INTRODUCTION

Parliament Pool Association (PPA) is a membership owned, non-profit organization guided by the PPA By-Laws, which can be found on the Parliament Pool website (www.Parliament-Pool.com). Parliament Pool is run exclusively by volunteers, with the exception of paid lifeguards and staff.

Parliament Pool aims to be a friendly, community centric aquatic facility where adults and children can create lasting memories, begin and build swimming skills, improve physical fitness and build community unity. It is only with many volunteers that we can achieve these goals.

The purpose of the annual report is to provide membership an overview of the pool's activities for the year thus far and look at the year ahead. **The 2022 Annual Meeting is scheduled for Thursday, July 28th from 7:00 - 8:30 PM at Parliament Pool**. All members and interested parties are welcome to attend.

NOMINATING SLATE FOR 2022

The slate below contains the individuals who have volunteered to serve on the incoming board. In compliance with the bylaws, all Directors must be elected by membership and be members of Parliament pool. If elected, these Directors would serve until October 2024.

- Shelly Miller (Activities Chair)
- Charlotte Hannagan (Membership Chair)

Members may volunteer at the annual meeting or any time thereafter to volunteer for additional roles, up to 9 board members.

All pool members are requested to give serious consideration to serving on the Board, or a committee. Director rolls aside, Chairs can have committee members under them and has proven beneficial for Operations. Without adequate Board and committee volunteers, Parliament Pool's ability to serve the Kings Park community as a vibrant summer recreation and social resource is limited. Any member interested in joining the Board, or a committee, should notify any current Board member or email all Board members at Board@parliament-pool.com.

This report addresses the following:

- Overview
- Treasurer's Report
- Membership
- Operations
- Maintenance
- Activities
- Swim and Dive
- The Year Ahead

OVERVIEW:

Your Parliament Pool Board and Committees have been very busy throughout the off-season months. I am happy to report, the state of Parliament Pool is strong and vibrant! We have an enthusiastic and committed board that is here to serve you, the membership. This is a cause for celebration. Let's review some of the major accomplishments of the offseason and the lead up to the 2022 swim season:

Dues:

One of the biggest undertakings during the off season was the evaluation of our rate structure and service fees. As we discussed at the 2021 Annual Meeting, the increase in minimum wage, supply chain issues, and projected inflation drove our need to raise dues across the board by $50.00 and refundable service fee to $100. This was a wise decision as inflation continues to rise. We will further evaluate the financials at the end of the fiscal year to determine if additional rate increases are necessary. With that said we could not raise dues and not deliver to the membership. As a board we have implemented numerous improvements in collaboration with the Swim and Dive Board to enhance membership experience across the board. These accomplishments are detailed below and will be expanded on by each segment leader:

- Enhanced communications on the website, Facebook, and email.
- FAQ's to answer all the questions of potential and existing members and SSP's
- Enhanced processes for facility rentals, swim lessons, and social events
- Enhanced marketing and sponsorship efforts and collaboration with Swim and Dive committee
- Established Staff Procedures Manual for Guards to ensure excellent support to members
- New siding and fascia throughout the building
- Fresh paint throughout
- New windows in front of MPR
- Reengineered shade sail for BBQ area
- New furniture purchased at used prices
- New umbrellas
- New barbeque grills (swim team)
- New picnic tables (1 swim team/1 donation)
- The gazebo (donation)
- New lighting throughout the property
- Fans and new faucet in the kitchen area (swim team)
- Robot vacuum to stay on top of water clarity
- New diving boards and painted dive stands (swim team)
- Established and stocked First-Aid Room
- New plantings and fresh landscaping throughout pool deck, hillside, and welcome area
- New trash cans
- Professional landscaping services

Improvement Areas:

- Further focus on the Capital improvement plan: The board has been diligent in saving funds for capital improvements. While it was determined as a board, to address immediate needs that will enhance membership experience and drive new membership, we must continue to focus on diligent savings and potential financing needs for our high-cost priorities.We will expand on that with an update from our Secretary and Maintenance Chair.
- Fundraising opportunities: Success is never final, and while we have made tremendous strides there is potential for more. A continued focus on sponsorship opportunities & fundraising by our VP and S&D President will allow us to expand on this incremental revenue stream to benefit the pool.
- Volunteerism: The pool board could use your help. There is ample opportunity to grow the support of the Directors and Chairs by way of committees. Committees serve alongside the chairperson and lead a particular task or event. This is a great opportunity to get involved and earn your service fee redemption.

