

## **Pembroke College**

4 West St  
Pembroke, SA71 4ET  
Wales

We're so glad you're interested in joining the staff team! This guide will tell you all the jobs we currently have on offer. Any MLT+ positions will have to be applied for in a ticket.

## **Middle Leadership Team**

### **Director of Department**

In this role you will have to manage your own department. This includes helping other staff with lessons if they need help, ensuring your department's lessons meet the teaching and lead standard. These are the current departments that require as director:

- English
- Science
- Maths
- Home Economics
- Sociology
- Media Studies
- History
- Computer Science
- Business
- Art & Design
- Geography
- Languages
- Childcare

### **Head Of Year**

In this role you will be the head of a mainstream year. You will be assisted by an AHOY but you must both ensure your students are happy and behaving. We currently have 1 HOY role available that is the HOY13.

### **Assistant Head Of Year**

In this role you will be the assistant head of a mainstream year. You will be assisted by an HOY but you must both ensure your students are happy and behaving. We currently have 2 AHOY roles available one is the AHOY12 and the other is the AHOY13.

## Ready To Learn Manager

In this role you will be one of the managers of our R2L (isolation) room. You will have to inform HOYs about their students' isolation counts and more. Read <https://docs.google.com/document/d/1knkKSgvxT-Dik5JF69aKUjLZWNNCEVWd49KfSRjMvKA/edit?usp=drivesdk> for more information.

## SEND Coordinator

In this role you will be the head of SEND. You must ensure all SEND students are happy and teaching standards are met. You must also consider learning difficulties some people may have and ensure everyone is treated equally and fairly. You will also be working with the D.SENDCo.

## Lower Leadership Team

### SEND Support Staff

In this role you will be teaching SEND. You must ensure all SEND students are happy and enjoying the lesson. Also make sure your teaching standards are met. You must also consider learning difficulties some people may have and ensure everyone is treated equally and fairly. If you do well in this role you'll be promoted.

### Wellbeing Officer

In this role you will be assigned a year and you will be their wellbeing officer. For example, if anyone has any worries they will come to you to talk about it. You will also have to come up with ways to solve this issue if it is solvable. You'll also have your own desk with whatever you want on it!

### Qualified Teaching Staff

In this role you will be teaching mainstream students while making sure they are enjoying the lesson and your lesson is meeting teaching and learning standards. If you do well in this role you'll be promoted.

### Initial Teacher Training

In this role you will be teaching mainstream students while making sure they are enjoying the lesson and your lesson is meeting teaching and learning standards. If you do well in this role

you'll be promoted. You will also have to watch a video and complete a quiz to become Qualified Teaching Staff.

**Signed,**

Miss Evie Collier

***Employment Lead***