

UJLC MANUSCRIPT TEMPLATE

(Bookman Old Style, Size 16, Align Text Left, Capitalize Each Word, Bold, Single Space)
Title Must Not Exceed 16 Words
Specific Non-English Words Must be Written in *Italic*

First Author¹, Second Author², Third Author³, Fourth Author⁴, Fifth Author⁵

^{1,2,3} Affiliation of Author, City, Country

^{4,5} Affiliation of Author, City, Country

Keywords

(Up to 5 keywords)

Example 1; Example 2;

Example 3; Example 4;

Example 5.

DOI

<https://doi.org/10.24843/UJLC.2021.v00.i00.p00>

Abstract

(Bookman Old Style, size 10, justify, italic, single space)

Abstract consists of 100-300 words which should be written in one paragraph. It should be concise, clear, descriptive, and comprehensive. It should provide a brief overview of the article and reasons for the selection or the importance of the topic (background), purposes, and a summary of the result and analysis or the conclusion. For a research-based article, it should briefly explain the research questions and methodology.

Author E-mail

¹ Correspondence:

author1@gmail.com

² author2@gmail.com

³ author3@gmail.com

⁴ author4@gmail.com

⁵ author5@gmail.com

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(Bookman Old Style, size 12, justify, single space)

UJLC accepts two types of manuscript: **Conceptual Paper** and **Research Article**. Both types of manuscript should consist of 3 sections, namely: **Introduction**, **Result and Analysis**, and **Conclusion**. Authors must properly cite each material that is not common knowledge (nor Authors' personal opinion) throughout each section, except the Conclusion. In doing

so, UJLC requires footnotes instead of bodynotes.¹ Authors to also note that each paragraph should comprise of minimum 3 (three) sentences.

1. INTRODUCTION

This section should focus on introductory aspects that will navigate the readers into the specific scope of the manuscript. For **Conceptual Paper**, this section should elaborate the background, purpose(s) of the writing, as well as literature review. For **Research Article**, it should elaborate the background, specific research questions, literature review, as well as research methodology. UJLC encourages a literature review that reflects the state-of-the-art from similar previous studies in order to prove, or as a basis, that the research has new and important academic contribution.

2. RESULT AND ANALYSIS

For **Conceptual Paper**, this section should elaborate the inquiries that lead to achieving such purpose(s). Analysis of the **Conceptual Paper** should explore and develop theoretical frameworks or conceptual advancements. For **Research Article**, this section should presents research findings and elaborates its content primarily by answering specific research question(s). Analysis of the **Research Article** may be presented either qualitatively or quantitatively, or the combination of both, in line with research method.

Both **Conceptual Paper** and **Research Article** should follow academic principles and show consistency with the relevant academic discipline. Analysis should be conducted by focusing on the legal aspects (legal principles, norms, theories, and concepts), as well as relevant legal interpretation techniques. This section may be further divided into sub-sections and sub sub-sections.

(Bookman Old Style, size 12, align text left, Capitalize Each Word, bold, single space)

2.1. Sub-section

- 2.1.1. Sub Sub-section
- 2.1.2. Sub Sub-section

2.2. Sub-section

- 2.2.1. Sub Sub-section
- 2.2.2. Sub Sub-section

The Use of Tables and Figures

- ❖ Tables

Tables should be presented manually with an editable format (not a copied image). The data shown in the table must be in English. Each table should be followed with a clear source(s), preferably cited in the table's title. Here is an example of the use of a table:

Data	Year 1	Year 2	Year 3	Year 4	Year 5
------	--------	--------	--------	--------	--------

¹ Curtis A. Bradley, *International Law in the US Legal System* (Oxford University Press, 2021), 225.