VP Marketng/Communications Report

Treasurer Report:

Michelle to update

MEMBERSHIP REPORT:

The 2022 Parliament Pool season has once again seen a steady influx of both renewing and new Members and SSP's. In 2022, we had a **total of 291 Members and SSP's**. Here is a more detailed breakdown with comparisons to recent years:

2021 Total Members and SSP's	**287**
2019 Total Members and SSP's	**266**
2018 Total Members and SSP's	**273**
2017 Total Members and SSP's	**254**

Breakdown of 2022 Numbers:

Total Returning Members: 181 **(2019: 149; 2021: 158)**

- Family 140
- Senior 36
- Family of 2 5
- Individual 0

Total Returning SSP's: 39 **(2019: 63; 2021: 36)**

- Family 19
- Senior 7
- Family of 2 0
- Military 13

NEW Members: 31 **(2019: 18; 2021: 32)**

- Family 28
- Senior 0
- Family of 2 2
- Individual 1

New SSP's: 37 **(2019: 18; 2021: 59)**

- Family 28
- Senior 0
- Family of 2 0
- Individual 0
- Military 9

Miscellaneous: 3 **(2019: 18; 2021: 2)**

- Family SSP moving in August 1
- End of Season - New SSP 1
- End of Season - Returning Member 1

Summary:
Fee structure increases and updates were implemented for the 2022 season:

- Annual Dues were increased by $50 across all categories except for Senior Members and Senior SSP's.
- Service Fees were increased by $50 across all categories, and continued to be refundable upon completion of 5 hours of volunteer work.
- Rates that appeared obsolete were removed.

The fee increase does not seem to have hindered the membership from renewing their dues or new members from joining. This is most likely due to Parliament Pool rates being on par with neighborhood pools, and members seeing the value of their annual membership.

Pending the budget report and financial standing of the Association, no changes are recommended for next season at Parliament Pool.

Operations Report

Our commitment at the beginning of 2022 was to the following:

Take care of your staff and they will take care of the members, and the members will come back.

We have made every effort to deliver on this commitment as a Board.

Staff

Amanda Pheeny was highly recommended by last year's Operations Chair as the Pool Manager for this season. She has been joined by Ben Merlo and Tom Moreau as Assistant Managers, with Luke Holliday returning this season as a training resource and a Substitute Assistant Manager. From the start of the season Gabe Brothers has been an integral member of the management team leading shifts as a Substitute Assistant Manager when Amanda was out of town. In August when Amanda departs for college, Gabe will serve as the Pool Manager through the rest of the season. We had 8 new guards join the team with 8 returning lifeguards from last season. There are 5 staff members who are not on the Parliament swim and dive teams which was an area we intentionally focused recruiting efforts to ensure staffing during swim meets.

Minimum wage increased in Virginia on January 1, 2022 to $11.00 an hour and will increase to $12 an hour on January 1, 2023, with plans for it to be $15 an hour by 2026. This needs to be factored into all

decisions the Board and Membership make moving forward as we will need to continue to be fiscally responsible due to these increased labor costs.

Below is a breakout of current staff by position.

Manager 1

Assistant Manager 2

Substitute Assistant Manager 4 (3 are also included in lifeguard category below)

Lifeguards 16

Staff Training

We completed in-service employee-training sessions in May, June, July and will hold one more on July 31. The in-service trainings include stations the staff rotate through to keep their skills current related to standards at Parliament Pool, First Aid/CPR/AED, lifeguarding skills, and customer service.

Reintroduced this season have been Pool Operator training sessions with the first session taking place pre-season. Rob Dean from NV Pools has joined us for two additional Pool Operator training sessions. His decades of service with NV Pools have proven to be an invaluable resource for the Pool Operators as they have worked to standardize their actions with vacuuming, chemical adjustments, equipment, documentation and communication.

Concessions

Similar to the last few seasons, we kept the concessions area at the front desk. Concessions have

been purchased by Rob Belloni and ice cream is ordered through Scoops 2 U on a weekly basis.

Group Swim Lessons

Led by Maura Caines, a team of lifeguards taught group swim lessons for five weeks this season with all weeks filling up with 20 swimmers. Feedback from parents and swimmers was very positive and appreciative of the lifeguards' efforts.

Facility Reservations

The multi-purpose room and picnic area are again available for reservation by members. Thank you to the Wiemer family for the generous donation of the gazebo, we have noticed an increased interest in reserving the picnic area. This year to ensure the space is available and clean before the event, there are set reservation times (11:30am-2:30pm and 4:30pm-7:30pm) that enable the staff to have the space clean before and after the event. This year we also used a sign-up genius for facility reservations to show when the space is available/unavailable.

