

Chartered 1898

Medford Boat Club House Rules

2024

1. INTRODUCTION

1.1. The Rules have been established by the Executive Committee of the Medford Boat Club in accordance with Art. 3.1.3 of the Constitution of the Medford Boat Club for the purpose of ensuring that the maximum possible enjoyment of the MBC facilities may be realized by a majority of the membership. It is expected that all Members and their Guests will give cheerful obedience to these rules. Please refer to Art. 3 of these rules for Enforcement and Penalties.

1.2. The unqualified word "Member" appearing in any of these rules refers to any adult qualifying for membership under Art. 1, 2, 3 or 4 of the By-Laws of the Medford Boat Club, the spouse of the Member, or any other adult resident in the household of the Member so qualifying.

1.3. The unqualified word "Junior" shall mean any child of a Member eligible to use the Club facilities under Art. 1.2 of the By-Laws.

1.4. All persons not described in Art. 1.2 and 1.3 above, with the exception of the Employees of the Medford Boat Club or service personnel, are included in the unqualified word "Guest."

2. GENERAL RULES

2.1. The Club will be open from 10:00 am to 10:00 pm daily Monday through Thursday; from 10:00 am to 11:00 pm on Friday; from 9:00 am to 11:00 pm on Saturday; from 9:00 am to 10:00 pm on Sunday; and on holidays as posted. Fall and late Spring hours will be set by the Executive Committee.

2.2. The Club will close at 5:00 pm on the night of Adult Socials.

2.3. The Executive Committee, Club Manager and all Employees have the full authority to enforce these Rules.

2.4. A Member of the Club shall give no reprimand to the Club Manager or any other Employee.

2.5. All complaints shall be made in writing and signed by the Member making the complaint to the Commodore or a member of the Executive Committee.

2.6. No Member, Junior, or Guest shall use a boat or other property of another Member except in the presence of the owner or with his/her permission.

2.7. No Member, Junior, or Guest shall consume or misappropriate any property of another Member.

2.8. All Members, Juniors, and Guests must conduct themselves in an orderly manner.

2.9. All Members must leave the Club by the stated closing time(s) unless a member of the Executive Committee, who must be and remain present, assumes the responsibility for their behavior and for securing the premises for the night. Juniors under the age of 16, however, may use the Club premises only until 9:00 pm unless accompanied by an adult Member or attending a properly chaperoned Junior event.

2.9.1. Boat owners are allowed to access the club outside of the published Club hours pursuant to the rules set forth in Art. 7 of these Rules.

2.9.2. The Chairperson for Junior Entertainment, with the approval of the Executive Committee will be responsible for setting the rules for Junior events.

2.9.3. For the purpose of Junior Dances, a child must be at least 11 years of age or entering 6th grade.

2.10. All Regular and Associate Member families shall be required to complete Work Hours, the amount of three (3) hours of contributing work for the Current Season. No splitting of hours will be permitted.

2.10.1. A fee of **One-Hundred Twenty-Five Dollars (\$125)** will be assessed for each Work Hour not completed during the Club's current season by each Member family.

2.10.2. Members who have attained the age of 65 on the full-time opening day of the Club as set by the Executive Committee are not required to complete Work Hours if they have informed the Executive Committee in writing that they have satisfied this requirement.

2.10.3. Only current Executive Committee members, a current committee chairperson or a Manager can approve and sign for work hours. A Member should ensure that they receive a signed receipt verifying the number of work hours they have completed. This receipt must be in the family name of the Member. The best way for a Member to resolve a discrepancy is to produce (a) signed receipt(s).

2.10.4. All receipts must be reviewed and approved by a member of the Executive Committee.

2.10.5. Members must register for Work Hours events.

2.10.6. Members who are registered for Work Hours events may cancel their registration 24 hours prior to the reporting time of the Work Hour event without penalty. The cancellation must be communicated in writing to the event coordinator.