A	X	X	X	X	X
B	X	X	X	X	X
C	X	X	X	X	X
D	X	X	X	X	X
E	X	X	X	X	X
Total	X	X	X	X	X

Table 1. Table's Title²

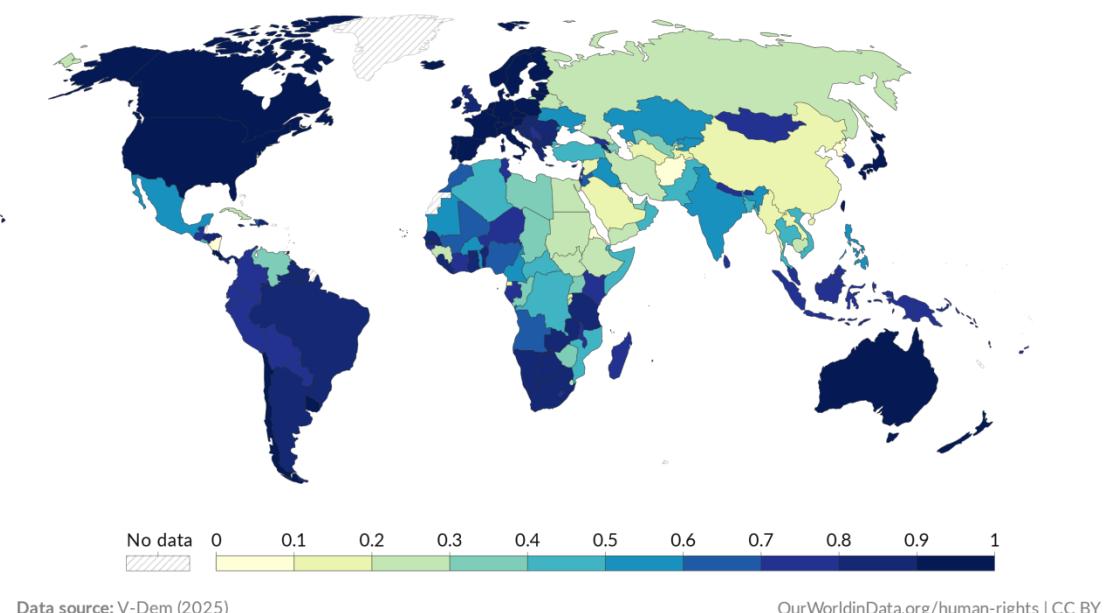
❖ Figures

Figures can be diagrams, schemes, or images, with a high resolution of at least 300 DPI (Dots Per Inch). Especially for images, Authors are responsible in ensuring that all images used are legally permitted (owned by the Authors/in the public domain/licensed to Authors/licensed for free academic use) for journal article publication. Each figure should be followed with a clear source(s), preferably cited in the figure's title. Here is an example of the use of a figure:

Human rights index, 2024

Our World
in Data

Data by V-Dem¹. Expert estimates of the extent to which people are free from government torture, political killings, and forced labor, have property rights, and enjoy the freedoms of movement, religion, expression, and association. The index ranges from 0 to 1 (most rights).



1. V-Dem The Varieties of Democracy (V-Dem) project publishes data and research on democracy and human rights. It relies on evaluations by around 3,500 country experts and supplementary work by its own researchers to assess political institutions and the protection of rights.

The project is managed by the V-Dem Institute, based at the University of Gothenburg in Sweden.

Learn more:

[Democracy data: how do researchers measure democracy?](#)

[The 'Varieties of Democracy' data: how do researchers measure democracy?](#)

[The 'Varieties of Democracy' data: how do researchers measure human rights?](#)

Figure. 1 Human Rights Index, 2024³

² Data source.

³ "Data: Human rights index (V-Dem)," Our World in Data, accessed November 1, 2025, <https://ourworldindata.org/grapher/human-rights-index-vdem>.

3. CONCLUSION

This section should be written concisely in no more than one paragraph. **Conceptual Paper**'s conclusion should highlight on the proposed concepts and **Research Article**'s conclusion should capture the results of the research. However, both should not merely present as a summary of the **Result and Analysis**. Author(s) may also provide recommendation(s) to relevant audiences, i.e., government, academics, and/or segmented communities. Moreover, the conclusion should not introduce new concepts that are absent throughout the discussion, and should not contain any citations.

BIBLIOGRAPHY

Bibliography should contain all cited sources and materials throughout the manuscript, which are sorted alphabetically based on the Author names. Literatures used should prioritize recent publications, i.e., preferably within the last 10 years. UJLC encourages the citation of relevant academic journal articles (min. 20 journal articles), preferably those from reputable journals (Scopus-indexed) and those that are originally written in English. The manuscript is encouraged to apply automatic citating tools (e.g., Mendeley, EndNote, Zotero, etc). Bibliographic citation should be made in accordance with the following order:

Book

(Bookman Old Style, size 12, justify, single space)

Journal Article

(Bookman Old Style, size 12, justify, single space)

News or Magazine Article

(Bookman Old Style, size 12, justify, single space)

Interview

(Bookman Old Style, size 12, justify, single space)

Thesis or Dissertation

(Bookman Old Style, size 12, justify, single space)

Legal Document

(Bookman Old Style, size 12, justify, single space)

Other Document

(Bookman Old Style, size 12, justify, single space)

Case Law

(Bookman Old Style, size 12, justify, single space)

Web Page

(Bookman Old Style, size 12, justify, single space)

UJLC refers to [Chicago Manual of Style](#) 17th edition (full note, with *Ibid.*, *op.cit.*, and *loc.cit.*).

