

**B04 – Bylaw 4 (E) – Sponsored by the Board of Directors**

**Rational:**

A complete review of the PIPSC BY-LAWS will be done during the BOD 2025 to 2027 term.

For the AGM 2025, the BOD is presenting the review of BY-LAWS 1 to 9 (as revised at the AGM 2024). Consultation was done with the AC, the BLPC, the BOD and PIPSC staff

*Please note that the proposed changes in the French version may be different as we will take this opportunity to make sure the English and the French versions are the same.*

**Be it resolved that** the Institute Bylaws be revised as follows:

<p><b>BY-LAW 4 ORGANIZATIONAL COMPOSITION OF THE INSTITUTE</b></p> <p><b>4.1 National Office</b> The National Office of the Institute shall be situated in the National Capital Region.</p> <p><b>4.2 Regions</b> The Institute is comprised of six (6) Regions, the boundaries of which shall be as follows:</p> <p><b>4.2.1 National Capital Region</b> - shall generally coincide with the official map published by the National Capital Commission and deemed to include <del>the area encompassing Atomic Energy Canada Limited at Chalk River as well as Petawawa</del>.</p> <p>AGM 2006 (E)</p> <p><b>4.2.2 Atlantic Region</b> - the Provinces of Newfoundland and Labrador, Nova Scotia, New Brunswick and Prince Edward Island.</p> <p><b>4.2.3 Québec Region</b> -<del>that portion of Nunavut east of 80° west longitude, and</del> the Province of Québec, except for those locations that are deemed to be part of the National Capital Region.</p> <p>AGM 2000 (E)</p>	<p><b>BY-LAW 6 ORGANIZATIONAL COMPOSITION OF THE INSTITUTE</b></p> <p><i>This BL to be developed for presentation at the 2026 AGM</i></p> <p><b>BY-LAW 11 REGIONS AND REGIONAL STRUCTURES</b></p> <p><b>11.1 Regions</b> The Institute is comprised of six (6) Regions, the boundaries of which shall be as follows:</p> <p><b>11.1.1 National Capital Region</b> - shall generally coincide with the official map published by the National Capital Commission and deemed to include <b>Renfrew County</b>. <b>The National Office of the Institute shall be situated in the National Capital Region</b>.</p> <p><b>11.1.2 Atlantic Region</b> - the Provinces of Newfoundland and Labrador, Nova Scotia, New Brunswick and Prince Edward Island.</p> <p><b>11.1.3 Québec Region</b> - the Province of Québec, except for those locations that are deemed to be part of the National Capital Region.</p> <p>AGM 2000 (E)</p>	<p>Actual BY-LAW 4 ORGANIZATIONAL COMPOSITION OF THE INSTITUTE (the title) would become BL 6</p> <p>Numbering change, actual 4.2 would become 11.1</p> <p>Numbering change, actual 4.2.1 would become 11.1.1</p> <p>“the area encompassing Atomic Energy Canada Limited at Chalk River as well as Petawawa” would become “Renfrew County”</p> <p>4.1 would now be included in 11.1.1</p> <p>Numbering change, actual 4.2.2 would become 11.1.2</p> <p>Numbering change, actual 4.2.3 would become 11.1.3</p> <p>“that portion of Nunavut east of 80° west longitude, and” is now in the Ontario region</p>
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<p><b>4.2.4 Ontario Region</b> - The Province of Ontario except for those locations, <del>including the area encompassing Atomic Energy Canada Limited at Chalk River and Petawawa</del>, that are deemed to be part of the National Capital Region.</p> <p style="text-align: right;">AGM 2006 (E)</p> <p><b>4.2.5 Prairie/Northwest Territories Region</b> - The Provinces of Manitoba, Saskatchewan, Alberta, the Northwest Territories and that portion of Nunavut west of 80° west longitude.</p> <p style="text-align: right;">AGM 2004 (E)</p> <p><b>4.2.6 British Columbia/Yukon Territory Region</b> - the Province of British Columbia and the Yukon Territory.</p> <p><b>4.3 Change in Boundaries</b> When recommended by the Region or Regions concerned, changes in the boundaries of any Region shall require a two- thirds (2/3) majority decision of the Board.</p> <p><b>4.4 Members Employed or Resident Outside Canada</b> Regular members employed outside/ Canada shall be considered to be employed in the National Capital Region for the purposes of these By-Laws. Retired members residing outside Canada shall be considered to be</p>	<p><b>11.1.4 Ontario and Nunavut Region</b> - the Province of Ontario <b>and that portion of Nunavut east of 80° west longitude</b>, except for those locations that are deemed to be part of the National Capital Region.</p> <p style="text-align: right;">AGM 2006 (E)</p> <p><b>11.1.5 Prairie/Northwest Territories Region</b> - the Provinces of Manitoba, Saskatchewan, Alberta, the Northwest Territories and that portion of Nunavut west of 80° west longitude.</p> <p style="text-align: right;">AGM 2004 (E)</p> <p><b>11.1.6 British Columbia/Yukon Territory Region</b> - the Province of British Columbia and the Yukon Territory.</p> <p><b>11.2 Change in Boundaries</b> When recommended by the Region or Regions concerned, changes in the boundaries of any Region shall require a two- thirds (2/3) majority decision of the Board.</p> <p><b>11.3 Members Employed or Resident Outside Canada</b> Regular members employed outside Canada shall be considered to be employed in the National Capital Region for the purposes of these By-Laws. Retired <b>members belong to the region in which they reside and those residing outside</b> Canada shall be considered</p>	<p>Numbering change, actual 4.2.4 would become 11.1.4 “, including the area encompassing Atomic Energy Canada Limited at Chalk River and Petawawa,” would be removed cause not necessary</p> <p>Numbering change, actual 4.2.5 would become 11.1.5</p> <p>Numbering change, actual 4.2.6 would become 11.1.6</p> <p>Numbering change, actual 4.3 would become 11.2</p> <p>Numbering change, actual 4.4 would become 11.3 “members residing outside” would become “members belong to the region in which they reside and those residing outside”</p> <p>4.5 would be removed and part of it would be included in BL 11.3</p>