2.10.7. Members who do not perform Work Hours events that they registered for, or who do not cancel their registered Work Hours event in writing prior to 24 hours of the reporting time (per 2.20.6), shall be assessed three(3)hours for the registered Work Hours event(per 2.20.1 assessment amount); and shall forfeit the opportunity to perform Work Hours for credit during the season.

2.11. Any damage to any Club property by a Member, Junior, or Guest shall be paid for by the Member involved, the amount to be determined by the House Committee and collected by the Treasurer.

2.12. No property of the Club shall be removed from the Club without prior approval of the appropriate Executive Officer, and the Commodore.

2.13. There shall be no gambling on Club premises at any time.

2.14. There shall be no firearms allowed on Club premises at any time.

2.15. No dogs can be kept on the premises with the exception of service dogs unless the dog is in transfer to and from a Boat and is secured at all times while on the premises of the Club.

2.16. Underage drinking will not be tolerated. Any infraction will result in appropriate discipline.

2.17. The Executive Committee shall establish the method by which All Members, Juniors, and Guests are to be identified upon entering and while remaining on the Club premises. The following regulations apply:

2.17.1. The Club will require each Member and Junior to comply with the Member Identification system established by the Executive Committee.

2.17.2. The Member shall be responsible for the proper registration, use, and safekeeping of his/her family's Club Identification.

2.17.3. Members shall register all guests with the Club Manager upon entering the Club premises. Club-issued identification will be issued to Guests upon registration as provided under Art. 4.4.

2.17.4. Members arriving at the Club without complying with the Club Identification system must immediately register with the Club Manager.

2.17.5. Juniors will not be allowed on the Club premises without complying with the Club identification system.

2.17.6. Unauthorized access to the Club identification system must be reported immediately to the Club Manager.

2.17.7. All persons on Club premises are not exempt from being challenged by a member of the Executive Committee, the Club Manager or the Club Staff, and must provide Club identification upon demand.

2.17.8. Club Members and /or Juniors having reason to suspect the person(s) on Club premises are not authorized as Members or Guests should report it immediately to an Executive Committee Member or the Club Manager.

2.17.9. Club Identification is non-transferable.

2.18. No one under 14 years of age will be allowed on Club premises unless accompanied by a parent, other Member, or older Junior of at least 14 years of age to whom the responsibility for the safety of the child has been delegated by the parent.

2.19. Club Members, Juniors, Employees, and Guests may not use the Club or any of its property for the explicit purpose of operating a business or providing paid services, excluding child care provided to another Member family on an individual basis, except with the prior consent of the Executive Committee.

3. ENFORCEMENT AND PENALTIES

3.1. Members of the Executive Committee, the Club Manager, and the Club staff are responsible for the enforcement of these House Rules.

3.2. Flagrant and/or continued violation of House Rules or conduct likely to endanger the welfare, interest, or character of the Club by a Member or Junior or a Members Guest may result in his/her suspension or expulsion from the Club.

3.2.1. Any member of the Executive Committee or the Club Manager may invoke a suspension. Suspensions will be strictly enforced. A verbal suspension will be followed by 5 days' written notice to the Member, or parents of a Junior, so suspended of the charges made against him/her and to appear before the Executive Committee at a regular or special meeting of the Executive Committee, where the accused Member, or Junior and his/her parents, will have the opportunity to be heard, before being allowed to return to the club. The Executive Committee shall render a decision upon the matter in Executive Session.

3.2.2. Per section 18. of the Constitution, the Executive Committee shall have the power to expel any Member for justifiable cause. An expulsion of a Member requires $\frac{2}{3}$ vote of the Executive Committee. Before such action is taken the accused Member shall have five(5) days' written notice of the charges made against him/her, and an opportunity to be heard at a regular or special meeting of the Executive Committee.

3.2.3. Minor violations by Juniors may be treated less severely than indicated in Art. 3.2 at the discretion of the Club official noting the offense.

4. RULES REGARDING GUESTS

4.1. Except as noted in Art. 4.5 hereof, no person (adult or child) may be a Guest at the Club more than five (5) times in a season.

