



--**NEW** WALL USER GUIDE --

Atrio's Wall is a direct communication tool that provides faculty and students communication opportunities through media-sharing threaded conversations. The Wall is Atrio's default information exchange environment, keeping faculty and students in touch throughout the course of their online engagement.

Key Features & Considerations

- Engage in three tiers of communication within a thread.
- **@mention an individual or the entire class**, to highlight certain responses in a thread.
- Upload or share links to documents, images, videos and weblinks.
- **Notifications are pre-set and locked** for email and in Atrio to maximize awareness.
- Each section of a course has its own Wall.
- Faculty must post to one wall at a time.
- **Faculty should "@Class"** to ensure all students receive notifications from the Wall.
- The Wall is **public**, and **all posts, replies and @mentions** are **visible** to all faculty and students.

Strategies for Use of the Wall

- **Introductions** from faculty and students can be done on the Wall through text, images, audio or video. Create connections with @mentioning and replying to existing threads.
- **Announcements** of any changes related to live session times including rescheduling or cancelations.
- **Alert** students that new supplemental content pages have been added and include a direct link to the new pages for easy navigation.
- **Remind** students about upcoming due dates for assignments.
- Group project **signups** by topics where students can reply to threads to their colleagues who are interested in claiming a project topic.
- Foster **community** among students by creating a thread to share personal life events, photos and videos.
- Post the live session **agenda** prior to class time.
- Weekly **summaries** for live sessions with key points and takeaways. Students can add additional insight and reflection to keep the conversation going.
- Discussions of readings, videos, or articles guided by discussion questions or prompts by faculty.
- Q&A forum for students to ask and answer questions from their peers and faculty throughout the course.
- Share new articles or current events resources related to the course. This practice could link topics between weeks and help students find **intersections** between subjects.

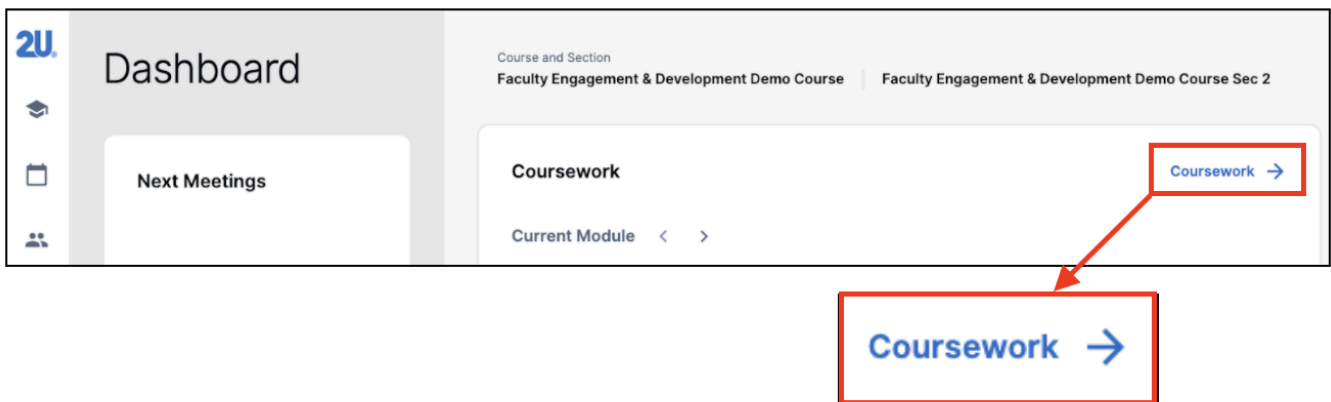
Accessing the Wall

Faculty and Student Wall Functionality

Faculty and students can access the Wall from three different locations in Atrio:

1. On the Atrio **Dashboard**, click the blue **Coursework** link at the top right of the page.
2. On the **My Courses** page, click either the blue **Course Name** or the blue **Coursework** links.
3. On the **Coursework** page, click **Section Wall** in the **Course Outline** then the **blue Section Wall** link.

