

Red Oak Elementary PTO Meeting Minutes

Tuesday, October 14, 2025

Call to Order

- Meeting called to order at Tanita Brown (VP) by 5:22pm.

Attendance

- **Officers Present:**

- President: Shanyce Toy
- Vice-President: Tanita Brown
- Secretary: Monique Inge
- Treasurer: Morvin Allen

- **Number of Attendees:** 22

- **Staff/Administration:** Mrs. Gibson, Mrs. Crepo, Ms. Adams

Discussion

- **Welcome and Officer Introductions by Tanita Brown**

- Tanita Brown recognized October birthdays

- **IceBreaker - Introduce yourself, your child's name, and grade**

- Things people are passionate about: reading, cooking, plants, baking, taxes and writing, children, math, real estate, cooking, education, live music, mental health, law, bowling, working out, fashion, art, travel

- **President Update**

- Birthdates are needed to validate background checks.
- We need background checks in order to move forward. Contact Shanyce or Ms. Bergeron for any questions about the status
- Background checks last for two years

- **PTO Updates - Current and Upcoming Events**

- **Care Closet:** Parents are encouraged to donate gently used clothing that children have outgrown. Please note: underwear can only be accepted if brand new and still in its original packaging
- **Garden Club:** Program info forthcoming
- **ROE D.O.G.S:** Program info forthcoming. This will be an entity that helps bring more male presence/dads into the building and help out with car rider lanes
- **Fall Festival:** Volunteers are needed to assist with setup and takedown. More information will be provided after Thursday's update.

- **PTO Committees:** We have several active committees and are seeking additional support. Any time or assistance you can offer is greatly appreciated.
- **Finances** – Morvin provided an updates
 - We have interest in pursuing financial 501c3 and EIN
 - No PTO dues are required for membership but we are looking for ways to creatively fundraise
 - We have a CashApp exclusively for the PTO; we have some candy bars for sale that will go into the donations
 - PTO shirts will be purchased and will be available for sale in the coming weeks

Q&A

- **Questions:** Is there a process to donate items for the Care Closet?
 - You can email the PTO and you can email us to schedule a time to drop off.
- **Questions:** Is there a process to establish office hours?
 - Any time you are available or would like to come in, you can let us know.
- **Questions:** Is GroupMe the main way to contact?
 - Yes, for now.
- **Questions:** Are we going to help with the cafeteria?
 - Yes.

Adjournment

- Meeting adjourned at 5:51pm
- **Next meeting date:** November 2025