

Country Dale PTO Meeting Agenda

May 2, 2023

1. Call to Order - Meeting in the library (not art room)
2. Roll Call & Introductions (as necessary)
 - President – Leah Palmer
 - Vice President - Rory Cook
 - Secretary - Mary Wheeler
 - Treasurer - Katie Delemont
 - Teacher Liaison - Amy Stroble
3. Meeting Minutes - April Minutes approved
4. President's Report – Leah Palmer
5. Secretary's Report - Mary Wheeler
6. Treasurer's Report - Katie Delemont/Jackie Moen - \$24,146.41. \$4,198 for school playground. Gym Ball carts were purchased - close to \$600. T-shirts for staff appreciation \$679.10. 2nd grade field trip \$610. Star Lab \$350. 5th grade recognition may want more.
7. Teacher Liaison / Principal Report - Mrs. LaPlant, Mrs. Stroble - lots of staffing changes coming. (3) principal finalists interviewed today. Superintendent gets the final say. 10 staff members want Book Fair only at night. Can the PTO provide a gift card or money for kids who don't have money to spend at the book fair. Playground - won't offer a warranty if it's moved.
8. New business
 - A. Teacher Appreciation - May 8th- May 12
 - Monday, May 8** - Educator Survival Bag gift and snack cart - Mrs. LaPlant, PTO to stock staff lounge with soda/water and snacks leftover from the Carnival, Staff T-shirts distributed from the PTO
 - Tuesday, May 9** - Victory of the Lamb is taking care of this day
 - Wednesday, May 10** - Soul Fire Celebration at 8:00 in the library **PTO to provide lunch from** Cousins Caitlin H. & Carrie P can help - Katie will set up with Caitlin. Katie will order lunch.
 - Thursday, May 11** - Qdoba Luncheon in the lounge (Mrs. LaPlant)
 - Friday, May 12** - **Snacks and sparkling water** (Andrea Boldrey, Nicole Cassidy, Caitlin Hammer)
 - B. School Supplies Boxes - Ordering is live and goes until July 2nd. We will start advertising in the next newsletter and on Facebook. Kelly will bring the box to the ice cream social. Public date will be July 1st for advertising, etc.
 - C. PTO Budget for 2023-2024
 - a. Adjustments - Cut out Quick Books for next year? Office Budget needs to be increased (AtoZ). Food has gone up substantially. Carnival needs review. Staff appreciation - conferences and appreciation week. Rename Boohoo Yahoo. Different vendor for Cougar Chase? Shirts were \$3,300
 - b. Approval vote
 - D. Ice Cream Social - June 7th - Rory will coordinate purchasing ice cream, have used Culvers in the past. 50 non-dairy. Budget is \$850. Need 6 volunteers to serve and set-up. Culvers was \$600 last year. No photo booth needed. Leah will check if gym is available in case of rain. Parents bring coolers and ice. Pick up 5:15-5:30.

- E. 5th Grade Recognition - Parents already taking care of! Budget is \$300. Anything needed from the PTO
- F. PTO closet - storage and clean -out from carnival should be done by end of school. Last summer it was not possible to enter the school until August, so it would be nice to have everything organized and ready to go for next year, carnival games stored away, etc. New shelving - Rory. May 17th at 4pm
- G. Raz kids subscription - \$5k up to \$500 for 2023-24 year.

9. Old Business

- A. RaiseRight/Scrip Order - Orders close May 5th, delivery the week of May 7th
- B. Spring Spirit Wear - Spirit Wear order deadline extended to May 5th
- C. Book Fair wrap up - purchased over \$300 of books with Scholastic Dollars off of teacher wish lists. Not all titles were available to purchase online. \$8,000 - over 1,000 books. We need lots of change. Checklist for volunteers at the end of the night.

