



SurTech

# DR. SUDHIR CHANDRA SUR INSTITUTE OF TECHNOLOGY & SPORTS COMPLEX

(Formerly known as Dr. Sudhir Chandra Sur Degree Engineering College)

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**Date:** 10.01.2022.

## NOTICE

A meeting of the Departmental Academic Committee (DAC) of EE Department meeting held on 12/01/2022 from 5:00 PM onwards.

**Agenda 1:** To confirm the minutes of the last meeting held on 14/12/2021.

**Agenda 2:** Status of syllabus completion & theory & practical assignments of the 1<sup>st</sup> year classes taken by the EE Department.

**Agenda 3:** Finalization of the teaching load & class routine of EE 2<sup>nd</sup> to 4<sup>th</sup> year.

All the faculties & staff members are requested to make themselves available to attend the meeting.

Mr. Anirban Chowdhury, TIC, EED  
Convener & Chairperson (Departmental Academic Committee)  
cc. Principal  
Registrar  
All HODs,  
All members.