4.2. Except as noted in Art. 4.5 hereof, no Junior under 14 may sign in a Guest. An adult Member must sign in the Guest and must remain at the Club with the Junior and the Guest.

4.3. Except as noted in Art. 4.5 hereof, no Guest shall be on Club premises unless accompanied by the sponsoring Member, who shall be responsible for the conduct of said Guest.

4.4. All Guests, except those attending under Art 4.5.1, 4.5.2, or 7.16 hereof, are required to be registered in the Guest Book, kept by the Managerial Staff.

4.4.1. It is the Member's responsibility to see that all Guests are signed in with a Staff member upon entering the premises.

4.4.2. The Guest fee is \$10; a club ID will be issued to each Guest properly registered.

4.4.3. If a non-member visits the Club to go immediately to a member-owned boat upon entering the Club, Guest fees are not required. However, if that non-member is to use any Club facilities, i.e. swimming, picnics, basketball, snack bar, etc., that non-member must be registered and pay a Guest fee. The Boat must leave its dock, mooring, or dry storage area during these visits.

4.4.3.1. Each non-member entering the Club under House Rule 4.4.3 must exit the Club upon the Boat's return and safe storage and be accompanied by the boat owner at all times while entering and exiting the Club.

4.4.3.2. Guest registration and fees will not be required for the use of restrooms and first aid facilities while non-members accessing a boat under House Rule 4.4.3 are entering or exiting the Club.

4.5. The following exceptions to the Guest Rules are noted:

4.5.1. At certain social occasions (so designated by the Chairperson of the Entertainment Committee), Members and/or Juniors may bring Guests without reference to Art. 4.1 or 4.2.

4.5.2. Unmarried family Members 16 years of age or older may bring a Guest (16 years of age or older) to the Club at any time upon payment of a Guest fee.

4.5.3. House Guest privileges: Members may apply in writing to the Executive Board for approval of the House Guest privileges for their Guest(s) who are temporarily residing at the member's residence.

4.5.3.1 The written application shall include the following information:

- Name of House Guest and their permanent residential address
- Relationship to the sponsoring member
- Duration of visit with the sponsoring Member

4.5.3.2 House Guest privileges may not exceed 21 days. House Guests are subject to regular guest fees of \$10 per day or \$20 per family per day attending the Club.

4.5.3.3 The sponsoring member is responsible for the conduct of their House Guest.

4.5.4. Members in good standing of another boat or yacht club are welcome and should register with the Club Manager. MBC members are also welcome at other boat or yacht clubs and should present their MBC Membership Card to the staff of the other clubs upon arrival.

4.5.5. If a Member wishes to bring a group of ten or more Guests to the Club, arrangements must be made AT LEAST 7 DAYS IN ADVANCE, and must be approved. Parties of 20 or fewer guests may be approved by the Club Manager, provided that no more than two parties shall be approved by the Club Manager on a given day. Parties of over 20, but not more than 35 attendees, must be approved by the Executive Committee. Regular Guest fees shall apply per Guest. For parties of ten or more, a written guest list must be submitted to the General Manager at least 24 hours in advance. The Executive Committee reserves the right to limit the number of parties or the total number of guests on any given date. Outside caterers requiring on-site setup of food preparation or food service equipment shall not be allowed, though they may make use of up to two grills provided by the Club. This rule applies to all parties involving non-member guests, including children's birthday parties.

4.5.6. A nanny or babysitter over the age of 16 who is continuously employed by a Member for regularly scheduled child care may be allowed use of Club facilities provided the Member applies in writing and such application is presented to the Executive Committee for approval. The Financial Secretary shall issue club identification to the Member for use by the nanny or babysitter, and such identification shall be returned immediately upon termination of the nanny or babysitter. The nanny or babysitter may not use the club facilities when the adult Member is present or when the Junior children of the Member are not present.

4.6. All Guests are required to show the club-issued identification as stipulated in Art. 4.4.2 of these Rules.

4.7. Members are expected to use Guest privileges judiciously and with full consideration of the comfort and right of other Members. Those Members who, in the opinion of the Executive Committee, are abusing this rule may be denied the Guest privilege.

