



LCISD Special Education Procedures and Guidance Manual

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[LCISD Nondiscrimination Statement and Website Accessibility](#)

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LCISD DOCUMENTS



[LCISD Current PD Schedule](#) (Updated monthly)

[LCISD Professional Development Offerings](#)

- [LCISD Plan for Delivery of Special Education Programs and Services 2025](#)
- [LCISD Special Education Parent Handbook and Procedural Safeguards](#) *updated 8/21*
- [Procedural Safeguards - Spanish Version](#)
- [LCISD Accommodation Log \(electronic\)](#)
- [LCISD Assistive Technology](#)
- [LCISD - Adult Support vs. Personal Care](#)
- [LCISD Behavior Resource GUIDE - PBIS Resources](#)
- [LCISD Break Guidance](#)
- [LCISD Bullying Intervention Guidelines](#)
- [LCISD Center Program Referral Guidelines](#)
- [LCISD Child Find](#)
- [LCISD Compliance Checklist for B-13](#)
- [LCISD - Consent to Invite Outside Agency Flowchart](#)
- [LCISD - Consent to Invite Outside Agency One Pager](#)
- [LCISD Determining Course of Study](#)
- [LCISD Discharge from Therapy v.2](#) (2019) and [related forms](#)
- [LCISD Discipline for Students with Disabilities](#) (2018) and related forms
- [LCISD Extended School Year](#) and related forms
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- [LCISD IEP checklist](#) [google form](#)
- [LCISD - Initial IEP Timelines](#)
- [LCISD - New Enrollment Tip Sheet](#)
- [LCISD -NonPublic Service Plan - Determining Eligibility](#) (October 2020)

- [LCISD - Parent Advisory Committee Brochure](#)
- [LCISD Personal Curriculum Guidelines 2018](#) and [related forms](#) and [Powerpoint](#)
- [LCISD PBIS Resources](#)
- [LCISD PLAAFP Guidance](#) [PLAAFP Center Program](#)
- [LCISD REED, Evaluation and Eligibility Manual Summer 2024](#)
- [LCISD Release of Records Authorization 2023 revised PDF Fillable Version](#)
- [LCISD Secondary Transition Example](#)
- [LCISD Section 504 and forms](#)
- [LCISD Specific Learning Disability Implementation Plan](#)
- [LCISD Speech and Language Addendum \(2018\)](#) [MSHA guidelines](#)
- [LCISD Specialized Transportation - Medicaid](#)
- [LCISD Suicide Risk Assessment and Intervention Manual](#)
- [LCISD Supplemental Aids and Related Service Guidance](#)
- [LCISD Threat Assessment CSTAG Guidelines and Forms](#)
- [LCISD Transfer Students](#)
- [LCISD Transition to Adulthood v.2](#)

Michigan Department of Education - General



Michigan Department of Education - Office of Special Education: *Directory and Overview*

- [MDE - Michigan Special Education Reference \(MI-SER\)](#)
- [Michigan Administrative Rules for Special Education with related IDEA regulations](#)
MARSE 6/27/24 IDEA July 2018
[MARSE](#) - Web-Version **new**
- [MDE - Special Education Placement](#)
- [MDE_ Appropriate Placement in Special Education Settings](#) Sept 2024
- [MDE - MDE and OSE Updates: Creating a New System of Support](#) (5/17/2018)
- [MDE - State Performance Plan Monitoring Manual for Intermediate School Districts](#) (August 2018)
- [General Supervision Components Poster \(with associated #\)](#)
- [Students with Disabilities: An Advocates Guide \(Disability Rights Michigan\)](#)
- [Previously REleased Guidance](#)

ABA - Applied Behavior Analysis in Schools

[MAASE - ASD/ABA in the IEP Process](#)

[IDEA and ABA interfaces](#)

[START - ABA in Schools \(Slide Deck\)](#)



ALTERNATE ASSESSMENT



- [MDE - Should My Student Take the Alternate Assessment](#) revised 8/25
 - [Training Module Determining Alternate Assessment](#)
 - [Rubric for Assigning Students to Alternate Standards for Instruction and Assessment](#)
- [Supports and Accommodations Guidance Document](#) (Feb. 2023)
- [MI-Access: Michigan's Alternate Assessment main Webpage](#)
- [LCISD Determining Course of Study](#)

ARTIFICIAL INTELLIGENCE FOR SCHOOL STAFF

Sites

- www.magicschool.ai
- www.chatgpt.com
- Edu chat

Presentations

- School Psychologist - Practical Uses for All
-

ASSISTIVE TECHNOLOGY

- [Alt+Shift](#)
 - [Michigan Department of Education - Low Incidence Outreach \(MDE-LIO\) Technology Resources](#)
 - [Apple Products Accessibility Resources](#)
 - [AT Consideration Resource Guide](#)
 - [AT Podcasts](#)
 - [Writing Supports](#)
 - [Speech to Text Supports](#)
 - [US-DOE Myths and Facts Surrounding Assistive Technology Devices and Services](#)
- 



LCISD

- [LCISD AT Consultation Request](#)
- [LCISD AT FFlowchart for Decision-making](#)

- [LCISD AT Policy and Procedures \(2019\)](#)
- [Assistive Technology Lending Library Loan Agreement](#)
- [Assistive Technology Lending Library Loan Agreement - Early On](#)