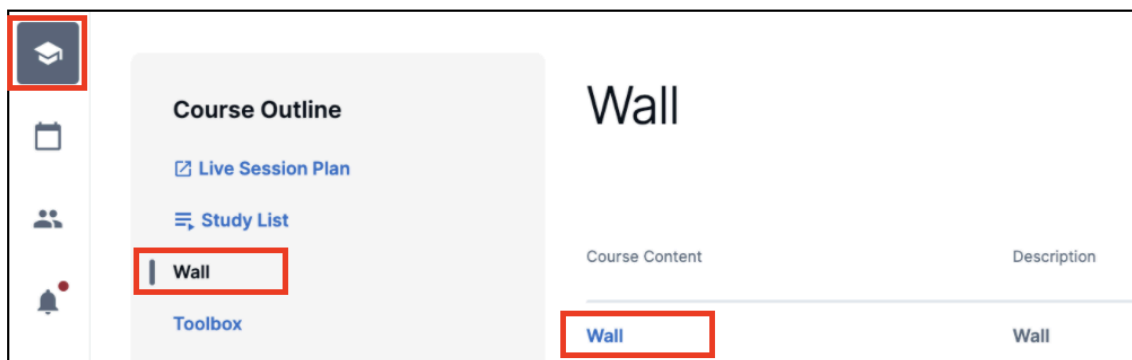
1. From Dashboard



2. From My Courses

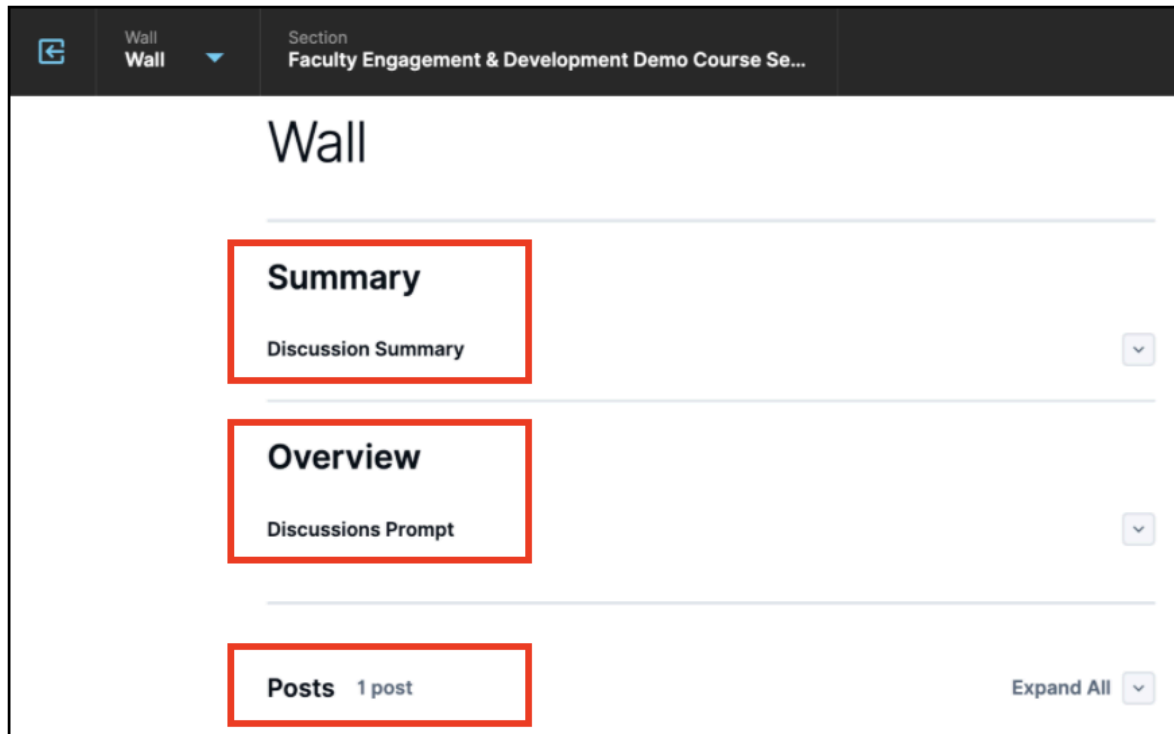


3. From Course Outline



Wall Layout

The **Wall** landing page provides faculty access to the **Wall Summary**, **Overview**, and **Posts**.



Summary (Faculty Only)

Clicking on the **Expand** button opens the **Wall Summary**, which is **viewable only by Faculty**. The **Summary** includes data related to the number of **Posts Written**, **Replies Written**, and **Unique Posts Replied To**.

Posts Written: Number of unique posts created.




Replies Written: Number of replies created by students.

Unique Posts Replied To:

Number of other people's posts replied to.