Country Dale PTO Meeting Agenda

April 11, 2023

1. Call to Order - Meeting in the library (not art room)
2. Roll Call & Introductions (as necessary)
 - President – Leah Palmer
 - Vice President - Rory Cook
 - Secretary - Mary Wheeler
 - Treasurer - Katie Delemont
 - Teacher Liaison - Amy Stroble
3. Meeting Minutes - March Minutes approved
4. President's Report – Leah Palmer
5. Secretary's Report – Mary Wheeler
6. Treasurer's Report - Katie Delemont/Jackie Moen: Closing balance for March \$26,623.14. \$3.55 Bank Fee? Katie working with bank to understand. Wrote check for school playground. Budget for next year - look at office expenses, such as A to Z Subscription, Quick Books, etc. Carnival budget
7. Teacher Liason / Principal Report - Mrs. Noller needs to fill out the field trip request form. Shauna - interviewing for positions at CD next week. She works with other principals at FPS. 3rd grade & Mrs. Wucherer's speech position. Staff Appreciation - 1st week of May. Shauna will provide a meal from Chipolte or Q-Doba. She will avoid Friday in case there is left overs.
8. New businessMinute to Win It/Culver's Fundraiser - Friday, April 14th. Everything set!
 - H. Science Fair - extend deadline to Monday 4/17 for student sign-up, only have 4 kids at this time. Purchase prizes, create certificates. Katie will send pictures to Karli.
 - I. Community organizations established - Mad Science or Wehr Nature Center
 - J. Book Fair - Volunteer sign-up looking okay, still need to fill slots for set-up, Family Night, Thursday during the day and tear down. Katie and Leah can help with tear-down but only one other person signed up. Wish lists for teachers?
 - a. If possible we will have a school supply kit on display for Family Night
 - K. RaiseRight/Scrip Order - Leah will start an order and it will close May 5th, delivery the week of May 7th [RaiseRight/Scrip Information](#)
 - L. School Supplies Boxes
 - a. Kelly has been working hard on putting this together! Here is the schedule below: Open sales night of Science Fair / Book Fair. She can staff it for Ice Cream Social night. Volunteers to run stuff to cars, probably 4-6

<p>April 9 - lists sent to School Tool Box</p> <p>May 1 - sales open (hopefully sooner)</p> <p>July 15 - sales close</p> <p>July 16 - sales actually close</p>	<p>Aug 28-29 - pickup available during the day. Whenever Terri is available, she will get back to us</p> <p>Aug 29 - evening pickup at CD</p>
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Aug 23rd at the latest - packages delivered to CD	Aug 30 - boxes placed in classrooms - hopefully not too many left at this point
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- M. Check Request Form - We need to start using this again for all reimbursements. Treasurer's prefer the paper form, easier to track. Will send out the form going forward.
- N. Gift cards for "extra special teachers and staff" - Leah wants to give an extra gift card to Mr. Blask, Mr. Campbell, and the night custodians for going above and beyond to help our PTO events be successful. Mr. Blask does Cougar Chase, Family Olympics, and Virtual Minute to Win It. Mr. Campbell did Gym Jam. Custodians (3-4) are always helpful when we have events. Voted on amount: (6) \$50 Amazon GC for \$300. Leah will order through Scrip.
- O. PTO board nominations - the group will stay the same for the 2023/2024 school year.. 2024/2025 (2) positions will need to be replaced.

9. Old Business

- D. Staff Snacks - all spots filled
- E. Spring Spirit Wear - Spirit Wear team to meet and decide on items.
- F. Teacher Appreciation - May 8th- May 12 (updated dates) - Need a few volunteers for treats that week. Sign-up needed - Mary will work on this (2 days of food & 1 day of shirts). Teacher T-shirts have already arrived and Michelle is labeling them for us. (\$600 budget for teacher appreciation). Will use chips & soda from carnival.