BEHAVIOR RESOURCES

LCISD Behavior Coaches

Erika Sunday - Center Program

Ashley Gallagher - Almont, Imlay City and North Branch

Jason Wolfsen - Lapeer and Dryden

[Request for LCISD Behavior Coach Support](#)

- [LCISD Behavior Resource GUIDE - PBIS Resources](#) 2024/25
- [LCISD Guidance on Student Breaks](#)
- [LCISD PBIS/RTI/MTSS Flowchart](#)
- [Start the School Year Right PBIS Checklist](#)
- [Co-Regulation through an interconnected MTSS](#)
- [LCISD Bullying Intervention Guidelines](#)
 - [Action Plan Against Bullying](#)
 - [Incident Report Form](#)
 - [No Contact or Communication](#)

TAXONOMY OF INTERVENTION (intensiveintervention.org)

[Taxonomy of Intervention](#)

[Learning Hierarchy Flowchart](#)

[Validated Intervention Programs](#)

[Overview of "What is Taxonomy of Intervention Intensity?"](#)

Behavior BOOST Bulletin

Behavior Coaches monthly newsletter 2024-25

Special Edition - [Meet the Behavior Coaches](#)

[December 2024 Focus Co-Regulation](#)

[January 2025 Focus Connections](#)

[February 2025 Focus Motivation](#)

[March 2025 Focus Engagement](#)

[April 2025 Focus Autism Awareness](#)

[May 2025 Focus Teacher Appreciation](#)

BEHAVIOR INTERVENTION PLANS AND FUNCTIONAL BEHAVIOR ASSESSMENTS

- [OSEP Dear Colleague - Functional Behavioral Assessment and Consent Requirement](#)

- [OSEP Dear COLleague - Behavior Intervention Plans in IEPs \(2016\)](#)
- [LCISD Functional Behavior Assessment Directions and Forms](#) revised 8/23
 - [LCISD Functional Behavior Assessment Form](#)
 - [LCISD Functional Behavior Assessment Flowchart](#) **new**
 - [FBA/BIP Implementation Fidelity Checklist](#)
 - [LCISD Behavior Intervention Plan Form](#)
 - [Example BIP](#) (note: students may not need all the supports listed. This is for example purposes only)
- [Simple/Basic FBA/BIP](#) (BIP found on 2nd tab) **2023**
- [Tier 3 Data Collection System](#) PBIS

Prevention Plan for Non-observable behaviors

Prevention Action Plan

- [Functional Analysis after Relapse](#)
- [Functional Analysis of Substance Use](#)
- [Functional Analysis of Substance Use 2](#)
- [School Refusal Scale](#)
- [Stealing Inventory](#)

Also see [Seclusion and Restraint](#) Section

Also see [Discipline/Behavior](#) Section

CHILD FIND

- [MDE - Child Find One Pager](#)
- [MDE - Child Find](#) revised September 2025
- [LCISD Child Find Procedures](#)
- [LCISD - Child Find and County Jail](#)
- [Child Find and Initial FAPE Obligation Chart](#)
- [Early On Michigan](#) (Birth - 3 years)
- [Build Up Michigan](#) (3-5 years) [Referral Form](#)
- [B-11 Child Find Guidance Including Initial Evaluation Timelines](#) (MAASE 2010)
- [MDE Special Education and Child Find Evaluation Procedures](#) (2019)
- [LCISD REED, Evaluation and Eligibility Manual Summer 2024](#)



COMPENSATORY EDUCATION

- [MDE - Determining the Need for and Amount of Comp Ed](#) (March 2020)



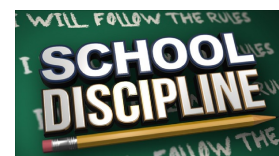
CONSENT

- [MDE - Michigan Special Education One Pager: Consent](#)
- [MDE - Consent as defined in IDEA](#)
- [MDE - Revocation of Parental Consent for Special Education Programs and Services](#) (1/6/2017)
- [MDE - Notice of Cessation of Special Education Programs and Services in Response to Revocation of Parental Rights](#) (1/6/2017)



DISCIPLINE

- [MDE - Counting Disciplinary Removals](#) (revised 9/2022)
- [MDE - Discipline Requirements](#) January 2022
- [LCISD Discipline Procedures, Forms and Letters 2023](#)
- [LCISD Discipline Fillable Forms](#)
- [Student Discipline - 7 Disciplinary Factors Checklist](#)
- [Questions and Answers: Addressing the Needs of Children with Disabilities and IDEA's Discipline Provisions](#). July 19, 2022
- [Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973 and an accompanying Fact Sheet](#).
- [Oakland Schools - Discipline One-Pager](#)
- [MDE Code of Student Conduct](#)
- [MDE - Determining Change of Placement](#) June 2020 [video](#) August 2021
- [MDE- Responding to and Counting Disciplinary Removals](#) May 2020
- [RTI Behavior Referral Flow Chart](#)



Manifestation Determination Review (MDR)

- [MDE - Conducting a Manifestation Determination Review](#) June 2020
- [MDE Manifestation Determination Review Model Form](#) 4/4/2018
- [MDR - General Education Students flowchart](#) (LRP)