Lap Lane Reservations

The lap lane reservation sign-up genius continued this season again with two lanes available Monday-Friday and one lane available on weekends and holidays. Based on last season's feedback the lane reservation times are 45 minute time slots.

Safety

We continued to require a swim test for children who want to swim in the deep end and go off the diving board. The test includes swimming one full length of the pool without touching the bottom and the ability to tread water for one minute without touching the bottom. Additionally, for the safety of all members, we have been enforcing the lap lane rules and have been reinforcing the importance of this with all guards.

MAINTENANCE REPORT:

Pre-Season Facility/Grounds Maintenance Activities and Capital Improvements.

The following Capital Improvements were accomplished in the preseason.

1. Cleared the brush and overgrowth on the hill above the pool.
2. Installed new siding, fascia, and soffits around the entire Clubhouse.
3. Installed shade sails over the BBQ area.
4. Replaced broken windows on the front of the Multipurpose Room.
5. Replaced all exterior lighting with brighter energy efficient LED fixtures.
6. 2 new diving boards installed, with stands painted and repositioned to be within limits.
7. Non-working flood lights in the parking lot and building were replaced with energy-saving LED fixtures to save money and provide safety for members/employees working during hours of darkness.
8. Painted Multi-Purpose Room, Kitchen, Entry, Locker Rooms, Staff Bathrooms, First Aid Room, and Hallway.
9. Established First-Aid Room and stocked with AED, first-aid supplies, and new backboard.
10. Unnecessary, intermediary fence was removed from the deck and holes patched. Removal creates improved foot traffic.
11. All exterior doors, window frames, and picnic tables were painted to match the columns. Everything now matches color.
12. Felled dead/leaning trees and cut back brush around the parking lot to ensure safety of members' cars.
13. Repaired broken concrete blocks in the staff bathroom.
14. Pool furniture was overhauled with a combination of used/slightly used furniture and umbrellas.
    - A total of $5,200 was spent on a combination of pre-owned (new-in box), and slightly used pool furniture (30 loungers, 50 chairs, 6 tables, 9 umbrellas):
    - New lounge chairs (purchased as used, but new in box)
    - New chairs (purchased as used, but new in box)

- 3 garden/tilt umbrellas (purchased as used, but new in box)
- 6 plastic tables (purchased as used, but new in box)
- Used lounge chairs in great shape
- Used chairs in great shape
- 6 garden umbrellas, used with only 1 season of use

In-Season Facility/Grounds Maintenance Activities and Capital Improvements.

The following is a summary of maintenance activities completed that are in addition to the preseason capital improvements. Much of these items were accomplished via "self-help" to save funds.

1. A collection of water leaks were addressed by the pool servicing company, NV Pools. These fixes are used to work with Fairfax Water Authority to obtain a credit for est. $10k in excess water use charges realized at the end of last season. Fairfax Water has a leak forgiveness program that can be used every 5 years to reconcile an unexpected water bill increase.
2. Robotic vacuum was procured and put into service in mid-July (refurbished cost was $3,600 compared to a new one for $5,200). Already providing great results to accommodate the high, week-long, pool usage/bather load and challenges to schedule thorough cleaning hours after the pool closes and the debris settles and before swim and dive practice.
3. A licensed structural engineer was commissioned to inspect the pump house and make recommendations on refurbishment/replacement. Regarding the roof, specifically, the report details: "From structural point of view, the subject damage is in a stage of minor to moderate, i.e. it is cosmetic with a minor structural concern but repairable." Additional, low-threat, issues were identified along with recommendations for refurbishment. We are in contact with recommended vendors for a price to complete the repairs.
4. Filter system underwent minor repairs to improve circulation. Task was completed by NV pools after the Guards noticed a challenge with the water flow. Filter will be inspected in off-season for any additional refurbishment recommendations.
5. Established weekly landscaping contract for mowing and weeding.
6. Foot shower was replaced for code compliance. Gate opening direction was swapped so shower was usable.
7. Non-working showers in the women's bathroom were replaced.
8. Light fixtures were replaced in the multi-purpose room.
9. Light fixtures were replaced in the pump house.
10. Electrical outlet installed to allow easier vacuuming of baby pool.
11. Foos Ball Table was repaired and structurally enhanced.
12. Playground equipment was repaired and structurally enhanced.
13. Procured Air Hockey Table.
14. Bird feces was scrubbed and multiple anti-bird systems installed to curtail birds living in the building during the season; more to be installed in the entry area and women's locker room.
15. Music/speaker upgrades accomplished through donations of improved outdoor speakers.
16. Toilet in the men's room was rebuilt to resolve a leak.
17. Plumber was commissioned to reconcile a series of issues with non-working hose spigots.
18. Lawn services were contracted for the season compared to volunteer hours.
19. Fans were installed in the kitchen to provide cooling airflow for workers during events.
20. Hose reels were installed across the property so hoses could be kept out of the walkways.
21. A member donated the Gazebo in the Picnic area.