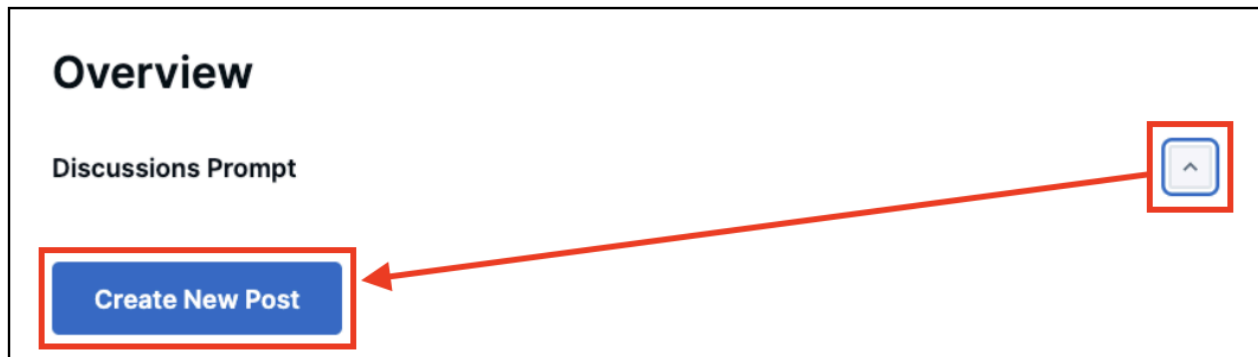
***In this example:** Christine created 1 new post, composed 9 replies to posts or replies. Her replies can be found in 2 unique posts that weren't created by Christine herself.*

The screenshot shows the 'Summary' page with the title 'Discussion Summary'. In the top right corner, there is a blue square button with a white upward arrow, which is highlighted with a red border. Below the title, there is a table with the following data:

| Student | Posts Written | Replies Written | Unique Posts Replied To (excluding own) |
|---|---------------|-----------------|---|
|  Anderson, Christine | 1 | 9 | 2 |
|  Casey, Torey | 1 | 7 | 1 |
|  Courtney, Nick | 1 | 4 | 1 |

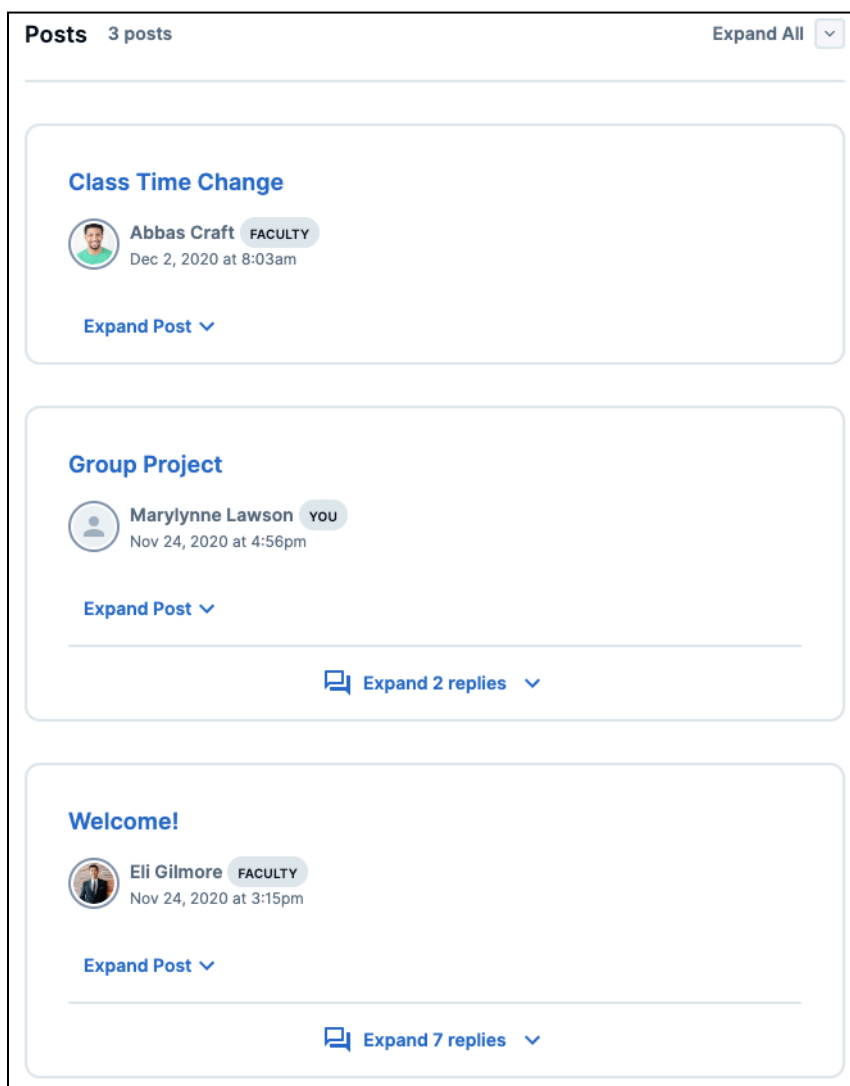
Overview

Clicking on the **Expand** button opens the **Overview**, which provides the blue **Create New Post** button.