For citation formatting (both footnote and bibliography), please refer to the following examples:

Book

***for one author**

Bibliography

Full Name. *Title*. Publisher, Year of Publication.

Bradley, Curtis A. *International Law in the US Legal System*. Oxford University Press, 2021.

Footnote

Full Name, *Title* (Publisher, Year of Publication), Specific page(s) cited.

¹ Curtis A. Bradley, *International Law in the US Legal System* (Oxford University Press, 2021), 225.

***for two or three authors or editors**

Bibliography

Full Name (reversed) and Full Name. *Title*. Publisher, Year of Publication.

Butt, Simon and Tim Lindsey. *Indonesian Law*. Oxford University Press, 2018.

Footnote

Full Name and Full Name, *Title* (Publisher, Year of Publication), Specific page(s) cited.

² Simon Butt and Tim Lindsey, *Indonesian Law* (Oxford University Press, 2018), 33.

***for chapter in an edited book**

Bibliography

Full Name (reversed). “Chapter Title.” In *Book Title*, edited by Editor Name(s). Publisher, Year of Publication.

Choudhary, Vishakha. “Peaceful Settlement of International Disputes.” In *Public International Law: A Multi-Perspective Approach*, edited by Sué González Hauck, Raffaela Kunz, and Max Milas. Routledge, 2024.

Footnote

Full Name, “Chapter Title,” in *Book Title*, ed. Editors Name(s) (Publisher, Year of Publication), Specific page(s) cited.

³ Vishakha Choudhary, “Peaceful Settlement of International Disputes,” in *Public International Law: A Multi-Perspective Approach*, ed. Sué González Hauck, Raffaela Kunz, and Max Milas (Routledge, 2024), 380.

Journal Article

Bibliography

Full Name (Only First Author's name is reversed). "Title." *Journal Name* Volume, no. (Year): Whole pages of the article. Article DOI.

Putranto, Muqtadir Ghani and Adi Sulistiyono. "Legal Protection of Traditional Knowledge Associated with Genetic Resources in Indonesia." *Udayana Journal of Law and Culture* 9, no. 2 (2025): 195-220. <https://doi.org/10.24843/UJLC.2025.v09.i02.p03>.

Footnote

Full Name, "Title," *Journal Name* Volume, no. (Year): Specific page(s) cited.

⁵ Muqtadir Ghani Putranto and Adi Sulistiyono, "Legal Protection of Traditional Knowledge Associated with Genetic Resources in Indonesia," *Udayana Journal of Law and Culture* 9, no. 2 (2025): 203.

News or Magazine Article

Bibliography

Full Name (reversed). "Title." *Media Name*, Publication Month and Date, Publication Year. Specific URL.

Menn, Joseph. "Artificial Intelligence Ushers in a Golden Age of Hacking, Experts Say." *The Washington Post*, September 20, 2025. <https://www.washingtonpost.com/technology/2025/09/20/ai-hacking-cybersecurity-cyberthreats/>.

Footnote

Full Name, "Title," *Media Name*, Publication Month and Date, Publication Year, Specific URL.

⁶ Joseph Menn, "Artificial Intelligence Ushers in a Golden Age of Hacking, Experts Say," *The Washington Post*, September 20, 2025, <https://www.washingtonpost.com/technology/2025/09/20/ai-hacking-cybersecurity-cyberthreats/>.

Interview

Bibliography

Interviewee Name (reversed). "Topic/Title." Interviewer by Interview Name, Interview Place, Interview Month and Date, Interview Year.

Windia, I Wayan. "Customary Law Cases in Indonesia." Interview by Dennis Mitchel. Denpasar, November 21, 2017.

Footnote

Interviewee Name. "Topic/Title," interview by Interviewer Name, Interview Place, Interview Month and Date, Interview Year.

⁷ I Wayan Windia, "Customary Law Cases in Indonesia," interview by Dennis Mitchel, Denpasar, November 21, 2017.

Thesis or Dissertation

Bibliography

Full Name (reversed). "Title." PhD diss., University Name, Year.