22. Two members donated the lighting for the Gazebo and BBQ areas.

Additionally, 2 dry clean up days, 1 wet clean up day, and 1 painting day were held prior to opening to provide volunteer opportunities. Activities included grounds clean up, light painting/furniture painting, deck power-washing and prep. At least 1 more clean up day is planned prior to the end of the season, along with 1 or 2 end of season shut-down volunteer days.

Maintenance (non-capital improvement) priorities for next season is to establish a maintenance committee to become more proactive and preventative. The filter system will be inspected for additional overhaul/maintenance activities. NV Pool, our pool servicing company, recommends that, if properly maintained, the current filter system will continue to be effective for several more years..

Future Capital Improvements.

As highlighted in the operations report, we have fostered a strong partnership with NV Pools and longtime employee Rob Dean. He is a legend in the industry and has become a trusted advisor to the pool. Mr. Dean does not try to "sell" us on what we don't need. He met with the team recently and this is the feedback and direction on our high priority areas:

White Coat:

We have at least one, maybe two years on the current whitecoat. Other companies had told us it had to be done ASAP. Aesthetically, it is not pretty but with rates where they are, supply chain issues, and inflation continuing to rise, this grace period is welcome. NV thinks we can address some needs for $2000 and patch where needed.

Pump House:

Good News! A structural engineer assessed our pumphouse and determined the building is not in danger of collapse and safe for use. Recommended some patching to address degradation and roof work to create a slope and drainage. With the recommended work the pump house could stand for another 60 years!

Pump and Filter:

Our 60+ year old filtration system continues to plug away. Knowing the pump house is relatively sound allows us to table the filtration system for a couple years to address other needs. In the short term we have (2-4 years) with maintenance needs in the $5000 range to address current system challenges in the tank and filters, both to be accomplished in season and off season. Long term we need to consider options and determine a plan that meets the needs of the pool. DE system is considered best @ $120K which would live in the current Pump House vs Sand Filter @ $80K which would result in the filter being housed in a gated area next to the pump house within parking lot next to the pump house with the pump house serving as a gauge room and storage.

Concrete Repairs:

This could be considered our highest priority. We have drainage issues, settling, thinner areas than required. NV estimates it would be $150K to do the whole thing. Could be accomplished in increments over time. NV indicated we don't have to do the diving board area this year. They estimate we could last at least 5 years. There is always the chance we could develop cracks at anchor points this or any winter, at which point, it would have to be addressed immediately.

SWIM AND DIVE REPORT:

Parliament Pool Swim & Dive participates in the Northern Virginia Swim League (NVSL) and consists of families maintaining membership or summer swim privileges at Parliament Pool. Members of Swim & Dive are required to pay annual membership fees to PPA. Swim & Dive operates year-round due to the winter swim and dive programs at Audrey Moore Rec Center.

The Panther team grew in 2022, with registration from Swim up 24.4% and Dive up 25% from 2021. Following a season in 2021 where we finished in 4th place, our Swim team moved up to third place and competed strong, sending 1 swimmer to All-stars and breaking a pool record. Panther Dive spent their second season in division 6 and went undefeated.

The Swim coaching staff consisted of:
Dan Callahan (Head Coach)
Harper Magnuson (Assistant Head Coach)
Ben Merlo (Assistant Coach)
David Avila (Assistant Coach)
Laura Lafreniere (Assistant Coach)
Lucy Wiemer (Assistant Coach - Minis)

The Dive coaching staff consisted of:
Doug Beavers (Head Coach)
Caeden Beavers (Assistant Head Coach)
Isabel Smith (Assistant Coach)

Swim and Dive was excited to add several new elements to our program this year:
- Expanded 13+ progressive dinner was a social event for our Swimmers and Divers over age 13
- Utilized more of Swimtopia communications platform; aided in registrations, communications, and making swim and dive feel more like one team than 2 separate teams - as well as collected fundraising money and managed volunteer positions
- Gave team t-shirts for all swimmers and divers at the end of the season
- Expanded concessions offerings (Thai food, BBQ; accepted credit cards) and purchased two new Grills for the grilling area
- Collaborated with Pool for sponsors, raising money for the pool
- Hosted our second annual Swimathon fundraiser, hosted our first Bingo event, hosted a raffle for USA Swimming gear and partnered with USA Swimming for gifts and Swag

