

Board of Directors

Series 200

Policy Title: **DISSEMINATION OF POLICY**

Policy 209.3

A board policy manual is housed in the central administration office. The board policy manual is also available electronically on the District website. Persons unable to access the policy manual electronically should contact the board secretary for assistance.

Each board member will have a personal copy of the board policy manual. It is the responsibility of each board member, during the board member's term of office, to keep the manual current and up-to-date and to surrender the manual to the board secretary at the conclusion of the board member's term of office.

Copies of changes in board policy will also be included in or attached to the minutes of the meetings in which the final action was taken to adopt the new or changed policy.

Adopted: 4/10/02
Reviewed: 4/11/2007
Revised: 2/20/13
Revised: 10/18/23