4.8. Grandparents (that is, parents of Adult Members) need not be signed in as Guests. They have unlimited Guest privileges at the Club, but only when accompanied by the Member. This includes Junior Members of the Member family. Only Members can participate in organized Club activities, except as noted in Art. 4.5.1.

4.8.1. Grandparents may not sign in other Guests.

4.9. Guests (including House Guests and Nannies) may not sign in other Guests.

5. RULES PERTAINING TO THE CLUBHOUSE

- 5.1. No sitting, standing, climbing, etc. on the deck railings and tables.
- 5.2. The Roycroft Members Room is open only for ADULT Members (those over 18 years of age).
- 5.3. Members without lockers may apply for locker use on and after Opening Day. A charge fixed by the Executive Committee shall be made for the same.
- 5.4. No storage of gasoline and/or any other volatile / combustible materials is permitted in the Clubhouse.
- 5.5. No smoking is allowed in the Clubhouse. This is a smoke-free building.
- 5.6. All members should use the restroom facilities on the lowest level or the Roycroft Members' room. The handicapped restroom on the main floor is for senior members and the handicapped.
- 5.7. There are umbrella tables on the decks and round tables in the Clubhouse for indoor eating. Each person should clean tables after use and dispose of their trash in the proper receptacles, dividing recycling appropriately when bins are available.
- 5.8. Items may not be stored on top of lockers.

6. RULES PERTAINING TO THE OUTSIDE FACILITIES

- 6.1. There are ONLY 3 authorized parking spaces in the back lot (the Arlington side of the building): 1 for the Commodore, 1 for the Day/Night Manager, and 1 for the Snack Bar Manager. Other cars may stop there for a period not to exceed 10 minutes. This is a "drop-off" area only. Vehicles are subject to towing if parked in the back lot for more than 10 minutes.
- 6.2. No glass containers may be carried. Members are encouraged to use cans or plastic cups for refreshments.
- 6.3. All Juniors and Guests must pass a proficiency swim test administered by the swim staff.
- 6.4. Swimming is permitted in designated swim areas only. (Upper & Lower Lake)
 - 6.4.1. Swimmers must not board or hang on boats, moorings, or buoys unless in distress.
 - 6.4.2. Swimming under floats, docks, or rafts is prohibited.
 - 6.4.3. Swimming, bathing, wading, diving, snorkeling, skin diving, scuba diving, from club owned watercraft (i.e, kayak, sailboat, paddle board, power boat) is prohibited.
 - 6.4.4. Swimming after dark is prohibited. Swim Hours will be determined by the Swim Committee Chairperson, and will be enforced by the Swim Staff and Club Manager.

- 6.5. No feeding of ducks or geese at any time.
- 6.6. No running, no hanging on ropes on the back beach, no gum chewing, no spitting, no horseplay at any time.
- 6.7. No riding vehicles are allowed, including but not limited to scooters, rollerblades, bicycles, heeies, skateboards, and hoverboards.
- 6.8. Ball playing is allowed only on the basketball court subject to availability.
- 6.9. No flotation devices are allowed - including but not limited to "swimmes", bubbles, noodles, rafts, tubes, etc. Club-owned noodles, kickboards, etc. may be used during designated times at the discretion of the lifeguards on duty.
- 6.10 Swimming in the Upper Lake is restricted to those Members, Junior, or Guests who have demonstrated to the swimming instructors their ability to swim there as per Art. 6.3. hereof.
- 6.11. Parents/guardians are responsible for the safety and conduct of their children and Guests at all times.
- 6.12. All children 14 years of age and under are required to wear a life jacket on any non swimming dock.
- 6.13. Fishing is not permitted except at designated fishing areas.
- 6.14. Members are responsible for cleaning and shutting off all Club-owned grills after each use.
- 6.15. No person may use a drone on MBC Grounds without the prior approval of the Executive Committee

7. WATERCRAFT RULES

- 7.1. In accordance with Art. 1, 2, 3, and 4 of the Bylaws of the Medford Boat Club, a Member must hold a Regular or Life membership to store/moor any vessel at the Medford Boat Club.
- 7.2. All fees must be paid prior to placing any boat at the MBC.
- 7.3. All members must review the Watercraft Rules and complete the attached liability waiver form on an annual basis.
- 7.4. Boats may be stored on site at the Club according to the dates annually specified and announced by the Executive Committee.