Country Dale PTO Meeting Agenda

March 14, 2023

1. Call to Order - Meeting in the library (not art room)
2. Roll Call & Introductions (as necessary)
 - President – Leah Palmer
 - Vice President - Rory Cook
 - Secretary - Mary Wheeler
 - Treasurer - Katie Delemont
 - Teacher Liaison - Amy Stroble
3. Meeting Minutes - February Minutes approved
4. President's Report – Leah Palmer
5. Secretary's Report - Mary Wheeler
6. Treasurer's Report - Katie Delemont PTO Feb ending balance \$20,820.60. Does not include Carnival money. February activity: Raffle licenses (2) at \$25 each. Pastries with parents \$252.32, Amazon smile +\$68.81, Gym Jam \$595 (before expenses of estimated \$200)
7. Country Dale Report - Mrs. LaPlant/Mrs. Stroble - Mrs. Stroble - Spirit week next week. Dress in green 3/17 for Shamrock Shake raffle.
8. New business
 - A. Carnival - Summary
 - a. Great turnout!
 - b. Will need to have a better plan for ticket sales - have teachers put in their weekly newsletter - pre-purchase tickets, grade level donation, basket info.
 - i. Possibly sell tickets at February movie night.
 - ii. Start asking for prize donation in January? February class donation? To spread it out so parents aren't bombarded with being asked for donations / items.
 - iii. Less prizes would be much less overwhelming. Buying in bulk would be cheaper.
 - c. Funds raised - cash (not including expenses, PayPal ticket pre-sales, PayPal auction payments, or expenses) was \$7,108. Final proceeds TBA.
 - d. Space concerns for next year - possibly put tables or balloons between games?
 - e. Carnival debrief meeting & shared document
 - B. Science Fair - We need people to coordinate if we are going to have this event. We need to decide if we are having this by Friday March 24th. Prizes were from American Science & Surplus and \$5 Culvers gift card. This was incentive for kids to join.
 - a. Student project coordinator - email teachers information about the fair, sign-up for students to participate, ask if they need electricity for their display
 - b. Community partners coordinator - Contact community organizations/businesses. We have lists of attendees from past science fairs

- c. Craft items coordinator - decide on a few take-home crafts for kids to do
 - d. April 26th still available if we want it during book fair
- C. New Treasurer - Jackie Moen - voted yes. Will be effective after June 30th for next school year.
- D. Book Fair - April 21-28 - Volunteer sign-up needs to go out soon (Spring break week, Easter)
- E. Spring Spirit Wear - Spirit Wear team to meet and decide on items. Need someone to create a survey for teachers/staff to collect sizes (65 cotton shirts \$9 a piece). We will want to order asap in order to have them by May 1st.
- F. Staff treats - re-launch the SignUp, dates adjusted. Put in newsletter.
- G. May Meeting - need to change date due to concert schedules - May 2

9. Old Business

- G. Virtual Minute to Win it – Friday. April 14th - Culver's night? Mrs. Stroble will ask Dave.
- H. FEF Upcoming Events
 - a. March 18 - Spring Consignment Sale at FPMS - include in newsletter
- I. Teacher Appreciation - May 1- 5 - Need a few volunteers for treats that week. Sign-up after Spring Break

Country Dale PTO Meeting Agenda

February 14, 2023

1. Call to Order
2. Roll Call & Introductions (as necessary)
 - President – Leah Palmer
 - Vice President - Rory Cook
 - Secretary - Mary Wheeler
 - Treasurer - Katie Delemont
 - Teacher Liaison - Amy Stroble
3. Meeting Minutes - January Minutes approved (Amy & Katie)
4. President's Report – Leah Palmer - Pastries with Parents, Gym Jam - awesome turnout for both!
5. Secretary's Report - Mary Wheeler - absent
6. Treasurer's Report - Katie Delemont - update on Treasurer in training?
 - *Decide by January of next year to continue with QuickBooks or not (Price is up over \$300+)
 - *Jackie Moen has agreed to be the new Treasurer
 - *20,845.03 is the current PTO Balance
 - *5th Grade Camp - Budgeted about \$60/child. Cost will be less this year as it is not overnight.
 - *Katie needs to write Mrs. LaPlant a check for \$4,163
 - *Katie will periodically pick up cash/checks from the PTO mailbox for carnival basket donations
7. Country Dale Report - Mrs. LaPlant/Mrs. Stroble -
 - *New Director of Buildings & Grounds - with the change, holding off on large scale projects currently.. Which would include the Early Childhood Playground.. Mrs. LaPlant would still like the donation, as the funds will still be donated.
 - *Mrs. Vink (4th Grade) would like a large basket for the raffle
 - *Mr. Blask would like two, \$289 carts for the gym - plus \$100-\$200 for gym equipment (Motioned and Approved)
 - *PTO Approved to purchase a projector up to \$125 (HD) - Approved
8. New business
 - H. Carnival planning
 - a. Do we need to hire a certified district cook?
 - *Mrs. LaPlant is looking into it
 - b. Student volunteers need to be contacted/emailed the volunteer sign-up
 - *Mr. Blask is sending email to all NHS Students

- c. Purchasing items and food - keep track on a spreadsheet, keep all receipts for reimbursement. Katie will order the popcorn supplies from Knights.
*Reminder to everyone to Save Receipts, or no reimbursements
 - d. Tickets - how many physical tickets should we order - Leah will order 5,000 food and game tickets, 1 roll of raffle auction tickets, and 2 rolls of 50/50 tickets
 - e. Special newsletter with all Carnival information and links
*Mary will do a Carnival specific newsletter
- I. Scholastic Dollars spending - Ordered almost \$6,000 worth of items, to be delivered this week to teachers
- J. FEF Upcoming Events
 - a. March 12 - FPS family outing at the Milwaukee Wave Game. Anyone interested in attending the game and setting up a table?
*Potentially Mr. Blask, we will promote on facebook and in our newsletter but not have a booth.
 - b. March 18 - Spring Consignment Sale at FPMS - include in newsletter
- K. Book Fair April 21-28 - decide on schedule changes - more evenings, less during the day
* Teacher feedback was to keep the browsing day and shopping days
- L. Teacher Appreciation - May 1- 5 - What type of gift/budget?
*Country Dale Apparel from a Spring spirit wear run - we have \$1,200 to spend
- M. Science Fair - May 5th - We need someone to coordinate if we are going to have this event.
*Asking for three parent coordinators to coordinate Science Fair - and change Science Fair to April 26th (+ Check Facilities). Leah checked facilities and April 26 or 27th is open.
- N. Next year's calendar input
Boohoo-Yahoo? but replace with 4K preview night in May with Mrs. LaPlant & Mrs. Buelow (May date unknown)
*Back to School Social for Parents & Children in August - August 30, 2023
*Family Olympics - September 22nd
*October 6th - Cougar Chase
*Trunk or Treat - Thursday, Oct 26th
*Book Fair - Oct 23rd-26th
*Movie Night - November 17th
*January Movie Night - January 26th
*Pastries - Feb 14th-15th??
*Gym Jam - Feb 23rd
*Carnival - Friday, March 8th
*Minute to Win It - April 12th
*April - Book Fair 22nd-26th? (SCIENCE FAIR SAME WEEK - April 24th)
*Teacher Appreciation - First Week in May 6th-10th
*Ice Cream Social - June 5th

9. Old Business

- J. Virtual Minute to Win it – Dave says yes. Need to decide on a date.
*Culver's Night (Friday. April 14th) Dave will contact Culver's to set up.

Country Dale PTO Meeting Agenda

January 10, 2023

1. Call to Order
2. Roll Call & Introductions (as necessary)
 - President – Leah Palmer
 - Vice President - Rory Cook
 - Secretary - Mary Wheeler
 - Treasurer - Katie Delemont
 - Teacher Liaison - Amy Stroble
3. Meeting Minutes - December Minutes approved
4. President's Report – Leah Palmer
5. Secretary's Report - Mary Wheeler
6. Treasurer's Report - Katie Delemont
7. Country Dale Report - Mrs. LaPlant/Mrs. Stroble - MAPS testing, excited about upcoming events. Amy asked about how teachers that don't have a "classroom" request help. Mary Wheeler gave her email to help. Teachers hold on to the items for the baskets.... Volunteers come and assemble.
8. New business
 - O. Carnival planning
 - a. We heard back from about 5-6 people willing to help plan!
 - i. Jen Herbst, Jaime Spaciel, Valorie Guenther, Rachel Ringwelski, Jen Taken
 - ii. The head cook (Sheri Swiatalskie) at CD has helped with food in the past and willing to help again
 - iii. Carnival team meeting 1/10/23. Virtual meeting next week.
 - iv. Teachers were emailed a SignUp Genius form to sign up for their classroom baskets. PTO to provide the actual basket and wrapping.
 - v. Any big changes the PTO would like to make? Serve Crossroads, popcorn, juice, cans of soda, individual chip bags
 - vi. We can use the gym projector to announce silent auction winners
 - vii. Print flyers/posters - Leah made posters
 - viii. Donations for raffle baskets
 - ix. Need student volunteers at high school.

- P. Gym Jam - Feb. 10th
 - a. Volunteer form and registration form created and in the newsletter
 - b. Should we print flyers to post around the school? How else to spread the word so we get high attendance?
 - c. Concessions budget \$250 budget, glow sticks
 - d. Write up announcement for Terri to send to PTO.

Q. Scholastic Dollars spending - \$8,000 scholastic dollars

- a. Vote on how to distribute
 - i. Ask teachers who would like to use scholastic dollars & distribute amongst those teachers. Invite them to the catalog, they make a wish list. Add items up to \$XXX. Put one large item on and we will do a drawing for it. 39 certified teachers. Include Jill Polglaze - district librarian
Leah will create a document showing them how to use this.
We will keep \$1,000 for PTO.
 - ii. Do we use some Scholastic dollars to buy things for the PTO such as raffle baskets for the Carnival, storage, easel, etc

**Need to find out how easy it is for teachers to search the catalog for items they would

like**

R. FEF Upcoming Events

- a. March 12 - FPS family outing at the Milwaukee Wave Game
- b. March 18 - Spring Consignment Sale at FPMS - include in newsletter

8. Old business

K. Restaurant night - Fundraiser. January 17th Crossroads - will be all day long. Remind owner by text (Katie)

L. Movie Night - January 13th

- a. Movie is Lyle Lyle Crocodile - We have 2 volunteers for concessions. Leah bought 2 new cash boxes out of the office supplies budget. (Ours were broken).
- b. Leah purchased \$60 in candy to sell alongside popcorn and water.

M. Spirit Wear - orders are in this week and either shipped or picked up from school, or sent home with the oldest child.

N. Virtual Minute to Win it - Leah will check with David on date.

O. Pastries with Parents - Just need a few volunteers to help set-up and pick up food.

P. Monthly PTO planning - can we set up a separate time to work on this outside of meetings

Country Dale PTO Meeting Agenda

December 13, 2022

1. Call to Order
2. Roll Call & Introductions (as necessary)
 - President – Leah Palmer
 - Vice President - Rory Cook
 - Secretary - Mary Wheeler
 - Treasurer - Katie Delemont
 - Teacher Liaison - Amy Stroble
3. Meeting Minutes - November Minutes approved
4. President's Report – Leah Palmer
5. Secretary's Report - Mary Wheeler
6. Treasurer's Report - Katie Delemont
 - Ending Balance in November \$22,571.29
 - Expenses in November K5 Field Trip, Trunk or Treat, Medals for Cougar Chase, Google Suites. \$43.51 received from Amazon Smile. Playground funds are half of Cougar Chase, roughly \$4k
7. Country Dale Report - Mrs. LaPlant/Mrs. Stroble
 - The new drop off procedures due to construction is going well, will keep it that way going forward.
8. New business
 - Q. Scrip/Raise Right - Co-coordinator needed. This should be done in November. Need a planning guide... procedures. When we need to get started on certain things, etc. Put in newsletter that we are looking for coordinator. Parents can open & order online. School gets 5% when orders are placed through Scrip
 - R. Holiday Teacher Appreciation - \$2,000 in budget for classroom donations. 63 staff members including supporting staff. \$25 Amazon gift card for everyone. Leah will order from Amazon
 - S. Restaurant night - Fundraiser. January 17th Crossroads – Put in newsletter. Katie will call.
 - T. Movie Night – January 13th
 - c. Is permit still good? Katie is checking on this
 - d. Movie choice is Lyle Lyle Crocodile
 - U. Carnival planning
 - a. Need a strong team put together. Tickets, donations coordinator, games, food, baskets, volunteer coordinator. 21 baskets – 1 per room plus 10 more. Honey Butter,

Point After, Crossroads, Target, etc. Mrs. Stroble will contact Chic-Fil-A. Ask for high school volunteers to run games. There are carnival to-do lists that Katie made for before & after in Events / Carnival. Need to do carnival prizes inventory in January

b. Contact people again looking for volunteers. Early January. Ask volunteers to meet during movie night?

