

Dual Enrollment English 1A
Clovis North Educational Center Spring 2021
M, T, W (4 Hours Weekly)

(Period 1 Section 81060)

(Period 7 Section 81061)

Instructor: Amy Alvarado

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Room: 275

Course Description:

Students will read, analyze, and compose college-level prose, with emphasis on the expository; study writing as a process; explore different composing structures and strategies; edit and revise their own writing; and conduct research (gather, organize, evaluate, integrate, and document information), culminating in a term research paper and annotated bibliography. Students will write a minimum of 6,000 words in formal academic language.

Required Texts:

- Axelrod and Cooper. *The Concise St. Martin's Guide to Writing*. 7th Ed. Bedford/St. Martin's, 2015. Print. ISBN: 978-1-4576-8724-2.
- McCuen-Metherelle and Winkler. *Readings for Writers*. 13th Ed. Wadsworth, 2010. Print.
- *Ordinary People* by Judith Guest
- *The Glass Castle* by Jeannette Walls
- Additional texts/reading/video clips on current events from assorted sources such as the New York Times, TED Talks, Huffington Post, CNN, Fox News, Time Magazine, provided during class and on website

Materials:

- Required: reliable internet access, access to Google drive, dictionary/thesaurus (or an app equivalent)
- Recommended: notebook, pen, pencil/eraser, highlighters (multiple colors recommended), binder, post-its, USB drive

CCC Important Dates:

Last day to drop a full-term class to avoid a "W"	January 29 (F)
Last day to change a Spring 2021 class to/from a Pass/No-Pass grading basis	February 12 (F)
Last day to drop a full-term class (letter grades assigned after this date) **CNEC drop date will be Friday, March 5th**	March 12 (F)

Grading:

Grading Scale

100-90% = A

89.9-80% = B

79.9-70% = C

69.9-60% = D

59.9-0% = F

Anticipated Assignments:

Assignment(s)	Points
Coursework (coursework/homework)	150-200
Short Assignments	50
Quizzes (announced and unannounced)	50-75
Annotated Bibliographies (2)	100
Essays	2 @ 150 pts each, 2 @ 200 pts each
Midterm Exam	100
Final Presentation with Outline & Analysis	100
Total Points Possible	1,250-1,325 (attendance will affect your grade)

(Note: This syllabus is subject to change. The instructor will inform students of any changes in advance, but it is the student's responsibility to note any adjustments.)

Course Requirements:

Coursework & Participation

It is essential that you participate in class discussions and activities in order to fully engage in improving your writing. You will frequently do coursework (including journals, drafts, peer responses, class discussion, and so on) during class time and/or independently at home. All coursework, in-class and homework will be graded based on participation, completeness, and correctness, and will be given points based on length and complexity of thought. **In-class discussions cannot be made up, but one discussion score will be dropped at the end of the semester.**

Tutorial Center

Throughout the semester, you may have access to the Tutorial Center services at Clovis Community College. In the past, students were able to access the Tutorial Center in AC1-137, and the hours for spring were Monday-Thursday from 9:00-6:00 and Friday from 9:00-1:00. The Tutorial Center offers a combination of workshops, group tutoring, and one-on-one sessions. Extra credit opportunities will possibly be available for using this service. Drop-in or call ahead for one-on-one 30-minute appointment: 559.325.5248 (students may have up to two appointments per day w/at least one ½ hour break in between each appointment). I will be looking into how they are offering services for students this semester.

Work Submission

This semester, we will be submitting all assignments digitally. At the beginning of the semester, there will be times you will submit assignments to different platforms such as Google Classroom and/or Turnitin.com. **By**

the middle of the semester, we will be shifting to using Clovis Community College's online learning management system, Canvas. It is imperative that you pay careful attention to your submission instructions, because your failure to follow instructions could result in late penalties. Please always ask for clarification prior to an assignment's due date if you are ever confused.

Quizzes

Periodically there will be quizzes (5-10 questions) that test your knowledge of what you've read or what you're studying. Some quizzes are listed in this syllabus; others will be unannounced. Quizzes are meant to help you and me gauge what you are learning and what you or what the class needs to spend more time learning. If you and your classmates demonstrate in your assignments and class discussions that you comprehend and can apply concepts, we may have fewer quizzes.

Annotated Bibliographies

You will complete two annotated bibliographies of your research for your analysis essay and your argument essay. Directions for how to complete the annotated bibliographies will be given in class and posted on the class website. **You must complete each annotated bibliography in order to submit each essay.**

Essays

You will write four graded essays this semester; essays that require more research (written during the second half of the semester) are worth more points. You will write multiple drafts with clear evidence of changes made to improve each draft, and you are required to submit a rough draft in order to submit a final draft of each essay. Each essay will be assigned and discussed in class, and supporting materials and resources will be available on the class website.