7.5. The MBC Harbormaster is the sole person authorized to assign boat storage. Boat storage is assigned on an annual basis, based upon seniority or at the discretion of the Harbormaster. The Harbormaster reserves the right to assign and/or re-assign moorings as deemed appropriate.

7.6. Persons assigned to a specific slip, mooring, dry storage location, or rack space will have the 1st right of refusal for that mooring each year provided they have paid all fees prior to Opening Day and are active Regular Members.

7.7. Members must remove their boats from the MBC premises by the notice date. Any boat left at the Club following the designated date will not be allowed back the next year and the owner shall be responsible for any transportation charges, as well as storage costs at a rate of \$25 per day.

7.8. The Club is not responsible for theft or damage of any boat, personal property, or other equipment and supplies stored at the Club or docked and/or moored on Club property.

7.9. Except for sailboat classes traditionally stored on their trailers, boat trailers are not to be parked unattended at any time on Club property. After the trailer has been used, park the trailer in the Medford parking lot only. There is no parking allowed of vehicles or trailers on the Arlington side streets that abut Club property.

7.10. In the event of an emergency, the Harbormaster or designee may board, move, or utilize any Member's boat, mooring, or other property, without the Member's specific permission. Whether a life-threatening emergency or a situation whereby the action is deemed necessary in preventing further harm to a boat/boat owner, other Members of the Club, or Club property, such action, and permission for such action, is implied and agreed to as a requirement for mooring or storing a vessel of any kind at the Medford Boat Club.

7.11. Persons found to be acting recklessly while boating shall have their privileges revoked.

7.12. Rules pertaining to sailboats

7.12.1. All sailboats must be registered and display the current-year MBC sticker affixed to the port side bow of the boat.

7.12.2. Sailboats should not be left on any dock for more than 30 minutes.

7.12.3. Any person riding in a sailboat must have a properly fitted life jacket on at all times. Adult Members or Guests participating in sailing events will be subject to the rules of the sailing event with regards to life jackets.

7.12.4. Deleted

7.12.5. Moorings must be clearly numbered and marked by the Harbormaster and each moored boat must display its designated mooring number.

7.12.6. Members with registered sailboats shall be issued (by request) one set of keys to the

crane. These keys are the responsibility of the boat owner and may not be loaned or left unattended at any time. Replacement keys shall cost \$25 per key.

7.13. Rules pertaining to kayaks/canoes/paddle boards.

7.13.1. Use of Club owned kayaks is limited to kayak Members and must follow the policies for kayak membership.

7.13.2. Member owned kayaks may be launched only in designated areas with approval of the Club manager, and may not be left unattended on Club premises for more than 30 minutes.

7.13.3. All persons riding in kayaks/canoes/paddle boards must have a properly fitted life jacket on at all times.

7.13.4. The Harbormaster shall set the policies of the kayak membership on an annual basis with approval of the Executive Committee.

7.13.5. All children 14 years of age or under must pass a swim test to use the kayaks/canoes. The swim test will be determined by the Swim Committee Chairperson and the test will be administered by the Swim Staff. Once passed, the Member will have an identifying mark placed on their ID.

7.13.6. Only Members 14 and older may use Club paddle boards.

7.14. Rules pertaining to powerboats

7.14.1. Powerboat owners with permanently assigned slips who wish to return to their permanent slip for the next year must register and pay in full the registration fees by the due date set by the Harbormaster.

7.14.2. Deleted

7.14.3. Re-registration and fleet membership fees are non-refundable.

7.14.4. All additional service fees and necessary documentation must be received prior to the Member placing his/her boat in the water.

