council, the VP Academic, President, and Dean. If you go to article 10.3, the money that is in the main account, if it surpasses \$50k after allocation to all departments, that excess amount goes into it's own fund from which anyone in the EUS can apply to. That way I hope it will be used up faster and there will no longer be a large surplus. The fund needs to be renewed every 2 years, it was lowered 2 years ago by \$5, this year I'm going to lower it again \$5. The initial purpose of this fund was for emergency situations when we didn't have money for these kinds of projects. Now that surpluses are piling up, it's clear that it's no longer needed. What MESC does is now they include it in their budget, pay their staff with it; threatening to fire people if the fund is removed. As the fund is lowered this year, all parties who rely on the funds existence will be given notice that it will be terminated 2 years from now

Alex: With regards to the potential to terminate it; although it was created as a temporary fund, and while MESC is taking advantage of it, we kind of do that as well. Especially

departments. I know like MAME last year we were able to setup review sessions, extra TAs through this. I know that in an ideal world the students shouldn't be paying that from another fund, but I don't know if McGill is necessarily going to step up and it still has use. That doesn't have to be the discussion now

Marion: Termination is not up for vote right now, that's more of a longterm plan the VP academic has, but it is in no way part of the bylaw

Niloufar: I'm going to suggest that in 2 years the VP Academic look into this accordingly

Sunny: Instead of termination, maybe it could be repurposed. It could be used for EUS organized workshops. I don't think it has to be terminated, but being repurposed, as well as assuring the quality of the TAs we receive. McGill TAs are different from the TAs that the EUS may pay for through the EUSF, and they tend to be of higher quality if they're the latter

Niloufar: That is a great point, and according to article 9 if this fund is used for the fee of a TA in a course, it must be acknowledged in the curriculum that the course is benefitting from the EUSF, which was not there before.

???: Could you reiterate why you want to end it? Why can't you tell people to use it more?

Niloufar: Every year the VP Academics have tried new tactics to get people to use it more; the point of the excess fund here is so that more people may have access to it since it's already passed through other more official channels who may want to use it

Gareth: Regarding the excess money fund, right now it's about \$250,000; is the totality of the documentation on that fund the three lines? Because that seems a little weak. Can this fund be used outside of HR needs?

Niloufar: If a group has no alternative resources for HR, they can use this. It's the same as the way EUSF operates, it basically just says that other groups can apply. EUSF still applies

Marion: In Article 10 there's a definition section that better states the difference

Gareth: It might be useful for clarification.... Ok it's just an excess of the fund, not a new fund

Sunny: You said the purpose of the fund is for HR, but in my head all professors use this fund for ...

Niloufar: No... what year?

Sunny: So that shouldn't have happened? I'll find out what year and what department that was, I remember council talking about EUSF

Niloufar: Sometimes they use EUSF for hire for equipment repair

Sunny: The Excess is often a result of timesheets not being filled out to their fullest expectations, or less hours being needed; when people apply they apply for the most they may need, but it's not all always used, creating an excess.

Niloufar: That's why we included another clause where departmental VP Academics are tasked with investigating how it was used last year and reflecting that in their decision for this year

Gareth: Is the excess money, in theory, applicable to hiring another archivist or space manager or other hired positions?

Niloufar: Like the intern for the design team, that's fine

Marion: As long as it stays outside of the operational budget so that we don't become dependent like MESC has

Niloufar: For those who don't know, 50% of the total of this fund goes to MESC.

Gareth: If this needs to be renewed this year, will you be taking care of the referendum? Sometimes we take those into our purview as the board

Niloufar: I think I got this, but we can work together on it

VOTING PROCEDURE: Motion to approve EUSF Bylaws

Passes unanimously

9.2. Motion Re: Equipment Fund Committee (EFC) Bylaws

Marion: I actually need a mover on this, it would be Flo but she's not here. EFC passed a little while ago through the board, while that was being developed we used EUSF as a template. That created some errors in spelling and numbering that I would like to correct before it goes to referendum. All the changes are highlighted in yellow.

Gareth: As a response as a template, it's actually good that you brought this to us instead of council arguing about colons.

