

## George Watts PTA 2026/2027 Funding Request Form

Please complete and submit this form to the PTA President Elena Snavelly (elena.snavelly@gmail.com), and PTA Treasurer, georgewattsptatreasurer (at) gmail.com.

**Note: make a copy of this Google form before filling it out: go to File → Make a copy.**

The PTA Board will consider your request at the Board meeting following submission of this form or, if the request is urgent, by email prior to the meeting. The Board meets approximately once a month during the school year (check the [Watts PTA calendar](#) for meeting dates). If you would like to speak to the Board about your request or be available to answer questions, please plan to attend the public comment period at the next scheduled work session.

*Note: If PTA Board members do not feel they have sufficient information to make a decision, they will ask for more information. The requester should provide additional information within one month of being contacted by a board member. Funds will be distributed on a first-requested, first-awarded basis.*

---

Please provide the following information:

Name:

Date Submitted:

Preferred Contact Info:

Your affiliation with the school:  
(e.g., parent, teacher, admin)

Have you discussed this initiative with a member of the Watts admin team (yes/no):

Description of funding request, including dollar amount being requested:  
(Please be as specific as possible, and indicate whether this is a **one-time or recurring request**.)

Other funding sources already identified for the project, if applicable:  
(e.g., DPS funds, Watts school budget, SIT funds, external funding/granting agency)

Target audience for funding:  
(e.g., number of students or other individuals to benefit from funding, grade level of students)

Intended outcomes and outputs related to the request:  
(e.g., goals for the funds, intended benefits to members of the Watts community)

When program will occur:  
(e.g., before school, during day, after school)

\*Note that events that affect the school curriculum or that take place during the school day will be subject to approval from SIT and/or the Watts administration or the PLC process.

Date or approximate time funding is needed:  
(Please provide as much detail as possible about when funding is needed and when it will be used)

Support needed from PTA Board members or other Watts staff, teachers, and parents:  
*(e.g., time and other resources needed to execute the program or other items related to this request)*

Additional information that you would like to include: