

CAEP Peer Learning Circle
CAEP 2022-25 Three-Year Plan
February 25, 2022 12 p.m. - 1:30 p.m.

Time	Agenda Item	Notes
12:00	Welcome and introductions	
	Introductions Housekeeping Please share: • Name • Where you work • Your role • One question you have for your peers today Today's Co-Facilitators: Emma Diaz Mitch Rosin	• Veronica Parker, CAEP TAP, Coordinator; How is the three-year planning process going?
12:05	General Questions Related to the Three-Year Plan	
	Is there a short description others use with new stakeholders so they can relate to the purpose of the Three Year cycle? (for outreach and input?)	• Getting the word out and letting people know the consortium is there. • Stakeholder meetings in Zoom. • Surveys to stakeholders. • Lunch and Learn - mini sessions
	Please clearly state what the required only for at the agency level and then the consortium. For our first round we would like to skip on the optional stuff - until next time.	• In NOVA, two mandatory fields at the consortium level - ◦ enrollment (already included) and projected enrollment. ◦ Barriers - at least one to be included. • Member level ◦
	How are people gathering and sharing	• Review RECORDING

	data regarding student progress that is more current than what is on the Launchboard? Is there a way to see what other colleges money spent per student information so that we can know how we compare? That could help us set goals.	
	Since the metric targets are by member, how are students who are coenrolled going to be counted? For example, a student who is enrolled in both an adult school course with one member and a noncredit course with another member in the same semester, who then transitions to the credit program. Is that same student counted twice in order to show up for both members' transition metric in the Launchboard?	
	Should we prepare visualizations (graphs and maps) of our data to add to the NOVA template as in past 3-year plans?	• Uploaded as a separate PDF; uploading supporting documentation in the Supporting Documents section in NOVA.
	Our large Goals may be similar to previous strat plan. With different strategies. Do other areas see that as well?	• Reviewing previous plan and logic models to see what is needed and what is not needed.

	Please review the new NOVA metrics over and over until I can explain it!	● RECORDING
	Regarding the use of the word "data," - what is meant by, "conduct a review of data on the region's education and workforce services"	● Link services provided between WIOA Title I and III. ● Local reporting of services being provided.
	Can you please review the updates to the CAEP template that were shared at last week's meeting?	
	Need to review the new metrics section in NOVA. I have 22 members that I will need to assist with this and I need to learn it well so that I can explain it to them. Thanks	●
	What is the best way to get consortium members to participate in identifying strategies for their agencies AND sharing in the work of filling out the 3 -year strategic planning template?	● Members can participate in the development of the manual. ● To enter data in NOVA, a member will have to be a Primary Contact. ●
	WestEd has still not corrected the incorrect community college enrollment data in the Pipeline. For example: The State Center Consortium includes three CCs entire student	

	enrollment (48,556), the actual figures are below 900 students. This is skewing our data and State-Wide data. We are now working on our three-year plan with inaccurate data that WestEnd told us they would fix back in Oct, 2021. This is very frustrating. Thank you	
	I'm curious about how other Consortia are leading their members around prioritization and selection of metrics	• Mitch's response [RECORDING] • Reviewing WIOA CIP and aligning the goals • Including AB104 objectives in the activities to see how metrics are selected. ◦ Similar language to see connection while discussing it. • This year's three-year plan is aligned to AB104. •
	Where to notate alternate data sources?	• In the narrative section in addressing regional needs. ◦ Assessment Section ■ Regional Alignment and Priorities
	If it's a three year plan, do we need to explain why we would use a five year completion date?	• RECORDING
	Should consortia look at the for profit schools offering adult education?	• Look at whatever is going to benefit the region and consortium. • If they are
Resources		
Here is a Google folder with two files: One is for staff to collaborate and provide input for the 3 year plan. The other is our WIOA CIP which will be used as a goal on the CAEP 3 year plan. CAEP 3 Year Planning Documents to Share Fact Sheets: https://caladulthood.org/2021FactSheets Three year Plan:		

<https://caladulted.org/Administrators/43>

Trending Now:

<https://caladulted.org/Administrators>

Pipeline:

<https://caladulted.org/Administrators/43>

Census (You can change the county):

<https://data.census.gov/cedsci/profile?g=0600000US0610793430>

Policy Dig Deeper Map:

<https://sbaeidl.policymap.com/newmaps#/>

1:25	Closing and Next Steps	
	What was the most useful take-away from this discussion?	• The group seems on top of the process • Ideas for outreach and input from community partners. • Thank you for the reminder that we're not reinventing the wheel! Enhancing and blossoming our efforts and collaborations. • How much I miss being with all of you in person.... • Everyone is different but there were a lot of great suggestions! • Great facilitation! Great ideas and input from the group with combo chat and orally. • Ideas for outreach and input from community partners. • This was so helpful. Lots of great ideas and I took a ton of notes. I will be on the next webinar. • Lots of great ideas shared - good group here. Strong CAEP TAP team leading the way... • Good to hear what others are doing as they plan ... good ideas. • It would be valuable to learn how to do zoom breakouts for those of us who are doing virtual retreats.
	How can future three-year plan PLC meetings be most useful to you?	

	Next steps	
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Thank you for participating!