V. Gym Jam - Feb. 10th 4th & 5th grade games & candy. Jump around with glow sticks & music

a. How many volunteers do we need? 5 & 10 volunteers. Sign-up genius early January

b. Concessions? Other costs & planning

W. Virtual Minute to Win it – asked Mr. Blask if he would be doing this again on a weeknight

X. Calendar at a glance: Pastries with parents \$400 budgeted for it. Donuts from Kwik Trip. The number to order is in the drive.

Will continue to work on calendar. Who is responsible for each job.

<p><u>January</u></p> <p>10th - 5:30 PTO meeting</p> <p>13th - 6:00 Movie Night</p> <p><u>February</u></p> <p>9th - 8:30am Pastries with Parents</p> <p>10th - 8:30am Pastries with Parents</p> <p>10th - 6:00 Gym Jam</p> <p>13th-17th - Kindness week</p> <p>14 - 5:30 PTO meeting</p>	<p><u>March</u></p> <p>10 - Carnival</p> <p>14 - 5:30 PTO meeting - Board Nominations</p> <p><u>April</u></p> <p>11 - 5:30 PTO meeting</p> <p>21-28 Book Fair</p> <p><u>May</u></p> <p>1st-5th - Teacher Appreciation Week</p> <p>5 - 6:30 - Science Fair</p> <p>9 - 5:30 PTO meeting/VP & Treasurer elections</p> <p><u>June</u></p> <p>7 - Ice Cream Social/sign yearbooks</p> <p>8 - Last day of school</p>
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8. Old business

A. Spirit Wear - 87 items sold \$163.75 earned for fundraiser. Open shop in April. Scrip in early May.

B. Midweek Munchies

1. Parents have signed up, seems successful.

Country Dale PTO Meeting Agenda

November 8, 2022

1. Call to Order
2. Roll Call & Introductions (as necessary)
 - President – Leah Palmer
 - Vice President - Rory Cook
 - Secretary - Mary Wheeler
 - Treasurer - Katie Delemont
 - Teacher Liaison - Amy Stroble
3. Meeting Minutes - October Minutes approved
4. President's Report – Leah Palmer
 - A. Trunk or Treat - great turnout! We went through all candy that was donated
 - B. Book Fair - successful turnout during Trunk or Treat!
 - C. Education Foundation - donated \$100 Lux Golf bay raffle
 - D. Conferences - meals were provided to teachers
5. Secretary's Report - Mary Wheeler - removed all inactive Country Dale students from the directory. Working on updating all other students as needed
6. Treasurer's Report - Katie Delemont - October balance - \$24,720
 - A. Cougar Chase - profit close to \$8,000 - \$4,000 goes to school for 4K playground. Paid for shirts \$2,973.33 and donor shirts of \$60.50
 - B. Book Fair - Current scholastic dollars in account \$3,798. Last year was split between library and teachers. Should we do the same? Fall book fair gave additional scholastic dollars of \$4,971. Option to take cash of \$2,084. Have until 11/25 to let scholastic know that we want to take scholastic dollar option.
 - a. Can purchase items for classrooms other than books
 - b. Mrs. LaPlant & Mrs. Stroble will discuss with teachers why they aren't spending scholastic dollars
 - C. Field Trip Request - K5 \$1,070. \$40 additional to cover teachers & \$260 for the additional bus
 - D. Trunk or Treat Concessions - broke even. Brought in \$196, concessions money spent was \$200
7. Country Dale Report - Mrs. LaPlant/Mrs. Stroble thanked everyone for the success of the Trunk or Treat and also for the dinners provided during conferences. The teachers were grateful!
8. New business
 - A. Family Olympics - Date change due to scheduling conflict - December 9th