No further discussion or questions

VOTING PROCEDURE: Motion to approve EFC Bylaws

Passes unanimously

9.3. Motion Re: CRO Ratification

Alex: So this is just because we need to ratify the CRO, it's supposed to be done at the first BoG meeting of the summer, sorry for the delay there. We actually have elections EUS committee this year with 2 electoral coordinators and 1 CRO. We should have an electoral calendar soon; two of the members of the Elections committee are fresh coords, so I think it will be here soon. It won't cause problems being late, it's just not best practice

Gareth: *garbled*

Alex: If we want to talk about the selection process, we would need to step into confidential session

Gareth: It was more out of curiosity, but we can strike that

Alex: I can say that I'm happy and confident with our selection, it's not just whomever I have faith in the people selected

No further discussion

VOTING PROCEDURE: Motion to ratify CRO

Passes unanimously

9.4. Discussion Re: [MoU with the PPO](#)

Gareth: We're the ones who are going to have to pass this; I think it's worth noting that there are a number of PPO members on the board, and not to try and minimize you or anything I think it's important to point out. Beyond that, it's pretty standard. There are some things I wanted feedback on.

There were a couple points of negotiation that came up; if the financial account is to be moved to any kind of external account, it must be signed by all chiefs, points of contact, and 10% of the membership (whatever the number provided). Straw poll if you think that's secure enough?

Audible yesses, no indication of opposition

Thomas: I think that it's kind of up to them to manage their money, so I think this is more than secure enough.

Katharine: One thing, I know it gets sketchy, but putting it to a charity or business account; since they are neither, I think that's a bit too strong and kind of holds them hostage

Gareth: I understand that, but this is a negotiation between us and the chiefs are cool with this, this is what we came to together.

Sunny: Right now we're describing them as external, but in the financial side they are literally part of our organization. Does this cover a separation of their financial status? That's why I don't understand why they can't be considered technically a Club, wherein they'd have a responsibility for reimbursement, they're financially liable. It's like Design Teams, their money is their own. As an external group, any invoicing would need to be to us, so that separation doesn't make that much sense

Gareth: I was under the impression they were already considered external...

Sunny: If they're an external group, that means their account in the EUS doesn't exist... this doesn't really cover that

Leila: But if they were a club they still have some implicit ties with the EUS that as an "external group" is they don't

Gareth: So this exists to kind of state how they use that; if they do go into the red, they're personally liable (the chiefs) to cover any debt.

Arman: Is there any protocol to hold them liable?

Gareth: As far as I'm aware, no

Marion: The EUS has done this before, but not

Katharine: This has not yet been signed, I think it'd be worthwhile to find a different name to call them; external group doesn't quite cover it properly, I don't know what it would be but it's worth considering

Gareth: They are an external group, this is us agreeing for them to use our account. I do think the moniker is the right use.

Sunny: If there was a discussion before; are we going to charge a service fee?

Gareth: That's in the policy actually.

So the EUS can use the PPO logo, not to market or make money on, but in capacities like big daddy award it's fine.

Another note, they name two members to be contact points / financial officers, whom shall be held liable. They also submit a list biannually of the total number of active members, wherein they'll also update those chiefs/ points of contact names.

We did include a section where if it is necessary, a conflict of interest section

Arman: So you had mentioned service fees, up to a maximum of \$200 per year, they're responsible for paying that out of whatever revenue they may generate?

Gareth: Yup

Alex: It's estimated from how much it actually costs for isabella, about ~~struck from the~~ minutes

Arman: The only problem I see is when they end up flat \$0 (as a charity group they don't budget for profit), it's at their discretion to make room for that max \$200 fee

Gareth: While I do empathize with that, if they want to use our accounting privileges they can apply to be an EUS Group, but beyond that there is a cost that we do not have an obligation to waive

Alex: This charge is super cheap compared to alternatives

Katharine: Is a transaction every deposit slip, every cheque req?

Gareth: My understanding is that every transaction was a deposit or withdrawal, but it's not defined anywhere specifically (right sunny?)

Marion: It is in the financial bylaws, and the financial bylaws are recognized (and included to all financial officers)

Gareth: Whenever someone is elected into the PPO while in a position that might be in a conflict of interest, they must let their constituents know. Like if you're on the BoG, I'll ask everyone who is on the PPO to abstain on this motion

Marion: But you won't have quorum

Gareth: Abstentions count towards quorum. Also, points of contact from us to them, we will have two points of contact. In the event that BoG is flooded with PPO, an exec may also fill that role.

The transfer of information between these groups is also covered, specifically when students are maybe in danger; I was initially under the impression that we could not share information because of the effect of liability, that it could come back to the EUS. We spoke with the lawyer, that's not actually the case: as long as the only concern is student safety, we can disclose information with other groups (such as involvement restriction). Everyone involved will sign the NDA, and both sides can agree upon who

will know what (like if we only want the chiefs to know).