Each essay must meet a minimum word count and follow MLA formatting guidelines (i.e., 1" margins, heading, header, works cited, etc.). The word count does not include the works cited page, and quotations should not exceed 5-10% of the total word count. Essays that do not reach at least 80% of the word count requirement will not be graded and will receive an automatic zero (However, you may submit a revised essay for up to 70% credit). Because essays are the primary means of learning and assessment for the course, not completing even one of the essays will jeopardize your ability to pass the course.

On the day an essay is due, you will be required to submit a digital copy of the essay to Turnitin.com. The deadline will always be made abundantly clear, so there will be no excuse for a late submission. If the essay is submitted late, the assignment will receive ½ credit (see the late work policy section). You are responsible for verifying that you submitted your essay accurately and on time.

Short Assignments

You will complete a series of short assignments throughout the semester. Your short assignments will be a minimum of 500 words each. These assignments will represent important steps and practice for your larger essay assignments.

Like the essays, these short assignments will need to be submitted to Turnitin.com unless otherwise indicated by the instructor. **Unlike essays, there is no 80% of the word count rule for short assignments. You must ALWAYS meet the 500 word count requirement for these assignments, or the assignment will not be accepted, unless the instructor says otherwise. This policy is different from the first semester, so please pay attention.** Your assignment can be revised and submitted for late credit following the guidelines of our course late work policy.

Midterm Exam

There will be an on-demand midterm exam that consists of reading, annotating and responding to an essay question. It is crucial that you are in class the week of the midterm to prepare.

Final Presentation & Analysis

The final project for the class will be a visual representation of the evaluation you make in your last essay and a reflection on your personal growth as a student in this class. You will present during senior finals week as well as hand in an outline and analysis of your presentation. More instructions will be given in class and posted on the class website.

Course Policies:

Attendance & Absences

Your attendance is directly related to your success in this class. If you are absent for a legitimate reason, your first priority should be to obtain and complete any work missed immediately. Remember, the valuable information you miss in class through instruction and group discussions cannot be made up. BE HERE!

If you transfer out of the class at any point in the semester, readmittance to the class will not be granted.

Through the Dual Enrollment program, we must follow the Clovis Community College add/drop dates. Because you are earning college credit for this course, excessive absences and/or a poor grade at the beginning of the semester will result in the scheduling of a meeting with you, your parents/guardians, your counselor, and your instructor to determine whether or not you should continue taking the class. By Week 9 (March 5) you can no longer drop the course, and your transcript will reflect your final grade in the class.

If you transfer out of the class at any point in the semester, readmittance to the class will not be granted.

Make-Up Work & Late Work:

- All assignments are due at the beginning of class on the assigned due date.
- Preparing for college means students must start acting like college students. Late work is often not accepted in college, so it is imperative that students mind the due dates that are set forth for the completion of work.
- **Late work can receive up to 50% of credit depending on the quality of the work and may not receive feedback.** It does not automatically receive 50% of the assignment's value.
- Students can still receive ½ credit on the assignment until the end of the 9th week of the semester. **Assignments from the first 9 weeks will not be accepted for partial credit after March 5.**
- In the case that an assignment was presented and explained in class during an absence, the student will have as many class days as he or she was absent to complete that assignment for full points.
- If an assignment was known prior to an absence, the student is expected to submit the assignment **by the original deadline.**
- **Major assignments will be required to be submitted to different online platforms this semester that include Google Classroom, Turnitin.com, and Canvas. Even if a student is absent, he or she must submit his or her assignment digitally by the predetermined deadline, or it will be considered late. Deadlines for assignments as well as submission requirements will always be made clear in class as well as on the website calendar.**

- If the wrong assignment is submitted (Apple pages, PDF format, etc.) requiring the instructor to delete the assignment so that the correct document can be uploaded, it will be considered late.

Academic Integrity

Submitting another student or writer's work as your own is plagiarism. I also do not accept assignments that have been written prior to this course or for another class. You must be prepared to submit electronic copies and drafts of your written work upon request, so save ALL work. All cases of plagiarism or cheating, regardless of assignment length or point value, will result in a ZERO on the assignment and you will be referred to Student Services. If you are concerned about citing your sources correctly, please talk to me, another English instructor, or a tutor for help.

Responsibility

This is a college course, and you are responsible for your own learning. You should expect to spend at least eight hours per week reading, writing, studying, or preparing for class. I will help you in any way, shape, or form that I can. However, this does not mean that I will bend policies or lower standards for you. You must be the one to contact me or your classmates to get missed notes, handouts, or to get extra help. I will always provide you with reading assignment information ahead of the class day(s) in which a discussion of that text or reading is planned. Therefore, you must come to class ready to discuss the previously assigned reading. Ultimately, your success in this course will be determined by your hard work and responsibility.

If time allows, we will integrate On Course strategies throughout the semester to help develop your college readiness in the areas of self management, personal responsibility, interdependency, self motivation, and self awareness.