7.14.5. All power boats on MBC property that are required to be registered must have a valid MA Registration and corresponding hull numbers affixed to their hull at all times.

7.14.6. All power boats must be registered to and in the name the Member who is storing the boat on MBC property.

7.14.7. All power boats must have the MBC issued sticker affixed to the windshield or other appropriate area.

7.14.8. All powerboats and registrations will be subject to inspection and review by the Harbormaster upon request.

7.14.9. All power boats docked or moored on MBC property must have a minimum of \$100,000 in Comprehensive General Liability Insurance coverage at all times while on MBC property.

7.14.10. All slips/moorings are the expressed property of the MBC. Members are not allowed to re-construct or add anything to them in any way without the prior approval of the Harbormaster.

7.14.11. Members may not loan or transfer their assigned slip/mooring nor may they allow any other boat to be docked at their assigned slip/mooring without the prior approval of the Harbormaster.

7.14.12. The Harbormaster or his designee may move or arrange to be moved by a commercial entity, any boat in violation of the PBF rules; any boat not authorized to be on the premises or any boat not authorized to be in their current location. The Member or owner of the boat shall be responsible for any and all commercial towing and or storage costs.

7.14.13. Rafting of boats at a slip or mooring is not allowed.

7.14.14. Any assigned slip/mooring that becomes vacant for any reason may be reassigned only by the Harbormaster. Thus, Members removing their boat for an extended period should notify the Harbormaster so another Member may be assigned to that slip on a temporary basis if needed.

7.14.15. Members with permanently assigned slips who are paid in full will be allowed to leave their slip empty for a period not to exceed two seasons. Persons exceeding this period will lose their permanently assigned slip.

7.14.16. There is a two hour docking limit for the slip at the end of the "L" dock. There is no overnight docking on any slips/moorings for non-club members unless approved in advance by the Harbormaster or deemed an emergency due to a breakdown.

7.14.17. Emergency/breakdown docking permissions must be granted by the Harbormaster or MBC Club Manager on duty.

7.14.18. The lower lake boat-launching ramp is only to be used by MBC registered power boaters. The launching of boats at this launch following the start of the Club's season can only be done prior to the Club's daily opening unless specifically authorized by the Harbormaster.

7.14.19. Docking of boats other than the boat registered with the MBC is prohibited unless the person requesting permission belongs to a reciprocating Yacht Club with a current membership card in their possession. Permission can only be granted by the Harbormaster, or the Club Manager. The visiting club member must sign in the guest book at the MBC office and the appropriate ID shall be issued.

7.14.20. Refueling of boats must be made before 9:00 am or after the Club has closed for the evening, unless authorized by the Harbormaster or MBC Club Manager on Duty.

7.14.21. All bilge cleaning must be accomplished by using proper approved U.S.C.G. methods.

7.14.22. All MBC powerboats must file a float plan whenever their vessel leaves the lake for any reason. This rule is required by the State Police Marine Division and will be enforced.

7.14.23. All power boaters and their guests are required to know and follow all US Coast Guard and DCR boating rules and regulations at all times when docked or operating on or around MBC property.

7.14.24. The power boat dock gate and the door to the power boat shed should be secured at all times to prevent accidents and unauthorized people from entering the power dock areas.

7.14.25. Members with registered powerboats shall be issued one set of keys to the dock entrance. These keys are the responsibility of the Member and may not be loaned or left unattended at any time. Replacement keys shall cost \$25 per key.

7.15. All boats must be seaworthy and in good running condition with no leaks; risk of sinking or leaking any fuels or other chemicals into the water. Any boat that is in danger of sinking must be removed and repaired immediately.

7.16. Deleted

7.16.1. Deleted

7.17. One set of Gate keys and a key fob for access to the club bathroom shall be available to all Members registering a boat with the Club to allow access to their boat(s) outside of the Club's operating hours. Replacement gate keys and key fobs shall cost \$25 per key or fob.

7.17.1. The Club entrances must be locked and secured when a Member enters or leaves the premises before or after hours. When entering, the entrance should be locked behind the Member.