



Open Source Ecology
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SPEAKER CONTRACT

IDENTITY OF HIRING ENTITY: (name and address of person or entity hiring SPEAKER for the speaking engagement) _____ (CLIENT from hereon)

REPRESENTATIVE OF HIRING ENTITY: (person representing the Hiring Entity above) _____

IDENTITY OF SPEAKER: Open Source Ecology, represented by Marcin Jakubowski, Ph.D., 909 SW Willow Rd, Maysville, MO, 64469, USA

DATE OF SPEAKING ENGAGEMENT: March 8, 2014

TIME, SCOPE, AND REQUIREMENTS: Day 1. SPEAKER shall be present at the speaking venue or event at _____ (time) or no less than _____ (hours or minutes) prior to the presentation. The presentation shall last from _____ (start time) to _____ (end time). SPEAKER shall cover _____ (topics of interest, special requirements) in his presentation. There shall be a _____ (duration in minutes) question and answer session. The SPEAKER is also required to appear at _____ (time) for _____ (state other engagements that SPEAKER is required to participate in). Optionally, the speaker is asked to participate in _____ (other events) at _____ (time).

EVENT TITLE: (name of the event at which SPEAKER will speak)

FORMAT: (Breakfast, Luncheon, Dinner, Public Lecture, University Presentation, Festival, etc.)

SESSION TITLE: ((Keynote speaker, commencement, workshop, break out special session, training session, Q&A, etc)

LOCATION: (Name of facility/hotel)(Address, City, State, Postal Code, Country)

SPEAKING FEE: \$_____.

TRAVEL: UNLESS OTHERWISE STATED - CLIENT shall reserve a round-trip non-stop (if available) coach class air ticket for the SPEAKER within 5 days of signing the contract, with specific dates and times as requested by SPEAKER. CLIENT shall also cover \$180 for round trip ground transportation and parking by SPEAKER at the departure airport. All expenses for the speakers travel are the responsibility of the CLIENT and if possible should be pre-paid and cancellation should be possible in case of sickness and/or another matter that restricts the speaker from making the presentation. If CLIENT is not picking up SPEAKER from the airport, CLIENT will cover transportation to the hotel.

TRAVEL APPROVAL: The speaker shall approve travel arrangements prior to final booking if they are different than the specific flights requested by the SPEAKER..

PER DIEM: (state if a per diem will be provided to the SPEAKER.

PAYMENT: Following review and approval of this contract by the CLIENT, a non-refundable down payment of \$500.00 in the form of a check will be sent or wired to the SPEAKER, using bank information below. The remaining balance of \$4500 + \$180 ground transportation + Per Diem (if any) will be paid via a check, made payable to Open Source Ecology, on site upon completion of his presentation.

HOTEL: The speaking organization is responsible for providing the speaker with his hotel room and shall not require the speaker to use his own credit card to secure such lodging arrangements. The Hiring Organization will reserve and pay for _____ (number of) nights _____ (specify date(s)) at _____ (name of hotel), located at _____ (address of hotel).

COPYRIGHT: Presentation materials shall be under a CC-BY-SA license.

VIDEO: The CLIENT (will/will not) take video during the presentation. Video taken during the presentation shall be made available to the public, and a copy shall be presented to SPEAKER as a link to a video. Video shall not be placed behind a paywall.

AUDIOVISUAL EQUIPMENT: CLIENT will provide (example; lap top computer w/preloaded power point presentation that the speaker is to utilize during his speech.) CLIENT will provide (examples; LCD projector, screen, lavalier microphone, podium, and a book signing table plus a chair for the book signing after the event speech.) The CLIENT shall verify that videos are playing and audio is present, or CLIENT shall

MEDIA AND PUBLICITY: SPEAKER shall provide CLIENT with high resolution media to use in advertising, and CLIENT is responsible for publicity. The CLIENT's publicity plan includes _____ (state how event will be publicized).

NETWORKING: CLIENT shall in good faith organize meeting with special stakeholders that may be of interest to SPEAKER. These include social entrepreneurs, organizers, leaders, and other stakeholders interested in collaborating with Open Source Ecology.

CANCELLATION: Cancellation by CLIENT is subject to the following terms: Cancellation more than 30 days in advance – no charge for speaker fee. Cancellation between 1-3 weeks prior to event – 25% of speaker fee. Cancellation in the last week prior to event – 50% of speaker fee. There is no refund of the Speaker Deposit and it does not apply to the cancellation fee as it is stated in this contract. Cancellation fees are based upon the gross speaker event fee that was agreed upon. Cancellation fees must be paid within 5 business days of notice of cancellation or a \$100 per day late fee is agreed to be paid by the hiring organization.

PAYABLE TO: Open Source Ecology, 909 SW Willow Rd, Maysville, MO 64469 USA

BANK INFORMATION: Bank of Fairport, Maysville, Missouri, United States of America

ACCOUNT NUMBER: 16 828 7

ROUTING NUMBER: 101209768 (paper & electronic)

SPEAKER SIGNATURE

DATE

CLIENT SIGNATURE

DATE