During class, I would like to see interaction and participation from everyone. Learning from your peers by conversing and participating in focused discussions will enhance your writing abilities and critical thinking skills. Successful students don't disrupt their own or their peers' engagement in class. Disruptive activity includes: interrupting your peers when speaking, entering class late, answering cell phones, texting, inappropriate behavior and/or speech. Expect consequences if you violate our class norms.

Course Learning Outcomes and Objectives:

Upon completion of this course, students will be able to:

- Apply critical reading strategies to a variety of primarily non-fiction expository and argumentative texts.
- Apply analytical writing strategies to produce expository and research-based argumentative essays.

In the process of completing this course, students will:

- Read, analyze, and evaluate a variety of primarily non-fiction texts (will include a full reading) for content, context, and rhetorical merit with consideration of tone, audience, and purpose.
- Apply a variety of rhetorical strategies in writing unified, well-organized essays with arguable theses and persuasive support
- Develop varied and flexible strategies for generating, drafting, and revising essays
- Analyze stylistic choices in their own writing and the writing of others
- Write timed/in-class essays exhibiting acceptable college-level control of mechanics, organization, development, and coherence
- Integrate the ideas of others through paraphrasing, summarizing, and quoting without plagiarism
- Find, evaluate, analyze, and interpret primary and secondary sources, incorporating them into written essays using appropriate documentation formally
- Proofread and edit essays for presentation so they exhibit no disruptive errors in English grammar, usage, or punctuation

Additional Information:

Clovis Community College Username and Password

Throughout the semester you will use your CCC username and password to access the library databases and Canvas.

Username: your 7-digit student ID number

Password: your first name initial (upper case) + your last name initial (lower case) + your 6-digit DOB

Example: John Smith born 12/25/97 = Js122597

You can change your password at <https://pwdchange.scccd.edu/iisadmpwd/>

Turnitin.com

Turnitin.com is an originality checking and plagiarism prevention service that is commonly used by academic institutions. Students will use an email address and the information below to setup an account. Most assignments and all essays will need to be submitted to this site unless the instructor indicates otherwise. Be sure to review the makeup and late work policy regarding this site. Please do not forget your login information, or you may have to create a new account.

Turnitin.com Period 1 Class ID: 25740573

Turnitin.com Period 7 Class ID: 25740586

Enrollment Password for BOTH Classes: broncos

****Do NOT sign up for the wrong class period.***

Turnitin.com Enrollment Password For BOTH Classes: **broncos**

Remind 101

I will do my best to send out reminders using this service when major assignments are due. This is not required, but it is recommended.

Class Name: **Alvarado Rhetoric and Composition**

Class Code: **@8f6dak**

Google Classroom

Period 1: 3ikgk6d

Period 7: 2mmqibo

(If it's not in your apps, go to: classroom.google.com)

Your CUSD Google account should be: firstnamelastname001@cUSDstudent.com

Course Website

Please refer to the website where I will provide a weekly calendar and other assignments.



CNEC Essential Agreements

Virtual Classroom Expectations



Attend

- Log-on daily, each period (*absences must be cleared through the main office by parents*)
- Be on time; stay the entire time (*Be prepared for instructor to be taking attendance at both the beginning and end of the session*)
- Enable video with face shown during entire class
- Use first and last name as your computer Zoom name (*unless approved by teacher*)

Participate

- Actively participate in online learning the entire time with teacher, support staff, and peers
- Stay on pace with daily assignments and due dates
- Take assessments online as directed by teacher

Come Prepared

- Be prepared with all materials needed for all class sessions
- Be appropriately dressed during all zoom sessions (*CUSD dress code*)
- Set appropriate backgrounds (*teacher discretion will dictate what is allowed for student backgrounds*)
- Be seated in an appropriate learning space free of distractions (*e.g. desk, table, counter, quiet space etc.*)

Be Respectful

- Engage appropriately and respectfully with teachers and peers (*verbally, via message, gestures, etc.*)
- Refrain from distracting behaviors that disrupt the learning environment (*use of the chat without permission, shouting out, etc.*)

Have Integrity

- Give your personal best during each class and with each assignment
- Do your own work (*no plagiarism or cheating*)

Communicate

- Ask questions and seek support with assignments when needed (*Zoom chat when appropriate, teacher office hours/individual support time, virtual after-school labs*)
- Communicate with teacher if encountering any technical issues or needing support using tech platforms

Monitor

- Check grades weekly and **communicate with teacher via CUSD email** with any concerns or questions regarding grades

***Taking pictures or recording any portion of a Zoom by a student or parent is NOT permitted.**

***Please remember that classroom Zooms are for students.**

Parents may contact a teacher via email or phone to ask questions or arrange a virtual conference.

After reading this document, please complete and submit the acknowledgement form through Google Classroom. Please note that BOTH parent and student acknowledgements are required.