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<p>residing in the National Capital Region for the purposes of these By-Laws.</p> <p><b>4.5 Regional Affiliation of Members</b> A Member may be allowed to choose to be active in the region in which they reside or in the region in which they work or last worked, if retired. Any additional costs for a Member choosing to be active in a region where they do not reside will be borne by the Member.</p> <p>AGM 2015</p> <p>BY-LAW 11 REGIONS AND REGIONAL STRUCTURES</p> <p>AGM 1995 (e)</p> <p>11.1 Regions</p> <p>11.1.1 Each Region shall be structured to provide a minimum of three (3) levels of organization, consisting of:</p> <ul style="list-style-type: none"> <li>i) Regional Council</li> <li>ii) Regional Executive</li> <li>iii) Branches.</li> </ul> <p>11.1.2 A Member may choose to be active in the regional structures where they resides, work or last worked. No member shall have rights in more than one (1) region. (AGM 2015)</p>	<p>to be residing in the National Capital Region for the purposes of these By-Laws.</p> <p><b>11.4</b> Each Region shall be structured to provide a minimum of three (3) levels of organization, consisting of:</p> <ul style="list-style-type: none"> <li>i) Regional Council</li> <li>ii) Regional Executive</li> <li>iii) Branches.</li> </ul> <p><b>11.4.1</b> A Member may choose to be active in the regional structures where they reside or work or last worked. No member shall have rights in more than one (1) region.</p> <p style="text-align: right;">(AGM 2015)</p> <p><b>11.4.2</b> Participation by other organizational units shall be as defined in the Constitution of each Region.</p>	<p>Actual BL 11 will be reviewed and presented to the 2026 AGM, in the meantime, changes are only numbering</p> <p>Numbering change, actual 11.1.1 would become 11.4</p> <p>Numbering change, actual 11.1.2 would become 11.4.1</p> <p>Numbering change, actual 11.1.3 would become 11.4.2</p> <p>Numbering change, actual 11.1.4 would become 11.4.3</p>
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<p>11.1.3 Participation by other organizational units shall be as defined in the Constitution of each Region.</p> <p>11.1.4 Each Regional Council shall be free to recommend the detailed organization of the Region, subject to these By-Laws and with the approval of the Board.</p> <p>11.1.5 Constitution Each Region shall be governed by a Constitution consistent with these By-Laws, providing as a minimum, the representation of Branches or other organizational units in the Regional Council. Each Region shall, upon amendment of its Constitution, submit it to the By-Laws and Policies Committee for review. Any amendments to the Constitution take effect only upon approval by the Board.</p> <p>11.1.6 Regional Council A Regional Council shall comprise a minimum of one (1) delegate for each two hundred (200) members and a maximum of one (1) delegate for each fifty (50) members resident in the Region rounded to the nearest two hundred (200) plus two (2) additional delegates. The membership count shall be taken as of the previous December 31. AGM 2008 (E)</p> <p>11.1.6.1 A Regional Council shall meet at least once per calendar year.</p>	<p><b>11.4.3</b> Each Regional Council shall be free to recommend the detailed organization of the Region, subject to these By-Laws and with the approval of the Board.</p> <p><b>11.4.4 Constitution</b> Each Region shall be governed by a Constitution consistent with these By-Laws, providing as a minimum, the representation of Branches or other organizational units in the Regional Council. Each Region shall, upon amendment of its Constitution, submit it to the By-Laws and Policies Committee for review. Any amendments to the Constitution take effect only upon approval by the Board.</p> <p><b>11.4.5 Regional Council</b> A Regional Council shall comprise a minimum of one (1) delegate for each two hundred (200) members and a maximum of one (1) delegate for each fifty (50) members resident in the Region rounded to the nearest two hundred (200) plus two (2) additional delegates. The membership count shall be taken as of the previous December 31. (AGM 2008 (E))</p> <p><b>11.4.5.1</b> A Regional Council shall meet at least once per calendar year.</p> <p><b>11.4.6 Regional Executive</b> A Regional Executive shall comprise the elected Director(s) for the Region and additional members up to a maximum of eleven (11). In Regions with more</p>	<p>Numbering change, actual 11.1.5 would become 11.4.4</p> <p>Numbering change, actual 11.1.6 would become 11.4.5</p> <p>Numbering change, actual 11.1.6.1 would become 11.4.5.1</p> <p>Numbering change, actual 11.1.7 would become 11.4.6</p>
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<p><b>11.1.7 Regional Executive</b> A Regional Executive shall comprise the elected Director(s) for the Region and additional members up to a maximum of eleven (11). In Regions with more than 10,000 members, the maximum number of executive members may be thirteen (13). Officers shall normally comprise a Chair, Vice-Chair, and a Secretary-Treasurer or, alternatively, a Secretary and a Treasurer. The term of office of an Executive member shall not exceed three (3) years. The results of Executive elections, listing the names, positions, addresses and home and office telephone numbers, shall be forwarded forthwith to the Executive Secretary. (AGM 2008)</p> <p><b>11.2 Branches</b></p> <p><b>11.2.4 Creation</b> The creation of a Branch, comprising ten (10) or more Regular and Retired members from two (2) or more specific Groups in a geographic area, is subject to the approval of the Executive Committee upon application by members of the proposed Branch and recommendation of the Regional Executive concerned. Notwithstanding the preceding, where there are members of only one (1) Group present in a geographic area for which there could otherwise be a Branch, the Regional Executive may recommend the creation of a Branch subject to the approval of the Executive Committee. The appropriate Constitution shall</p>	<p>than 10,000 members, the maximum number of executive members may be thirteen (13). Officers shall normally comprise a Chair, Vice-Chair, and a Secretary-Treasurer or, alternatively, a Secretary and a Treasurer. The term of office of an Executive member shall not exceed three (3) years. The results of Executive elections, listing the names, positions, addresses and home and office telephone numbers, shall be forwarded forthwith to the Executive Secretary.</p> <p style="text-align: right;">(AGM 2008)</p> <p><b>11.5 Branches</b></p> <p><b>11.5.1 Creation</b> The creation of a Branch, comprising ten (10) or more Regular and Retired members from two (2) or more specific Groups in a geographic area, is subject to the approval of the Executive Committee upon application by members of the proposed Branch and recommendation of the Regional Executive concerned. Notwithstanding the preceding, where there are members of only one (1) Group present in a geographic area for which there could otherwise be a Branch, the Regional Executive may recommend the creation of a Branch subject to the approval of the Executive Committee. The appropriate Constitution shall be assigned to a newly created Branch as provided for in these By-Laws. (AGM 1997 (E))</p>	<p>Numbering change, actual 11.2 would become 11.5</p> <p>Numbering change, actual 11.2.1 would become 11.5.1</p>
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<p>be assigned to a newly created Branch as provided for in these By-Laws. (AGM 1997 (E))</p>	<p><b>11.5.1.1</b> All members should belong to one Branch and no member shall belong to more than one (1) Branch. AGM 2005 (e)</p>	<p>Numbering change, actual 11.2.1.1 would become 11.5.1.1</p>
<p><b>11.2.1.1</b> All members should belong to one Branch and no member shall belong to more than one (1) Branch. AGM 2005 (e)</p> <p><b>11.2.2</b> Constitution Each Branch shall be governed by a Constitution, consistent with these By-Laws and those of the appropriate Region, providing as a minimum, the right of each member to be a candidate for and to vote for the election of Branch Executive members. Each Branch shall, upon amendment of its Constitution, submit it to the By-Laws and Policies Committee and to the appropriate Regional Executive for review. Any amendments to the Constitution take effect only upon approval by the Board and ratification by the Branch membership.</p> <p><b>11.2.3</b> Branch Executive A Branch Executive shall normally consist of up to one (1) Executive member per ten (10) members of the Branch rounded to the nearest ten (10), with a minimum of three (3) and maximum of eleven (11). Officers shall normally comprise a President, a Vice-President and a Secretary-Treasurer or, alternatively, a Secretary and a Treasurer. The term of office of an Executive member shall not exceed three (3) years. The results of Branch elections, listing the names, positions, addresses and home and office telephone numbers, shall be forwarded forthwith to the</p>	<p><b>11.5.2 Constitution</b> Each Branch shall be governed by a Constitution, consistent with these By-Laws and those of the appropriate Region, providing as a minimum, the right of each member to be a candidate for and to vote for the election of Branch Executive members. Each Branch shall, upon amendment of its Constitution, submit it to the By-Laws and Policies Committee and to the appropriate Regional Executive for review. Any amendments to the Constitution take effect only upon approval by the Board and ratification by the Branch membership.</p> <p><b>11.5.3 Branch Executive</b> A Branch Executive shall normally consist of up to one (1) Executive member per ten (10) members of the Branch rounded to the nearest ten (10), with a minimum of three (3) and maximum of eleven (11). Officers shall normally comprise a President, a Vice-President and a Secretary-Treasurer or, alternatively, a Secretary and a Treasurer. The term of office of an Executive member shall not exceed three (3) years. The results of Branch elections, listing the names, positions, addresses and home and office telephone numbers, shall be forwarded forthwith to the</p>	<p>Numbering change, actual 11.2.2 would become 11.5.2</p> <p>Numbering change, actual 11.2.3 would become 11.5.3</p>