- B. Room Parents - Mrs. LaPlant got feedback from teachers and the expectations would vary depending on the teachers' preferences. Seems it would be best not to assign room parents at this time & allow for teachers to ask for help when needed.
 - C. Spirit Wear Winter Order - The team decided on a vendor and narrowed down choices. Store will be live this week with ordering ending after Cyber Monday. Holiday delivery is not guaranteed, expected delivery is early January. Will offer clothing for kids & adults & other items such as cinch bags, water bottles, etc. Will have another offering in the Spring
 - D. Midweek Munchies
 - a. Leah will set up a Sign-Up Genius for parents to bring in snacks/treats for the staff bi-weekly on Wednesdays
 - b. There are currently 61 staff on board, bring enough for 45. Homemade treats are allowed
 - E. Teacher Requests - It was brought up by a teacher that it would be nice to have some kind of Alexa or Google device in the lounge for their use. This has been denied / tabled at this time
 - F. 5th Grade Celebration - It was recommended to have the younger grades make posters to celebrate the 5th graders
9. Old Business
- A. Book Fair thoughts and suggestions for next time
 - a. Mrs. LaPlant/Mrs. Stroble will poll teachers to see if they prefer doing the Fair in one day as opposed to having a first look. Will also ask if teacher eWallet was successful & worth it.
 - b. Discussion on having the Book Fair in early November so we could have the Fair open during the first round of conferences
 - c. Conference dates for the following Fall will be released in the Spring. We will revisit the dates at that time
 - B. School supply packs -Kelly researched 5 different school supply packs. Her consensus was that they are all basically the same with a few options that are different.
 - a. Was decided to use School Toolbox. They have the option for parents to de-select items. It was agreed that individual labels for items was not an important feature.
 - b. Supplies will be shipped to school to pick-up during Open House

Country Dale PTO Meeting Agenda

October 11, 2022

1. Call to Order -

2. Roll Call & Introductions (as necessary)

- President – Leah Palmer
- Vice President - Rory Cook
- Secretary - *open position*
- Treasurer - Katie Delemont
- Teacher Liaison - Amy Stroble

3. Meeting Minutes - September Minutes approved

4. President's Report – Leah Palmer - engagement is up on facebook page and group

5. Secretary's Report - n/a

6. Treasurer's Report - Katie Delemont - September balance - \$16,696.19

Paypal balance is \$4,738.79

Seems to be right on track with donations from last year.

7. Country Dale Report - Mrs. LaPlant/Mrs. Stroble Cougar chase was a huge success, thank you to PTO and parents who helped. Great way to kick off fall. Mrs. LaPlant has requested a grant from the Franklin Education Foundation to help with the 4K playground. Students K5-5th grade took the student engagement survey. Teachers like to see parents in the building again.

*OT teacher is requesting two sets of noise canceling headphones for each classroom. One set per classroom at \$18 would be around \$360 and two sets would be \$720. Rory motioned to approve one set for each classroom, Leah 2nd the motion. Motion approved. Option for teachers to ask for another set in the future.

8. New business

G. Board positions - Secretary available

- a. Special vote - Mary Wheeler nominated herself. Leah motioned to approve Mary. Rory seconded. Motion passed!

H. Cougar Chase update

a. Notes and ideas for next year

- i. Oranges were a bit troublesome to open, maybe switch to apple slices or whole apples next year.
- ii. Thoughts on using a digital platform - ease of using a link to send out, some have fees, might have to set up student and teachers, would that be a privacy issue with names. Get Movin Fund Hub is what Ben Franklin uses. Can Dave Blask email the Cougar Chase team to look into digital platforms. Looks like around 3-4% fees.
 1. Katie will look into A to Z to see if there is a fundraising option.
- iii. T-shirts for volunteers - charge for them?
 1. A bit of extra security to have all volunteers in the same shirt.
 2. More than 20 volunteers
 3. Volunteers who are on the team could receive a shirt if they commit to the team by a certain date and volunteers work a certain number of hours.

