

Mark Hopkins Elementary PTO

General Meeting

February 8, 2022

I. Call to Order: Amber did so at 6:02p

II. Introductions: Amber Pearson, Lyndsey Case, Justine Massey, Lindsey Gorzalski Hocking, Sherry Affatica, Amy Fielding, Chelsey Hagen, Ashley Garza

III. Officers Reports

A. Principal's Report: Lyndsey Case.

Viewed refurbished Teacher's Lounge that PTO funded (new flooring, paint, counters).

Floor mat ordered for front entrance (large with Logo)= \$2900. Currently getting quotes for runners and rugs for the rest of entrances.

Conferences are the week of Feb 28, sign up email will go out this Friday.

PTO to provide Monday breakfast, Tuesday and Wednesday dinners for teachers during Conference Week.

Yearbooks: school must place all fees through Infinite Campus for all future sales (next year).

5th grade donation to Sudan (water project) resulted in \$190.75. Amber to follow up on making this donation to ensure Hopkins 5th Graders get the recognition with the organization.

Lyndsey reported she is currently working on staffing for next year and by March she will have a full plan to present. Currently Hopkins has 3 teachers who are on 1 year contracts so Lyndsey is waiting to see about the closing schools and if teachers will need placement, possibly at Hopkins. She stated that hopefully within 2-3 weeks this will be known.

Kindergarten number for next year is currently at 44, which is average according to Lyndsey. She stated that during summer Hopkins usually has between 5-15 kindergarteners who enroll. If we did receive 15, she could advocate for another kindergarten class.

Masks became optional this past Monday. Hopkins is encouraging respecting all choices of wearing/not wearing masks for both staff and students. This was discussed at the school assembly and so far, no issues.

B. President's Report: Amber Pearson

a. PTP Presidents Council Update 2/8/2022

Brian Ewert (LPS Superintendent):

- COVID Cases are rapidly declining. On Monday LPS aligned with TCH, and are making Masking a Choice. For now all in person activities can be with Masks Optional, but TCH has made the comment that if there is a variant or an increase that they could go back to wearing masks.
- District Budgets for 2022-2023.
 - This Thursday the LPS Board will be listening to proposals on where money is needed.
 - 24th of February is the Legislature workshop and will narrow their focus depending on how much money LPS will Receive from the State, Budget needs to be fully approved by the end of June
 - March 11 the LPS Board and the LPS Staff goes on a retreat to discuss these main topics: 1) Where has the district been in the past, 2) Where

the district is Currently, 3) Where do we want to go in the future.

b. Robert Reichardt (LPS Board of Education Liaison)

- LPS Board has been focused on:
 - Security: LPS Board participated in a practice run to a reunification center to see what the process is and if any adjustments need to be made.
 - LPS has purchased an AI system called Zero Eyes - This software does not look for people it looks for weapons, this will alert a human to review the video and if it is verified then it will help alert the police. This is currently in testing, and plan is to roll out next year
- Career Exploration Center Update
 - The CEC is to provide a career and technical education to the students to prepare students for what is next in their post secondary options. This is to enhance what is already provided in High Schools.
 - Currently Being Named
 - Construction is hopeful to be completed June of 2023 and ready for students to sign up in August of 2023.
 - Currently working out plans for transportation to and from the surrounding schools.
- Peabody (What will the property be used for?)
 - Looking to use Peabody as office space for the CEC and other LPS Members who are expanding their teams and need offices.
- Will also be used as storage for the new construction projects
- Moody and East to be combined to Little Raven (3 round) on the current Moody property
- Next year, Moody students will be housed in Twain while Moody is scrapped and a new larger elementary is built.

c. Littleton School foundation:

- LPS Nuggets Night is this Saturday and the Heritage Choir is singing the National Anthem
- LPS Spirit Celebration is scheduled for April 8th. Tickets are on sale for \$150 but with a promo code you can get \$25 off.
- LPS Foundation Baskets are due March 11th. Amber spoke to Christa today and she will email her the info for this, as Christa is primary on this project.
- Colfax Marathon May 14th and 15th - LPS is going to have a tent on Sunday the 15th

d. Spiritwear Update- Amber- did not get it out last month, she will have it out on Monday.

e. Square 1 Art Fundraiser- Amber reported it was delivered to Lyndsey this past month.

PTO to get a check for the art teacher to Hopkins for supplies.

- f. Cub Scout Pack 362-Amber stated they have been removed from PTO/budget, as they have dispersed. The District accountant got the info she needed from them to close them. The pack gave Hopkins it's remaining balance, approximately \$3000 and this will likely be used for the Hopkins 50th celebration. All other items in their shed to be donated to the Marshall Fire Boy Scouts Troop and Hopkins can have their shed.

C. Vice President's Report: Vacant

D. Marketing/ Communications: Sherry Affatica- Amber asked Sherry about a yearbook blast: 1 email/week for the next 3 weeks. Amy asked about verifying that kids who enroll after the beginning of the year are also being invited to to enroll in Membership Toolkit. Lyndsey to look into this and Amber will pull up a current list also and she and Lyndsey can compare.

Jan 25th the 5th grade messages are due for yearbooks.

- a. January Newsletter ideas- Sherry rearranged the landing page of Hopkins website. Amber and Sherry to put a blast out about this as well as sign ups, etc. Square One art flyer wanted? Amber states lets wait.