<p>elections, listing the names, positions, addresses and home and office telephone numbers, shall be forwarded forthwith to the Executive Secretary. The Executive shall meet at least three times a year.</p>	<p>Executive Secretary. The Executive shall meet at least three times a year.</p>	<p>Numbering change, actual 11.2.4 would become 11.5.4</p>
<p><b>11.2.4 Annual General Meeting</b> Each Branch shall convene an Annual General Meeting at least once each calendar year and, in any event, not more than fifteen (15) months from the preceding Annual General Meeting. When a Branch fails to hold an Annual General Meeting, the Executive Secretary shall inform the Branch that it is in contravention of this By-Law, and shall request the Branch take action within thirty (30) days of receipt of such advice. Failure to act on this advice shall result in referral of the matter to the appropriate Regional Executive for recommendation to the Board.</p>	<p><b>11.5.4 Annual General Meeting</b> Each Branch shall convene an Annual General Meeting at least once each calendar year and, in any event, not more than fifteen (15) months from the preceding Annual General Meeting. When a Branch fails to hold an Annual General Meeting, the Executive Secretary shall inform the Branch that it is in contravention of this By-Law, and shall request the Branch take action within thirty (30) days of receipt of such advice. Failure to act on this advice shall result in referral of the matter to the appropriate Regional Executive for recommendation to the Board.</p>	<p>Numbering change, actual 11.2.4 would become 11.5.4</p>
<p><b>11.2.5 Cause for Dissolution</b> A Branch may be dissolved for failure to comply with its own Constitution, that of the applicable Region or the By-Laws of the Institute, subject to the recommendation of the appropriate Regional Executive and approval by the Executive Committee.</p>	<p><b>11.5.5 Cause for Dissolution</b> A Branch may be dissolved for failure to comply with its own Constitution, that of the applicable Region or the By-Laws of the Institute, subject to the recommendation of the appropriate Regional Executive and approval by the Executive Committee.</p>	<p>Numbering change, actual 11.2.5 would become 11.5.5</p>