Also See [Behavior Intervention Plan](#) Section

Also see [Seclusion and Restraint](#) Section

DISPUTE RESOLUTION

- **Collaborative Problem Solving Resources**
 - [Special Education Problem Solving Process](#)
 - Facilitated IEP Meetings and Mediation [Special Education Mediation Services \(SEMS\)](#)
 - Phone Number: 1-833-KIDS1ST (1-833-543-7178)



- [MDE - The Resolution Meeting](#) (November 2020)
- [Michigan Alliance for Families: Communication](#)
- **Due Process Complaints**
 - [MDE - Due Process Complaints](#) Updated 2024
 - [MDE- Due Process Complaint filed by District](#) Updated 2024
 - [MDE - Special Education Due Process Complaint Procedures](#) (6/21/2018)
 - [Model Due Process Complaint/Request for Hearing Form](#) (6/21/2018)
- **State Complaints**
 - [MDE Special Education State Complaints: Procedures and Model Forms](#) June 22
 - [Corrective Action Process for Noncompliance With the IDEA and MARSE](#) (7/25/2018)

Early On MICHIGAN (birth - 3 years)

- [Early On State Plan](#) (March 2016)
- [Early On Referral Form](#)
- [Eligibility for Early On](#)
- [Established Conditions](#) (updated 11/12/21)
- [Early On Michigan Implementation Manual](#)
- [Birth - Five Milestones](#)
- [Family Rights Brochure - English](#) (June, 2018)
- [Family Rights Brochure - Spanish](#)
- [Early On Michigan Family Guidebook - English](#)
- [Early On Michigan Family Guidebook - Spanish](#)
- [IDEA Part C Regulations 2011](#)
- [IDEA Part C FAQ Timelines](#)



EDPLAN

- [EasyIEP District Links](#)
- [Edplan Recording Training Links](#)
- [Set Up Forgotten Password](#)
- [Forgotten Password Tip Sheet](#)
- [Edplan Main Page Documents](#)

IEP

- [Refinalize IEP](#)
- [Ed Setting Birth to 5 Chart](#)
- [Consent to Invite Outside Agency directions](#)
- [Evaluation Timeline Extension Directions](#)
- [IEP at a Glance Wizard](#)
- [Plan of Care Signature Tip Sheet](#)

Medicaid

- [School-based services brochure](#)
- [Health Service Documentation Tip Sheet](#)
- [Personal Care Services Edplan Tip Sheet](#)
- [Personal Care Services Definitions and Examples](#)
- [Random Moment in Time Tip sheet](#)
- [Random Moment in Time Tip Sheet - Personal Care Services](#) new
- [Random Moment in Time FAQ](#)
- [When Can I bill for Medicaid flow chart](#)
- [Supervision log Approval Wizard](#)
- [Mobile Logging Wizard](#)

ELIGIBILITY GUIDELINES

Michigan Department of Education - Office of Special Education

Michigan Mandatory Special Education Birth - Age Three Guidance

- [MMSE ASD Eligibility Guidance](#)
- [MMSE DHH Eligibility Guidance](#)
- [MMSE ECSE Eligibility Guidance](#)
- [MMSE OHI Eligibility Guidance](#)
- [MMSE SLI Eligibility Guidance](#)
- [MMSE VI Eligibility Guidance](#)

Early Childhood Developmental Delay

[Early Childhood Developmental Delay Guidelines](#) (Lewis-Cass)

Emotional Impairment

- [Eligibility and Social Maladjustment Clarification -2020](#)
- [LCISD - SSW Guidance for using more than one assessment tool](#) new

Specific Learning Disability

- [MDE - Criteria for Existence of SLD](#) 2017

LCISD Eligibility Guidelines

- [LCISD - Autism](#)
- [LCISD - Emotional Impairment \(2012\)](#)
- [LCISD - Learning Disabilities](#) and [related forms](#)
- [LCISD - Other Health Impairment](#) and [related forms](#) updated 2025
- [LCISD Speech and Language Addendum \(2018\)](#) [MSHA guidelines](#)

- [LCISD REED, Evaluation and Eligibility Manual](#) Summer 2024

EXTENDED SCHOOL YEAR

- [MDE - Guidance for Extended School Year Services](#) (2/1/2017)
- [MDE - Standards for Extended School Year Services](#) (3/16/2017)
- [MDE - Individualized Education Program \(IEP\) Team Consideration of the Need for Extended School Year \(ESY\) Services](#) (April 2023)
- [LCISD - Extended School Year Guidelines](#) and Forms:
 - [EXTENDED SCHOOL YEAR DOCUMENTATION OF NEED SUMMARY](#)
 - [ESY STANDARD #1](#)
 - [ESY STANDARD #2 and #3](#)
 - [ESY Flowchart](#)
 - [ESY Identification - IEP services](#)



FAMILY MATTERS

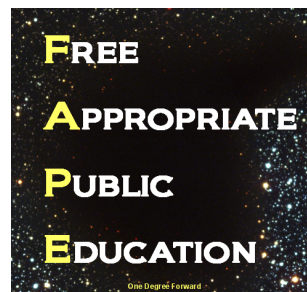


Put out by the Michigan Department of Education - Office of Special Education, Family Matters provides parents and families with information about special education and other resources. Download the [Family Matters information flier](#) and share it with parents and families that might be looking for information about special education.

