



John W. "Billy" Haun, Ed.D., Executive Director
 Virginia High School League
 1642 State Farm Blvd.
 Charlottesville, VA 22911

Dear Billy:

The purpose of this letter is to request an exception under 27-2-2 (4) of the Coaches Rule for the following non-faculty coach(es). Exceptions are not required for coaches approved during the 2004-05 or subsequent school years, unless the coach(es) has transferred to a different school.

<u>Sport</u>	<u>Name</u>

We hereby certify that the non-faculty coach(es) is/are qualified to serve in this capacity for which this exception is sought and that these coaches have been or will be apprised of all VHSL eligibility requirements for participants and any League policies pertaining to his/her sport prior to assuming duties. We understand a coach is not considered "approved" until this form is signed by the Executive Director and returned to the principal, and that the processing takes approximately three weeks.

Sincerely,

Principal's Signature:

School: _____

Superintendent's Signature:

City/County: _____

____ Approved ____ Not Approved

 John W. "Billy" Haun, Ed.D.
 Executive Director

Date_____