Cunningham, Graeme James. "Law, Rhetoric, and Science: Historical Narratives in Roman Law." PhD diss., University of Glasgow, 2018.

Footnote

Full Name, "Title" (PhD diss., University Name, Year), Specific page(s) cited.

⁸ Graeme James Cunningham, "Law, Rhetoric, and Science: Historical Narratives in Roman Law" (PhD diss., University of Glasgow, 2018), 55-56.

Legal Document

Bibliography

Country. Title.

Indonesia. The 1945 Constitution of the Republic of Indonesia.

Indonesia. Law No. 39 of 1999 concerning Human Rights.

Footnote

Country. Title, Specific Article/Rule/Section.

⁹ The 1945 Constitution of the Republic of Indonesia, Art. 4(1).

¹⁰ Law of the Republic of Indonesia No. 39 of 1999 concerning Human Rights, Art. 9(2).

Other Document

Bibliography

Authority/Owner/Creator/Publisher of the Document. "Title of the Document." Details of the document (e.g website)

The DOW Chemical Company. "Sustainability Report 2015." http://media-library.dow.com/WebContent/www-dow-com/Documents/Dow_2015_SustainabilityReport.pdf

Footnote

Authority/Owner/Creator/Publisher of the Document, "Title of the Document," Specific page(s) cited.

¹¹ The DOW Chemical Company, "Sustainability Report 2015," p.8.

Case Law

Bibliography

Court Name. Title of the Decision.

Supreme Court of the Republic of Indonesia. Decision No.2/Pdt.G/2020/PN Rah.

Alternatively, official citation style suggested by the Court.

Application of the International Convention on the Elimination of All Forms of Racial Discrimination (Armenia V. Azerbaijan). ICJ Judgment, 12 November 2024, p. 91.

Footnote

Court Name, Title of the Decision, Specific page(s) or paragraph(s) cited.

Supreme Court of the Republic of Indonesia, Decision No.2/Pdt.G/2020/PN Rah, p.17

Alternatively, official citation style suggested by the Court.

¹² Application of the International Convention on the Elimination of All Forms of Racial Discrimination (Armenia V. Azerbaijan), ICJ Judgment, 12 November 2024, p. 93-95.

Web Page

Bibliography

Author/Institution Name. “Title.” Accessed Month and Date, Year. Specific URL.

International Federation of Red Cross. “About the IFRC.” Accessed October 17, 2025. <https://www.ifrc.org/who-we-are/about-ifrc>.

Footnote

“Title,” Author/Institution Name, accessed Month and Date, Year, Specific URL.

¹³ “About the IFRC,” International Federation of Red Cross, accessed October 17, 2025, <https://www.ifrc.org/who-we-are/about-ifrc>.

Cross Reference

1) *Ibid.*

This term is used to provide footnote citation for a source that was cited in the preceding footnote.

¹ Curtis A. Bradley, *International Law in the US Legal System* (Oxford University Press, 2021), 225.

² *Ibid.*

2) *op.cit.*

This term is used when referring to the reference listed earlier by the same Author, but not consecutive and cited from different page(s).

¹ Curtis A. Bradley, *International Law in the US Legal System* (Oxford University Press, 2021), 225.

² Muqtadir Ghani Putranto and Adi Sulistiyono, “Legal Protection of Traditional Knowledge Associated with Genetic Resources in Indonesia,” *Udayana Journal of Law and Culture* 9, no. 2 (2025): 203, <https://doi.org/10.24843/UJLC.2025.v09.i02.p03>.

³ Graeme James Cunningham, “Law, Rhetoric, and Science: Historical Narratives in Roman Law” (PhD diss., University of Glasgow, 2018), 55-56.

⁴ Law of the Republic of Indonesia No. 39 of 1999 concerning Human Rights, Art. 24(1).

⁵ Curtis A. Bradley, *op.cit.*, 227.

3) *loc.cit.*

This term is used when referring to the reference listed earlier by the same Author, but not consecutive, cited from the exact same page(s).

¹ Curtis A. Bradley, *International Law in the US Legal System* (Oxford University Press, 2021), 225.

² Joseph Menn, “Artificial intelligence ushers in a golden age of hacking, experts say,” *The Washington Post*, September 20, 2025,

<https://www.washingtonpost.com/technology/2025/09/20/ai-hacking-cybersecurity-cyberthreats/>.

³ Curtis A. Bradley, *loc.cit.*