- [Advocating for Your Child](#)
- [Age of Majority Considerations](#)
- [Applied Behavioral Analysis \(ABA\)](#)
- [Behavior Intervention Plans \(BIP\)](#)
- [Charter Schools](#)
- [Communicating for Student Success](#)
- [Educational Development Plans \(EDP\)](#)
- [Educational Placement and the Least Restrictive Environment \(LRE\)](#)
- [Educational Teams and Roles](#)
- [Evaluations](#)
- [Facilitated Meetings](#)
- [Finishing High School: Certificate vs. Diploma](#)
- [Functional Behavioral Analysis \(FBA\)](#)
- [Free Appropriate Public Education \(FAPE\)](#)
- [Independent Educational Evaluation](#)
- [Individualized Education Program \(IEP\)](#)
- [Individuals with Disabilities Education Act \(IDEA\)](#)
- [Initial Evaluation for Special Education](#)
- [Mediation](#)
- [MTSS fact sheet](#)
- [Nonpublic and Home Schools](#)
- [Parent Advisory Committees \(PAC\)](#)
- [Personal Curriculum \(PC\)](#)
- [Positive Behavior Interventions and Supports - HOME](#)
- [Positive Behavior Interventions and Supports - SCHOOL](#)
- [Privacy and Access to Records](#)
- [Procedural Safeguards](#)
- [Seclusion and Restraint](#)
- [Special Education Problem Solving](#)
- [Special Education Process](#)

FAPE

- [United States Department of Education, Office of Special Education and Rehabilitative Services: Dear Colleague: Guidance on FAPE](#) (11/16/2015)
- [Child Find and Initial FAPE Obligation Chart](#)
- [Endrew F. Decision](#) (2017)
- [MDE - FAPE in the County Jail](#) (August 2020)
- [FAPE for Adult Learners](#) (August 2022)
- [LCISD FAPE for Adult Learners Procedure Manual](#)



FERPA

- [IDEA and FERPA Confidentiality Provisions](#)
- [Understanding Confidentiality Requirements for Early Childhood Programs Q and A](#) (2016)
- [FERPA - Transferring records without consent](#)



FUNDING

- **IDEA GRANTS INFORMATION**
 - [Coordinated Early Intervening Services](#)
 - [IDEA Part B](#)
 - [State Aid & IDEA Part B, Section 611 Allowable Costs](#) (May 2020)
- **IDEA GRANT FUNDED INITIATIVES**
 - [IDEA Grant Funded Initiative Guidelines](#)
 - [IDEA Grant Funded Initiatives](#)
- **STATE AID INFORMATION**
 - [State Aid Allowable Costs](#)
 - [SE-4096](#)
 - [Transportation](#)
 - [Pupil Accounting](#)
 - [Section 51a\(6\)](#)
 - [Section 53a](#)
- **PROGRAM FISCAL REVIEW INFORMATION**
 - [Subrecipient Monitoring](#)
- **IDEA FISCAL COMPLIANCE REQUIREMENTS**
 - [Catamaran](#)
 - [Proportionate Share](#)
 - [LEA Maintenance of Effort \(MOE\)](#)
 - [Excess Cost](#)



- [Charter Schools](#)

GENERAL SUPERVISION MONITORING (GSM)

- [MDE and ISD General Supervision Responsibilities](#) March 2023
- [MDE - Compliance Standards for Special Education](#) (2013)
- [MDE System of General Supervision Monitoring](#) May 2024
- [Area of Concern Guidance](#) May 2024

HOMEBOUND / HOSPITALIZED Services

- [LCISD Homebound/Hospitalized Procedures](#) (updated 2019)
- [Homebound Form](#) (2024)
- [Homebound Brochure](#)
- [Homebound State Assessment Information](#)

HIGH QUALITY PROGRAMMING

[High Quality Program Guides - Kent ISD](#)

[Training Videos - Kent ISD](#)

Scoring Rubrics - Lapeer ISD

[ASD Scoring Rubric](#)

[CI Scoring Rubric](#)

[Early Childhood Scoring Rubric](#)

[EI Scoring Rubric](#)

[Resource Room Scoring Rubric](#)

Inclusion Practices

[Building and Sustaining Inclusion Educational Practices](#)

HOMELESS

- [MDE - Intersection of McKinney Vento Homeless Assistance Act and the IDEA](#) new
- [Family Promise of Mid Michigan-](#) [Flyer](#)

INDEPENDENT EDUCATIONAL EVALUATION (IEE)

- [IEE Guidance Document](#) (adapted from GISD)
- [IEE Manual](#)
- [MDE - Independent Educational Evaluation Guidance](#) new



INDIVIDUALIZED EDUCATION PROGRAM (IEP)

- [LCISD - When is an IEP an Initial IEP](#)
- [LCISD Initial IEP Timeliness Reminder](#)
- [LCISD IEP checklist](#) [google form](#) [google doc](#)
- [MDE - Initial Evaluation Infograph](#)
- [MDE - IEP Development: Programs and Services](#)
- [MDE - Individualized Education Program Development: Present Level of Academic Achievement and Functional Performance \(PLAAFP\) 2022](#)
- [MDE - Timely IEPs 2023](#)
- [Primary Ed Setting Codes](#)
- [LCISD Quality IEP slides presentation](#) last updated 10/25
- [LCISD- IEP Team Roles Guidance 2024](#) *new*