- I. Trunk or Treat
 - a. So far one trunk signed up - [Responses](#) now up to 6, plus those who were contacted previously. We would like about 10 trunks.
 - b. Food plan/budget - \$200 - hotdogs and hot cocoa, maybe chips \$1 per item. Leah will reach out to volunteers to get the food.
 - c. Candy donations
 - d. Which door would be best to use for book fair entry
- J. Book Fair
 - a. Volunteer sign-up - [Book Fair Volunteers](#)
 - b. Tear down time - Oct. 28th okay? Need to contact custodian Jason to make sure we can get in.
 - c. Teacher E-Wallet and wish lists
 - d. Student E-Wallet
- K. Family Olympics - Nov. 18th
 - a. Smaller event, not overwhelming
 - b. Leah will double check that Dave is good with that date.
 - c. PTO gives out plastic medals
- L. Google Account - non-profit status approved?
 - a. We are still in the process of verification
 - b. Fee for Google service is \$2/month if we are not verified
- M. School supplies pack - need to confirm if we want to use them again by the end of the month. We would need a volunteer to take on that job. Kelly Walker volunteered to take it on. Leah will email her the contact.
- N. Classroom parents - Mary asked about having a parent representative for each classroom. Amy will ask teachers their thoughts about having a classroom parent to help with parties, teacher gift giving, etc. Could be helpful for carnival or other events.
- O. Mary asked about overnight 5th grade camp. Is that a district question? Middle School principal? Also Wehr Nature center water quality event.

9. Old Business

- P. Spirit Wear - a fall order is well into planning stages!

Country Dale PTO Meeting Agenda

September 13, 2022

Zoom at 5:30 PM, Country Dale Room 3

1. Call to Order -
2. Roll Call & Introductions (as necessary)
 - President – Leah Palmer
 - Vice President - open position
 - Secretary - open position
 - Treasurer - Katie Delemont
 - Teacher Liaison - Amy Stroble
3. Meeting Minutes - May Minutes approved
4. President's Report – Leah Palmer
5. Secretary's Report - n/a
6. Treasurer's Report - Katie Delemont -
 - Money towards the playground for the 4k students - waiting on a proposal
 - 2022-23 Budget Approval
 - BooHoo/Yahoo - increase budget for next year to include something for 4K?
 - Currently have \$16,718.69 in our accounts
 - A few outstanding items (Boo Who Ya Hoo!)
 - Didn't make as much but didn't do as many fundraisers so in similar standing
 - Possibility of adjusting BooHoo/Yahoo to not include students
 - Could we do something more at Open House Next Year?
 - Will leave budget as is
7. Country Dale Report
 - Lots of new staff, working on getting to know each other
 - Teacher PD days district wide, 3 hours in each building. Presume competence in students and staff.
 - Bussing issues impacting schools, teacher work days have been longer
8. New business
 - Q. Board positions - Secretary and Vice President available
 - a. Special vote - We have one person nominated for VP - Rory C.
 - b. Approved
 - c. Still looking for secretary
 - R. 2022/23 Calendar of Events
 - a. Would like to move Gym Jam (4th & 5th grades only) to January
 - b. Book fair scheduled for Oct. 21-28
 - c. Trunk or Treat Oct. 27
 - d. March 10- Carnival
 - e. April - Spring Book Fair

- f. May- Staff Appreciation Week and Science Fair
 - g. June 7, Wednesday- Ice Cream Social and sign yearbooks
- S. 4K playground
 - a. Motion to donate 50% of Cougar Chase funds to 4K Playground (approved)
- T. Cougar Chase - Oct. 7 - Fundraiser for new playground?
 - a. Will be doing "Shout Outs" for \$ for parents who can't come
- U. Trunk or Treat - Oct. 27
- V. Move Gym Jam to Jan.
- W. Book Fair - Oct. 21-28
- X. Spirit Wear - fall order
- Y. Vote on Lego League donation
 - a. Will donate all of the Lego League items to the district team

9. Old Business

- Z. Directory - Is active and parents are able to sign-up/create accounts
 - a. Parents already signed up need to connect their child to their current classroom teacher.