



Student Device Use Agreement

Terms:

Students in grades K-2 will be issued a district-owned iPad and students in grades 3-12 will be issued a district-owned Chromebook at no cost to the student/parent/guardian. Financial obligation will not be issued to the student/parent/guardian unless loss or damage of the borrowed device occurs as the result of handling, storage, transport, or inappropriate use. By taking possession of the district device, the student agrees to assume full responsibility for the safety, security, and care of the loaned device.

- Students in grades K-6 will have a charging station in the classroom where it will charge on a nightly basis. A student may take the device home by checking it out with their classroom teacher.
- Students in grades 7-12 will be responsible for charging their device each night at home with the district provided charger. If you choose to have your student's device stay at school, please contact your school administrator to discuss the procedure.

Loss/Theft:

In the case of a lost or stolen device, the student agrees to pay full replacement cost. Any future loss or theft of a student's device will result in the student paying another full replacement cost of the replacement device and associated accessories. The student should report the incident to a school administrator or police liaison within 24 hours. A police report shall be filed in the case of a theft.

Device Damage and Repair:

A student/parent/guardian is responsible for the cost of repair of a damaged device if the damage is the result of deliberate abuse or neglect in the security, storage, transport, or use of the device. Should a student need to pay full replacement cost for a device, the cost will be based on the current cost of replacement at the time of incident up to \$330.

Repair Costs (Chromebook) in the case of damage, students will be assessed a fee of:

- ☐ New Chromebook – Up to \$330
- ☐ Screen - \$125
- ☐ Keyboard - \$50
- ☐ Trackpad - \$35
- ☐ Top or Bottom Cover - \$35
- ☐ Charging Port/Motherboard - \$135
- ☐ Battery - \$45
- ☐ Charger - \$30

To get the device serviced/fixed the student will be expected to take the device and charger to the library at their school and complete a form stating the issue. A temporary replacement will be provided.



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Devices over the summer:

Students in grades 7, 8, 10, 11 (9th graders will get a new device entering their 10th grade school year) will keep their device over the summer time unless otherwise communicated by the district for updates. If a student withdraws from the district during this time they must return the assigned device back to the district. Failure to do so will be considered loss of device and the student will be charged the replacement cost of the device. If a student does not want to keep the device over the summer time, they can return the device prior to the last day of school and will be reissued the same device the next school year.

For repairs over the summer you can call 563-332-5550 or email pennkampkevin@pleasval.org to set up an appointment for your device to be fixed.

Handling, Care, and Use:

- ☐ The device is only for creation of, storage of, access to, and consumption of school-related and school-appropriate content.
- ☐ The student shall bring the device to school each day with a fully charged battery.
- ☐ The student is responsible for all media, internet usage, downloads, file creation, file deletion, file sharing, file storage, and other actions that involve the use of the device. Do NOT allow other users to use the device assigned to you.
- ☐ Never turn on a device that has been exposed to liquids. Bring the device to the technology department to determine possible damage IMMEDIATELY.
- ☐ Make sure the surface of your device is not altered or defaced. Do NOT decorate your assigned device/cover or remove labels, stickers, or tags from the device that are affixed by school district personnel.
- ☐ Only school district personnel shall troubleshoot, diagnose, or repair your loaned device. Do NOT allow 3rd party service people to handle your assigned device.

Security, Storage and Transport:

- ☐ Handle the device with caution. Do not throw, slide, drop, etc. the device, even while in a protective case.
- ☐ Do not share or switch devices, power charger, or other accessories with other students.
- ☐ Bringing your power charger to school for daily use is allowed.
- ☐ Do NOT leave the device in an extremely hot or cold environment.

Wireless Internet Access:

- ☐ Students should observe all Pleasant Valley CSD Acceptable Use Policies on home and public Wi-Fi networks just as they do when at school.
- ☐ The district content filter will appropriately filter the Internet content on and offsite. No content filter is capable of preventing all access to all online content that is not school-related. Although the content



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filter will provide a degree of protection to the user and the device, the user assumes responsibility for not accessing content that is not school-related, whether blocked by the filter or not.

Student/Parent/Family Agreements

- ☐ We will supervise the student's use of the device at home and set clear expectations for the use of technology outside of school.
- ☐ We will encourage the student to keep the device secure at all times.
- ☐ We understand that fines may be assessed in order to repair damage to district technology or to replace lost equipment. Intentional damage may result in the need to replace the device at full cost.
- ☐ We will not attempt to repair the device nor pay someone else to repair the device on our behalf.
- ☐ We will charge the student device every night or make arrangements to charge the device at school.
- ☐ We will work to ensure the device is brought to school each day. We understand that failing to do so may place the student at an educational disadvantage and that we may be called to bring the device to school if the problem persists.
- ☐ We will report problems with a device, including any damage, as soon as possible after it happens.
- ☐ We will report the loss or theft of a device to an administrator as soon as possible after it happens.
- ☐ We agree to return the device when requested or when my/our child withdraws from the district.