December/January Newsletter Ideas

- a. New Entry Rugs - Floor mat ordered for front entrance (large with Logo)= \$2900. Currently getting quotes for runners and rugs for the rest of entrances.
- b. Monthly Staff Breakfasts - PTO to provide Monday breakfast, Tuesday and Wednesday dinners for teachers during Conference Week.
- c. Teachers Funding, what teachers spent their money on
Book sets

Schoolwide Enrichment options: \$6000 to go to Lindsey to go to issues below (items a,b,c,d) as well as other possible options to best ensure school safety, Amber officially asked for motion to grant funds to Lyndsey for school safety/school enrichment, Sherry seconded the motion, all board was in favor, motion was approved.

- a. School Safety Security Upgrade: Student conflict manager Vests/ walkie talkies
- b. Curriculum for Social/Emotional Learning
Refocus Zone with toolkit on ways to calm down and kids can take a break , sensory tools
- c. Instructional Intervention Materials
- d. Stem Support

E. Secretary's Report: Justine Massey- nothing to report

F. VIPS Report: Vacant

G. Treasurer's Report: Lindsey Gorzalski Hocking- Lindsey gave an update on the current budget.

Possibility of PTO to use Zelle for reimbursing members. Lindsey stated she has some outstanding checks to deposit still and will do so soon. Amber reported that Andy's Frozen Custard earned Hopkins about \$150 and this is to be sent to us shortly.

Amber stated that it is likely we will have a lot of carry over this year. Discussions on how this carryover might best help Hopkins.....movie screen? Microphone? Lindsey asked when do we review the budget for next year? April and finalized in May. Amber and Lindsey to sit down before this and finalize how the carryover can best be used.

H. Fundraising Report: Not Discussed

1. Restaurant Nights:
 - a. Sherry and Chelsea update- DQ switched dates to next wednesday. Chelsea gave Janelle all the upcoming dates for the Restaurant Nights (RN) for the rest of the year. Restaurants have been hit hard with staffing shortages so we shall see if they remain on our schedule for RN.
 - b. 2nd place at Streets of Southglenn currently.
2. Silent Auction (Happy Hour/Meet and Greet) Buy Entry Ticket? Drawing vs. raffle?
 Scheduled for April 8th at Perry's Pizza. Amber is waiting to hear back from Perry's to confirm. PTO does not have a current raffle license, it costs \$100 to apply for one. It was decided that we will charge an entry fee then give a drawing ticket, thus no raffle license needed. Amber stated the school district can do a Stride package for the auction. Amber suggested having a Hopkins Spirit Wear basket for auction (1-2?). Lindsey to get a package together for the Halcyon Hotel (1 night, adults only).
3. Flyers and blasts to come out about the Silent Auction around conference week.
4. Sherry suggested that maybe the name should change- Hopkins Parents Night with Silent Auction? Yes, agreed. Amber stated light hors d'oeuvres to be served, PTO can not pay for alcohol.
 - a. Classroom projects - Silent Auction Style; Lindsey spoke to teachers about what they want to provide and they are getting back to her. Seems experiences are most popular.
 - b. Gaylord night= Sherry stated she would call on getting a Gaylord Hotel package together (1 night for a family of 4 in a standard room?)
 - c. Nuggets something -Amber reported she is going to try to get a Nuggets deal/package for an auction item.
 - d. Christa Forest- will be interested in donating something, she will speak with Amber. Billiards or darts, etc.
 - e. Time: week after conference -April 8th
5. End of year celebration/Movie night/50th Year Celebration
 Purchase movie screen for school for Friday May 13th

I. Volunteer Opportunities / Committee Reports

1. Gardening Committee: Not discussed
2. Hopkins Little Library-Not discussed
3. Staff Gift Card Program - Amy Fielding stated she followed up with the Ford PTO regarding their use of Venmo. She stated that people can pay via Venmo and then the PTO writes checks for the appropriate amount directly to the staff. Discussion took place as to whether or not we should continue with gift cards or rather give cash to teachers. Lyndsey was not sure which the staff would prefer. Amber to speak with Ford's PTO president to get more info. Amy and all discussed cash vs. gift cards, pros and cons. It was decided that we should limit the amount of gift card choices from 200 to 10 or 20. Chelsey volunteered to help Amy with this committee. Ashley is willing to help also.
4. LPS Foundation Gift Basket: Not discussed

5. Coordination of Conference Lunches for Staff : Lyndsey stated they use a certain food truck that they all like, it's about \$450 for all staff. The Pancake Guy food truck was also suggested for a breakfast idea. It was decided that PTO would cover the 2 nights of conferences (take over Lyndseys' night that she usually does) as well as Monday breakfast. Wednesday and/or Tuesday night will be food truck night and Janelle will contact them.
6. Staff Appreciation Week: Chelsea suggested something like a nice insulated cup with Hopkins logo and staff names, etc. as an idea for teacher appreciation week. Lindsey suggested Charcuterie boards/bags for end of year gifts to teachers? Amber to price them.
7. Field Day - Parent Volunteers needed for this - To be held in Spring, May 12th. Amber will get with Tina to discuss further. Link to be provided for sign up.
8. 5th Grade Party - Michelle Helm/Jill Peterson are planning this. Lyndsey stated they are looking at the Lone Tree Rec Center pool.

IV. Adjournment: Amber did so at 7:41p.