Other Swim and Dive accomplishments include:

- Added $2500 to the Diving Board Reserve, replenishing the $10,000 + used to purchase new boards (this will be used for concrete work)
- Hosted multiple club teams from the area for showcase options for swimmers
- Purchased two picnic tables for the gazebo
- Assisted in painting the pool and shed
- Purchased two new diving boards and painted diving board stands
- Continued our team community building events:
  - Fun Friday afternoon events
  - Pep Rallies every Friday during the season
  - Lollipop meet
  - End of Season Banquet
  - The volunteer requirements for swim families are strong; but it really did get families engaged and talking to one another

ACTIVITIES REPORT

For the 2022 season, the main goal of social activities was to increase volunteer participation, and a secondary goal was to diversify the kinds of social activities offered. Using social activities to raise funds for the pool is no longer a high priority, but we continue to aim for cost-neutral events. Ultimately, the goal of social activities is to build a sense of community at the pool, and thereby improve the experience of current members and attract future members.

In preparation for achieving these goals, the Social Committee chair proposed at the January board meeting two changes to the annual maintenance fee: 1) renaming the fee a "service" fee, to clarify that volunteer service other than maintenance is eligible to redeem the fee; and 2) increasing the service fee to $100, to better compensate volunteers for their five hours of labor, while also bringing needed funds to the pool from members who prefer to pay the fee than to volunteer.

In comparison to the 2021 season, we have already met both goals, with volunteers hosting the following social activities:

1. Ladies' Night Luau adult night in June, hosted by two members
2. Family Dinner Nights, one Taco Night in June, one International Night in July, and an anticipated Tailgate Night in August, hosted by two members
3. One waffle bar fundraiser, in July, in collaboration with the swim team's 2nd annual Lollipop Event, hosted by the Social Committee chair
4. Retro Dance party adult night in July, hosted by one member
5. Poker at the Pool tournament and fundraiser, in August, hosted by one member
6. 3rd Annual BrewBQ, in August, led by one member with help from the Social Committee chair and at least one other member
7. Save Ferris Fundraiser adult night in August, hosted by one member, pending lifeguard availability
8. Weekly Senior Swim meetup, from June to August, hosted by one member

Across the season, we have 9 volunteers taking on social activities at the pool, up from 1 volunteer (the Social Committee chair) leading all social activities in the 2021 season.

The variety of activities better reflects the interests of members, as expressed in the 124 responses we received on our Communication, Socialization, and Volunteer Opportunities survey distributed in fall 2021. We still do not have an event focused on connecting families with preschool-aged children, which might be a good goal for the 2023 season.

Note that planning for the season began with a Zoom meeting in March open to all members. Although we did have two Zoombombers disrupt the meeting for a few minutes, I recommend continuing this pre-season planning for future pool season social activity planning. More than half of the social activities for this season began at the March meeting.

In planning for each social activity, the Social Committee chair talked with each volunteer host by Zoom, phone, and email to ensure the hosts had timely promotion, sufficient resources, and consideration of other details, such as alcohol licensing, food options, and accepting funds.

Finally, for this season, we moved the responsibility of biweekly Raft Night to Operations, because the event requires no social prep but does require adequate lifeguard support.

LOOKING FORWARD:

Some of the most important and challenging tasks facing Parliament Pool Association continue to be maintenance and upkeep of the pool facilities, retention of current members and SSPs and increasing membership. Additionally, self-managing a pool staff of young adults continues to be a challenge. We must weigh the pros and cons of considering outside management while preserving the opportunity for your teens to work at Parliament. Maintaining the community feel we have grown to love and make Parliament special is a priority. Managing a pool is tremendous work for a volunteer staff coupled with maintaining accountability of staff who are also members is challenging. They are our kids at the end of the day and the lines get blurred. This will continue to be an area of focus for the board.

Monthly meetings continue to be held either in person at the pool when possible or virtually and are communicated to all members. All of our meetings are open to members and SSPs. We welcome greater participation in the off season so we can continue to have a successful community pool.

YOUR CURRENT BOARD:

Rob Belloni President
Vice President, Laura Otto
Secretary, Colin Weimer
Michelle Stanley, Treasurer
Rachael Lussos, Activities
Charlotte Hannagan, Membership
Roy Edwards, Swim & Dive
Mike Hunter, Operations
Nick Rotteveel, Maintenance