

## Spartan Foundation Grant Application Guidelines

1. The applicant must either be a current employee of Ansley or Litchfield Public Schools, current parent of Ansley or Litchfield Public Schools student or a resident of the Ansley or Litchfield Public School district who is involved in an activity or project that directly benefits the students enrolled in those districts.
2. All applications require a building administrator signature to verify the project is not something that the school district would purchase.
3. Grants must benefit the students enrolled in Ansley and/or Litchfield School Districts.
4. Normal school policies govern all grant requests. Regular policies pertaining to field trips and use of school property will be enforced.
5. Grant recipients may be asked to share experience with other groups or students. Grant recipients are strongly encouraged to take pictures of their projects/participants and submit them to the foundation for public relations use.
6. **Grant applications must be typed.** The forms provided are for your convenience and do not have to be used, although the format must be followed and all of the information requested must be included.
7. Funds not used by one year after grant award date will be forfeited and returned back to the foundation. Grants are due on August 20th & March 18th.

### **Spartan Foundation Grant Application**

**Name of Applicant(s):**

**Telephone Number:**

**Email Address:**

**School in which project/program will be implemented:**

**School in which applicant works or school which children attend:**

**Group/Organization/Individual Contributions to the Spartan Foundation in the last 12 months:**

“Children are the priority. Change is the reality. Collaboration is the strategy.”

~Judith Billings

## **Spartan Foundation Grant Application**

Title of the Project:

Dollar Amount Requested:

Please give a brief description of your project/program.

Approximately how many students will benefit from this project/program?

State the major objectives of the project/program.

How will this project/program be implemented?

What other sources of funding have you sought or do you plan to seek for this project/program?

If we don't fully fund this project, will it move forward?

Itemize the expenditures needed to complete the project/program. Included information such as types of materials, equipment needed, supplier and cost. Please be as specific as you can.

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Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Administrator: \_\_\_\_\_ Date \_\_\_\_\_

Once the form is completely filled out and approved by your administration, please email to [spartanyouth1@gmail.com](mailto:spartanyouth1@gmail.com), mail to PO BOX 8 Ansley Ne 68814 or turn in to your district office.

**For Foundation Use Only:**

Date Received

Reviewed By:

Status: \_\_\_\_Approved \_\_\_\_Denied \_\_\_\_Delayed

Comments:

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