It expires in 4 years, in can be cancelled with 30 days notice, with a 30 day grace period after that (60 days total) to migrate funds and close the books.

No further discussion

To be voted on at a future meeting

9.5.Motion RE: Amendments to the Constitutional Re-Imagination Committee (CRIC)

Alex: Pretty simple stuff to be honest. We wanted to make some changes to the terms of reference, we found them to be somewhat restrictive and we'd need to break them to continue operating. The main problem is concerning membership, namely 3.5 and 3.7. It used to cap departmental representation proportionally, but it made it pretty restrictive. It's a large project and it's hard to get a good number of people on it; if just over one third happen to be from the same class or department, it won't have a significant impact. The final version will be run by council and the board, I don't think it needs to be required.

Also, regarding resignation or removal from the committee, we've added something there.

We also had a confusion on the greater or lesser than, so that's switched.

Some of the deadlines have been pushed back one month, but the end deadline for the Referendum is still in tact

Garbled audio

Marion: I just want to say that the point of this is to make it easier, since we have many inactive members who no longer have interest. We're doing the same amount of work, we just want to make sure we're not breaking the rules in the process.

Gareth: In terms of the "should" clauses, we should also probably change the executive committee requirement from shall to should

Marion: I was thinking about this, I decided to keep it to shall as council was very adamant about this, and I would only feel comfortable changing it through council.

Katharine: Since council is mentioned a number of times here, do the current executives plan on using power of council to fulfill those requirements

Marion: We're not going to use power of council, what we're going to do at all times is put it through at least one governing body. We know it won't be binding until it's too late, we're just trying to be forthright

No further discussion

VOTING PROCEDURE: Approval of amendments to CRIC Policy.

Passed unanimously

Arman and Florence are present, written in the minutes on Marion's request

9.6. Confidential Session

10. Reports

10.1. General Reports

Gareth: The board members who join in November, regarding the membership of council members vs elected. I'm personally planning on running for the council position, but since they were all general before. Now there's a two week difference between the fall election and the council election.

Garbled/quiet audio

10.2. VP Finance

Moved ahead to accommodate Sunny's OAP meeting

Sunny: I wasn't at the meeting last week but I'll read the minutes. OAP is still happening! The most important thing is that there is a price increase, instead of x5 for \$15 is x6 for \$20, it's not that bad. We've been at the same price for a while but we've been growing growing and growing. We're in the final stage, we've got a big name for a band but they overcharged us so we're left hanging there. We'll be doing murals, social media posts, bigger stage...

Finance stuff, from the end of August to September we're in a shit-ton of... Should we enter confidential session?

Sunny moves to move into confidential session

10.3. BoG Mandates

10.3.1. Space Improvement Committee - Arman Izadi

Arman: The online poll I posted was to get a \$499 deal for those units on lock, thanks to Scheffel for trying to get a cheque early, but we figured it out. Long story short couches are paid for. I was unaware crash pad was happening in the EUS Common Room, so me and Jay decided with the time crunch happening, it'd be best to get the furniture delivered after the labour day. Structube knows to deliver it by Sept 4. We contacted a charity group who will be paid \$60 to come and pickup pretty much all of the old couches (Alex: And sunny's desk? Yes). In terms of the other Ikea stuff, it'll be a lot easier to get it here. Nothing will leave that space during Frosh, it'll just stay there. They can destroy them for all I care. I believe the floors are being waxed on September 9th for Blood Drive. Overall the project is looking good, right now Laurent is not too happy with the new blues pub configuration but we'll figure out what works

best for them. That's also only one day out of the week, so hopefully by week 2 of september we'll have a brand new common room

Leila: How do we bring people in besides people just noticing new furniture?

Arman: We talked about this early in the summer; I want to talk to Alex about getting it through the pipeline, JC is a good resource, we were hoping to use frosh but since we got pushed back afterwards

Marion: It could be valuable to use Blood Drive?

Arman: Yeah but it wouldn't show off the new configuration

Alex: Now that the paint is so good, it's become much more obvious that the ribbons in the ceiling are imperfect

Katharine: Be aware of non-engineering students and accidentally advertising to them, since they won't have access

Crosstalk ensues

Alex: unrelated, but is there a time limit for these updates?

Gareth: No, I figured the board would be able to better discern what's a good use of time. We can always introduce that later

10.3.2.EUSF/EUGE Fee Solution - Ameer Nizami

Not present

10.3.3.Employment Norms - Florence Diep

No update

Gareth: Do you have any kind of timeline for this?

Florence: Right now a lot of the service managers aren't here, so the plan was to wait until during or after OAP

Marion: Also I've been working on minute taker and speaker contract but it will not be ready

10.3.4.EUS apparel - Kevin Alforque

Kevin: Not much to update, I've been going through Arman's notes. I would probably setup a committee for this, taking it on solo would be foolish. I'll have a lot more to report after Frosh

10.3.5.MEDN Code of Conduct - Jeremy Garneau

Jeremy: No update

Marion: There was going to be a motion coming here today regarding MEDN, but it's not ready. You'll see it next meeting

10.3.6.Alumni Relations - Thomas Hillyer

Thomas: No update

10.4. BoG Committees

10.4.1. Congress 2019 - Alex Scheffel

Gareth: There's an update in the presentations folder, there's nothing from what I'm aware we need to be concerned with beyond what we discussed in confidential session.

Alex: Now that I'm done work, I'll try and set up a meeting with Sabrina and Pentcho and have a thorough conversation on it.

Gareth: Currently they're where they need to be for the smallest budget, so right now we're covered

10.4.2.Constitution - Alex Scheffel

Alex: It's going well, things are moving along. There are still a few things that need to get done in the body of the constitution. The next big steps are all the surrounding documents. We're following the (modified) timeline pretty well. If anyone's interested in helping out we need you, especially since it's primarily discussion based

Gareth: We've discussed downsizing of council, and that will be included in the first draft. Right now it'll be about 38 people instead of the previous 61. Voting power isn't being redistributed, (except maybe ECSESS).

10.4.3.Frosh - Thomas/ Kevin

Thomas: We're looking 'pretty good(?)', 3MAN is tomorrow as another leader social. Everyone is welcome as my plus one.

~~10.4.4.OAP - Sunny~~

~~10.5. Council~~

10.6. Executive Committee

Alex: We built some desks. EUS Conference is happening on Sunday, September 16th. It's the only date that worked, so. James and I are going to PM, we booked our travel. We were going to drive, but bailed. Involvement day is happening on Wednesday, Sept 12. But that's pretty much it as of late.

Marion: Sunny went on vacation, EUS was on vacation pretty much

10.7. President

Alex: MESC is hiring a new director, we asked to be a part of it, it was fun times. Hopefully they'll have one soon. We had a resignation from one of the SSMU Reps. Also, SSMU wants our spaces, and it's looking like we're going to sign an MoA with SSMU for our space. We'll give them access technically outside of our basic schedule. SSMU

Groups can book any day between 9pm and 10pm, and they're really appreciative of that hour.

Sunny: I believe through MoA we're not able to charge groups for space.... However, can we charge them a service fee? Like for using our IT service fee, or the space manger.

Alex: Also the people who take grad photos use our space, for free, everyone else charges money. Athletics does it \$140/day. We usually host them for four weeks

Leila: By the way, any student can come take photos during that space so we could

Alex: We could give them \$100/day and it'd still be a better deal. Tre thinks they might give a sob story, but we provide so much business I don't feel particularly bad

Sunny: But we can't actually charge for the space as stated in the MoA

Alex: We have this resource that will go unused otherwise. We would make them abide by our space manager policy so that we may fine them if we need, and they must agree to that. And it's Tre...

Conflict of interest?

Arman: Are SSMU clubs and groups part of the McGill entity? Also, do we charge blood drive?

No

Marion: The floor waxing costs \$300 and we get about \$300 from (????), a little but not a lot

Katharine: I remember that the Islamic Student Society was using our space on fridays, are we still letting them use it?

Alex: They're still asking for it, but there are a number of other groups like MAME bluesy brunch and SSMU that may have conflicts, so after them we will decide with ISS

Florence: So 9PM-10PM is for other groups too?

Alex: In short the bookings website will be extended until 10pm, monday-tuesday will just have a block regularly removed for SSMU to use, and Tre will relay who and when

Thomas: Can you ask why those doors stay green?

Marion: Nobody knows. It's supposed to be regular access for all engineering, but instead it's just wide open for anyone.

11. Set the time and date of the next meeting

September 9th, 11am

12. Adjournment