NEW ENROLLMENT

- [Provision of Special Education Services for Transfer Students \(michigan.gov\)](#)
- [LCISD - New Enrollment Tip Sheet](#)

IEP AMENDMENT

- [MDE - IEP Amendment Guidance 5/22](#)

PLAAFP

- [LCISD PLAAFP Guidance](#) updated 7/22
- [LCISD PLAAFP Center Program](#)

MEASURABLE GOALS

- [LCISD Annual IEP Goals - TIP SHEET](#) *new*
- [LCISD Goals/Self-Management Tip Sheet](#)
- [MDE - Measurable Annual Goals and Short Term Objectives](#) (4/13/2017)
- [MDE - Measurable and Annual Goals and Short-Term Objectives - Substantive Compliance](#)
(Last updated 3/26/2019)
- [MDE Presentation - Writing Meaningful and Measurable Goals](#) (2019) (Powerpoint)
- [BEST Goal Formula](#)
- [IEP Goal Formula - Transition](#)
- [IEP Goal Example - Transition](#)

SUPPLEMENTAL AIDS and SERVICES

- [MDE - IEP Development: Supplemental Aids and Services](#) (November 2020)
- [Sample Electronic IEP Accommodation log](#)
- [LCISD Supplemental Aids and Related Service Guidance](#)
- [LCISD Accommodation Log - Sample](#)
- [MDE Supplemental Aids and Services](#) 2020
- [Determining the Need for Special Education Transportation](#) September 2023

- [LCISD - Adult Support vs. Personal Care](#)

IEP Forms

- [IEP Teacher Input Form](#) revised 3/22
- [Classroom Observation](#)
- [IEP Parent Input Form](#) revised 3/22
- [IEP Parent Input Form - Transition](#) revised 3/22
- [LCISD Parent Handbook and Procedural Safeguards](#) (revised 2021)
- [Release of Confidential Information During a Meeting](#)
- [LCISD Release of Records Authorization](#) 2023 revised [PDF Fillable Version](#)

MET Forms

- [MET Request Form](#)
- [Medical Verification - DHH](#)
- [Medical Verification - OHI](#)
- [Medical Verification - PI](#)
- [Medical Verification - TBI](#)

LEAST RESTRICTIVE ENVIRONMENT (LRE) LCISD

- [LRE Decision Making Matrix](#)
- [Determining Need for Parapro Matrix](#)
- [LCISD Center Program Referral Guidelines](#)
- [Michigan Implementation Guide for Preschool Inclusion](#) new
- [MDE - LRE: A Technical Assistance Case Study](#)
 - [LRE Continuum](#) (Updated January 2025)
 - [LRE Non-Academic Settings](#) new
 - [LRE Scenarios](#)
- START [Powerpoint](#) and [LRE Tool](#) new
 - [Example 1](#) [Example 2](#) [Example 3](#)
- [Determining Least Restrictive Environment \(LRE\) Placements for Preschool Children with Disabilities](#)
- [LCISD LRE Data 2023-24](#)
- [Assessment of Collaborative Teaching Practices in an Inclusive Classroom](#)
- [Assessment of School Practices Related to Inclusive Education](#)



MEDICAID - LCISD Tip Sheets

[LCISD Medicaid Brochure](#) (Updated 2024)

[Personal Care Logging Form Revised 2024](#)
[Personal Care Logging Form Sample 2024](#)
[Personal Care Definitions](#)

LOGGING ONLY

[Medicaid Logging Reminders: Direct Service Providers](#)
[Medicaid Logging Reminders: Targeted Case Management](#)
[Medicaid Logging Reminders: Personal Care Services](#)
[EXAMPLE COMMENTS OT](#)
[EXAMPLE COMMENTS PT](#)
[EXAMPLE COMMENTS SPEECH](#)
[EXAMPLE COMMENTS SSW](#)
[EXAMPLE COMMENTS TCM](#)

FULL TRAINING: BACKGROUND, LOGGING, RMTS, and more

[Medicaid New Staff Training \(or refresher\) Direct Service Providers](#)
[Medicaid New Staff Training \(or refresher\) Targeted Case Management](#)
[Medicaid New Staff Training \(or refresher\) Personal Care Services](#)

RMTS

[RMTS at a Glance](#)
[New RMTS Training Video](#)

PLAN OF CARE

[IEP Attendance Plan of Care Tip sheet](#)

Quality Assurance Plan

[LCISD Quality Assurance Plan Revised 2024](#)

Supervision

[Under the Supervision of Documentation](#)

MENTAL HEALTH SUPPORTS

[Lapeer County Community Resource Guide \(condensed\)](#)

- [Lapeer Community Mental Health 2024 Resource List](#)
- [LCISD Suicide Assessment and Intervention Manual](#)
 - [Emergency Suicide Resources for Parents](#)
 - [Oakland Schools Dangerous Threat Assessment](#)
- [MDHHS Lapeer Prevention Program](#)
- [Help and Hope Lapeer 2023](#)
- [Child Advocacy Center of Lapeer](#)
- [CMH Mobile Crisis Team](#)
- [Mandated Reporter Resource Guide](#)



- [LCISD Mental Health Provider Handbook](#)
- [Quick Connect \(Lapeer County\)](#)

NONPUBLIC

- [LCISD -NonPublic Service Plan - Determining Eligibility Guidance](#) (October 2020)
- [LCISD - NonPublic Service Plan - Primary Education Setting](#) (October 2022)
- [Nonpubic Child Find and FAPE Scenarios 2025](#)
- [MDE - Guidance for Timeline of Initial Evaluations for Students who are Parentally Placed in Private Schools](#) Jan 2025
- [MDE - Public Agency Placement of Students With Disabilities in Private Schools](#)
- [MDE - ISD Management of Proportionate Share Funds](#) Oct 2023
- [MDE - Equitable Services at a Glance](#) 2023
- [Nonpublic and Home School Information](#) 2024-25
- [OSEP - Q and A SWD placed by Parent in Private Schools](#)
- [Oakland Schools - Special Education Procedures Guidance](#)



NOTICE

- [MDE - Procedural Safeguards Notice Document](#) (Multiple Languages)
- [MDE - Guidance for Notice](#) (5/10/2017)
- [MDE - Notice Model Form](#)
- [MDE - Notice of Cessation of Special Education Programs and Services in Response to Revocation of Parental Consent](#) (1/6/2017)
- LCISD Stand Alone Notice - Blank
- [LCISD OT notice examples](#)



PARENT SUPPORTS

- [LCISD Special Education Parent Handbook and Procedural Safeguards](#)
- [MDE - Surrogate Parent and Special Education Decision-Making Guidance](#) Revised 5/2023
- [LCISD - Parent Advisory Committee Brochure](#)
- [Michigan Alliance for Families](#)
- [Family Matters](#)
- [Lapeer County Community Resources](#)
- [Child Advocacy Center Resource Booklet](#) new 9/3/21



- [Disability Network of Eastern Michigan](#)
- [MDHHS Prevention Program Brochure](#)

PRESCHOOL

[LCISD Servicing Children in Childcare Centers - for special education staff](#)

RECORD RETENTION AND DESTRUCTION new 7/23

- [LCISD Special Education Record Retention and Destruction](#)
- [Sample letter to parent - Destruction of Records](#)
- [LCISD Record Retention and Destruction - Center Program](#)
- [LCISD Record Retention and Destruction - Service Providers](#)

REED, EVALUATION, ReEVALUATION AND TIMELINES

- [LCISD REED, Evaluation and Eligibility Manual](#) updated fall 2025
- [Required MET Team Members Chart](#)
- [REED - Federal, State, ISD - Law, Rules and Procedures 2025](#)



Eligibility Guidelines

- [LCISD - Autism](#)
- [LCISD - Emotional Impairment \(2012\)](#)
- [LCISD - Learning Disabilities](#) and [related forms](#)
- [LCISD - Other Health Impairment](#) and [related forms](#)
- [LCISD Speech and Language Addendum \(2018\)](#) [MSHA guidelines](#)

Timelines

- [LCISD - Initial Eligibility Timelines](#)
- [LCISD - Timelines Cheat Sheet](#)

Reevaluations

- [MDE - Special Ed Reevaluation Process](#)

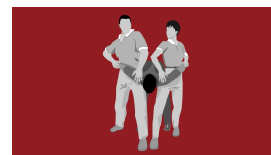
REED

- [REED Q and A](#)
- [REED Notice Examples](#)

Also See [Consent](#) Section

SECLUSION & RESTRAINT

- [MDE - Policy for the Emergency Use of Seclusion and Restraint](#)
- [MDE - Emergency Use of Seclusion and Physical Restraint FAQ](#)
- [Michigan Alliance for Families Parent Document](#)
- [MDE - Debriefing Form](#)
- [LCISD - Crisis Incident Notes](#)
- [LCISD - Emergency Intervention Next Steps Checklist - Fillable](#)
- [LCISD - Seclusion and Restraint Medical Inquiry Form - Fillable](#)
- [LCISD - Emergency Intervention Plan with matrix and fillable 2025](#)
- [LCISD - Key Identified Personnel Building Tracking Form](#)
- [LCISD - Crisis Incident Documentation Form 2025](#)



SECTION 504

- [LCISD Section 504 Procedure Manual \(2018\) and related forms](#)
- [Section 504 Training Slides](#) (Fall, 2024)
- [LCISD Physician's Statement](#)
- [LCISD Parents Guide to Section 504](#)
- [LCISD 504 District Obligations](#)
- [LCISD 504 Step by Step for Administrators](#)

- [OSEP Dear Colleague - ADHD](#)
- [OSEP Dear Colleague - Know your Rights - Students with ADHD](#)
- [Section 504 Discipline fact sheet](#)
- [Fact Sheet](#): Section 504 Protections for Students with Inflammatory Bowel Disease (IBD)
- [Fact Sheet](#): Section 504 Protections for Students with Migraine
- [Fact Sheet](#): Section 504 Protections for Students with Narcolepsy
- [Fact Sheet](#): Section 504 Protections for Students who Stutter
-



SHORTENED DAY

- [Region 3 Guidance for Shortened Day for Students with IEPs](#) (December 2018)
- [MDE - Shortened School Day](#) (Revised September 2022)



SPECIALLY DESIGNED INSTRUCTION (SDI) new

- [Specially Designed Instruction Is Is Not](#)
- [Specially Designed Instruction Infographic](#)

STATE PERFORMANCE PLAN (SPP) Indicators

- [Special Education SPP Indicators Chart](#)
- [Special Education Indicators - Michigan](#)
- [MDE - State Performance Plan Monitoring Manual for Intermediate School Districts](#) (August 2018)
- [MDE - Part B & Part C State Performance Plan Indicator Descriptions](#) (1/2017)

SPP-12 Transition from Early On to Part B

- [Transition at Age Three - State Guidance Document](#)

SPP-7 Early Childhood Assessment

- [7 Point Rating Scale](#)
- [Description of Early Childhood Outcomes](#)
- [Decision Tree for Early Childhood Outcomes](#)
- [Reporting Categories](#)
- [Child Outcomes Online Training Module](#)
- [General Score Translation](#)

- [LCISD Training slides Fall 2024](#)
- [Child Outcome Summary Updates 3-5 year olds Fall 2024](#)
- [Early On Michigan Child Outcomes Training 8/18/25](#)
- [Michigan Child Outcomes Summary Manual revised January 2025](#)



SPECIAL EDUCATION PERSONNEL APPROVAL SYSTEM

- [LCISD Special Education Approval Process 2025](#)
- [MDE - Special Education Approvals](#) *website*
- [MDE - Educator Certification](#) *website*
- [MDE - Approvals and Certification Updates](#) (Powerpoint) September 2024
- [MDE - ProPrep - Update on MDE Certification Officers:](#) This site includes all Michigan approved Educator Preparation Programs. Individuals interested in becoming a school administrator, school counselor or a teacher may find this information helpful in selecting a



college or university. If additional information is needed about a specific preparation program, please contact the institution directly.

- [MDE - Certification Guidance Documents website](#)
- [MDE - Special Education Teacher Assignments](#) Feb. 22
- [MDE Special Education Teacher Assignments Document](#) June 2023
- [MDE Appropriate Placement in Special Education Settings](#) September 2024
- [OSEP - Personnel Qualifications under Part B of the Individuals with Disabilities Education Act \(IDEA\)](#) Substitute Teachers in Special Education
- MDE - [Substitute Teacher Placement for Special Education Programs](#)
- [MDE - Assignments for Elementary Endorsed Teachers](#) (8/15/2018)
- [School Administrator Permit](#) (10/5/2018)
- [Definition of “Adminstrating Instructional Programs”](#) (2/23/2017)
- [School Administrator Certificate](#) (2020)
- [School Social Worker Approval](#) 2023

Approvals Online System

- [How to Verify license, certificate, or approval for special Ed](#)
- [Michigan Online Educator Certification System](#) (MOECS)

Policy, Criteria, and Procedures

- [Special Education Administrator Approval](#) (2019)
- [Early Childhood Special Education Permit Approval](#) (8/29/2017)
- [Early Childhood Special Education Teacher Approval](#) (8/29/2017)
- [Resource Program Teacher Approval](#) (8/29/2017)
-
- [Memo to School Social Worker Approval Holders](#) (10/4/24)
- [Memo to School Social Worker Employers](#) (10/4/24)
- [LCISD School Social Worker Requirements](#) (2025)
- [School Social Work Approval Changes 2025](#)
-
- [School Psychologist Approval](#) (2020)
- [Special Education Teacher Approval](#) (8/29/2017)
- [Teacher Consultant Approval](#) (8/29/2017)
- [Transition Coordinator Approval](#) (8/29/2017)

SUICIDE

[LCISD Suicide Risk Assessment Manual](#) Revised 2024 **new**
[C-SSRS Combined Screener and Full Suicide Risk Assessment](#)
[LCISD Emergency Resources](#)
[LCISD Student Safety Plan](#)
[K-5 Youth Safety Agreement](#) (used for elementary)

SUPPLEMENTAL AIDS AND RELATED SERVICES

[LCISD Supplemental Aids and Related Service Guidance](#)

[LCISD Accommodation Log - Sample](#)

[MDE Supplemental Aids and Services](#) 2020

[Determining the Need for Special Education Transportation](#) September 2023

[Universal Supports Fidelity Checklist](#)

SUPPORTS FOR STUDENTS WITH DISABILITIES (MDE)



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- **AUTISM**
 - [Statewide Autism Resources and Training \(START\)](#)
- **BEHAVIOR SUPPORTS**
 - [Michigan's Integrated Behavior and Learning Support Initiative \(MIBLSI\)](#)
 - [Positive Behavioral Interventions and Support \(PBIS\)](#)
- **BLIND/VISUAL IMPAIRMENT**
 - [Michigan Department of Education - Low Incidence Outreach \(MDE-LIO\)](#)
 - [Camp Tuhsmeheeta \(Camp T\)](#)
 - [Bureau of Services for Blind Persons \(BSBP\)](#)
- **DEAF/HARD OF HEARING**
 - [Michigan Department of Education - Low Incidence Outreach \(MDE-LIO\)](#)
 - [Educational Impact Matrix for Students Who Are Deaf or Hard of Hearing \(DHH\)](#) (Last updated 1/18/2018)
 - [Michigan School for the Deaf \(MSD\)](#)
- **EARLY CHILDHOOD EDUCATION SERVICES**
 - [Early On ® Michigan \(Birth to 3\)](#)
 - [Early Childhood Special Education \(Age 3 to 5\)](#)
 - [Office of Great Start \(Birth to 8\)](#)
- **LITERACY**
 - [Michigan's Integrated Behavior and Learning Support Initiative \(MIBLSI\)](#)

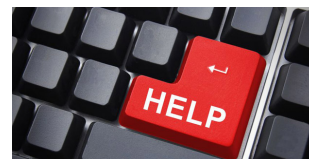
SURROGATE PARENT

- [MDE - Policy for the Appointment of Surrogate Parents for Special Education Services](#) (Last updated 3/16/2017)
- [Surrogate Parents and Special Education Decision-Making Guidance](#) (Last updated 1/30/2017)



TECHNICAL ASSISTANCE

- [OSEP - Coordinating Transition Services and Postsecondary Access](#) (January, 2025)
- [MDE - Technical Assistance - Understanding Birth to 5](#)
- [MDE - Compliance Standards for Special Education](#) (2013)
- [MSDS Data Quality Video Series](#)
- [MDE and ISD General Supervision Responsibilities](#) March 2023



THREAT ASSESSMENT

- [LCISD CSTAG Guidelines for Comprehensive Threat Assessment and Forms](#)
[Forms only for printing](#)

TRANSFER STUDENT

- [MDE - Provision of Special Education Services for Transfer Students](#) (11/1/21) Updated
- [LCISD - Transfer Students](#)



Transportation

- [MDE - Determining the need for Specialized Transportation](#) September 2025
- [Supporting Student Behavior on the School Bus](#)
- [Supporting Student Behavior Micro PD \(Video\)](#)

TRANSITION GUIDANCE

- [MDE - Transition Planning for Students with Disabilities](#) Feb 2022
- [MDE - Transition Assessment Memo](#) (2/26/2019)



- [LCISD Compliance Checklist for B-13](#)
- [LCISD Transition to Adulthood v.2 \(one pager\)](#) (revised September 2024)
- [LCISD Transition Services Guidance](#)
- [LCISD Secondary Transition Example](#)
- [LCISD - Determining Course of Study](#) (2019)
- [Certificate of Completion Fact Sheet - Family Matters](#)
- [Graduation Decisions for Student with Disabilities](#) Updated 10/21
- [Transition Guide to Adulthood \(OAS\) Updated](#) (2021)
- [Transition: Employment Expectations](#) (Video) Michigan Alliance for Families
- [Job Coaching Supports for Paraprofessionals](#) (Video)

Community Agencies

- [Office of Career and Technical Education \(CTE\)](#)
- [Michigan Department of Health and Human Services \(MDHHS\)](#)
- [Michigan Rehabilitation Services \(MRS\)](#)
 - [MRS Student Career Services - Two levels of support](#)
 - [Brochure](#)
- [Lapeer County CMH](#) [Stepping Stone Brochure](#)
- [Lapeer County Outside Agency Contacts](#)

Inviting Outside Agencies to the IEP

- [LCISD - Consent to Invite Outside Agency Flowchart](#) new 8/17/21
- [LCISD - Consent to Invite Outside Agency One Pager](#) new 8/17/21
- [Consent as defined by IDEA](#)
- [Inviting Outside Agencies Clarification](#) (MDE February 2018)
- MDE Video - [Consent and Inviting Secondary Agencies](#)
- [LCISD Outside Agencies Addresses Revised](#) 10/25
- [How to Address an Invitation directly to the outside Agency - Edplan Directions](#)
- [MRS Contact Info](#)

Personal Curriculum

- [LCISD Personal Curriculum Guidelines 2018](#) and [related forms](#)
- LCISD Personal Curriculum Presentation 1/6/25
 - [Video Recording](#) (1 hour)
 - [Slide Deck](#)
- [LCISD Determining Course of Study](#)
- [MDE - Personal Curriculum Implementation Guide](#) (new)

Guardianship

- [Lapeer Probate Court Presentation](#)

- [Lapeer Probate Court Checklist for Guardianship](#)

Parent Resources

- [Making The Most Out of Transition](#) (START)
- [Transition Step-By-Step](#) (MAF)
- A Guide to Transition from Special Education into Adulthood MITT 2024
-

Special Education Update 2024

- [Link to digital materials](#)

Transportation - Lapeer County

- **Rides To Wellness - Robyn Pape** - Rides to Wellness is a transportation program for ALL Lapeer County Residents designed to provide safe, reliable, affordable transportation to destinations necessary to a person's well-being. Doctor, Dentist, Chiropractic, Physical Therapy, Grocery Store, Farmers Market, Pharmacy, and more. We can safely transport passengers out of Lapeer County, as well. We can transport to further Counties based on availability for nominal cost. For new passengers all we need is name, address, birthdate and type of insurance. Booking a ride just takes Moments - Call (810) 660-7081
For More information on our Rides to Wellness Program: email: rpape@go-glta.org Call: (810) 660-7081 or Fax: (810) 664-5491