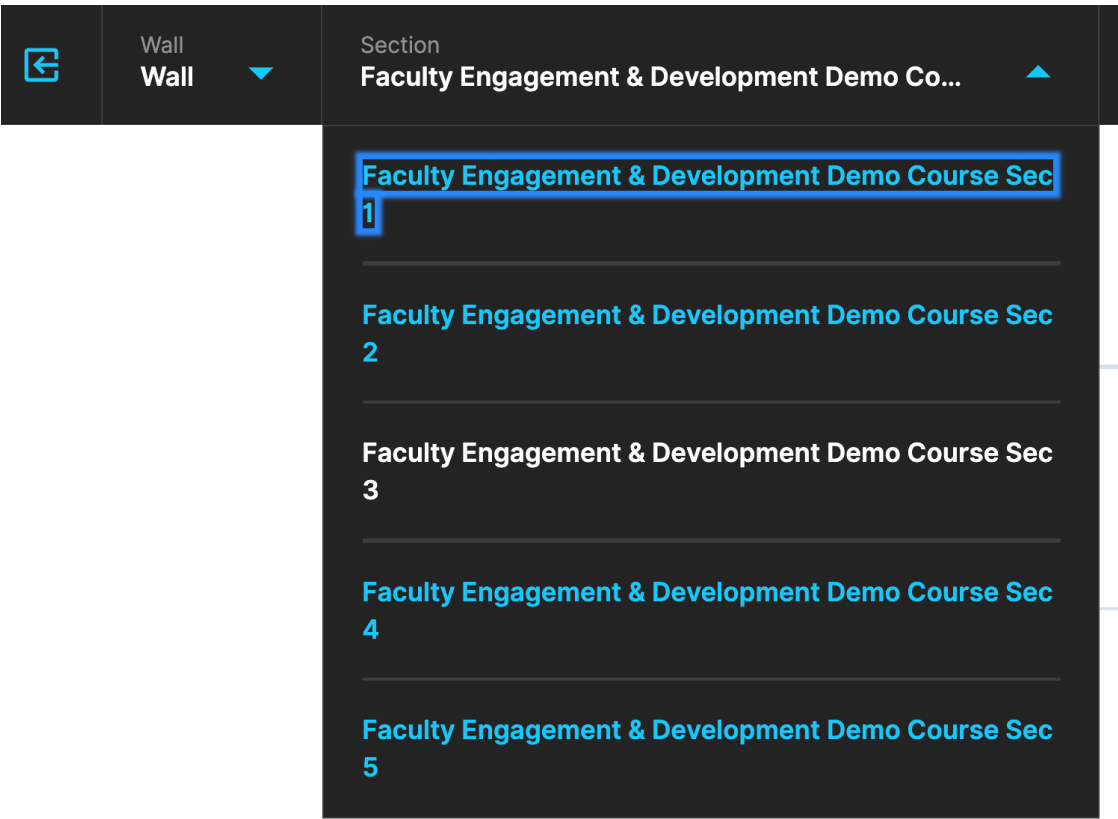


Posts

Full page view of all posts created, with the newest unique post appearing at top of the page.



Note: Course Leads have access to the **section switcher**, which allows them to move between sections to read, post and reply in those sections.



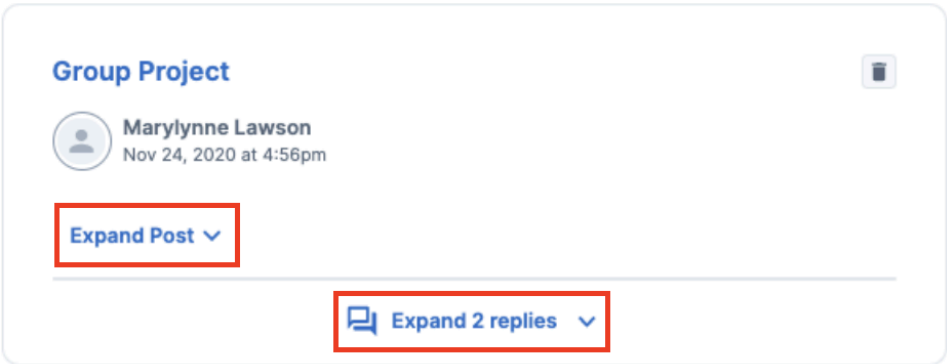
Viewing Wall Posts

Faculty and students can choose to either expand or collapse **all the posts and replies** by clicking on the **expand/collapse** buttons.

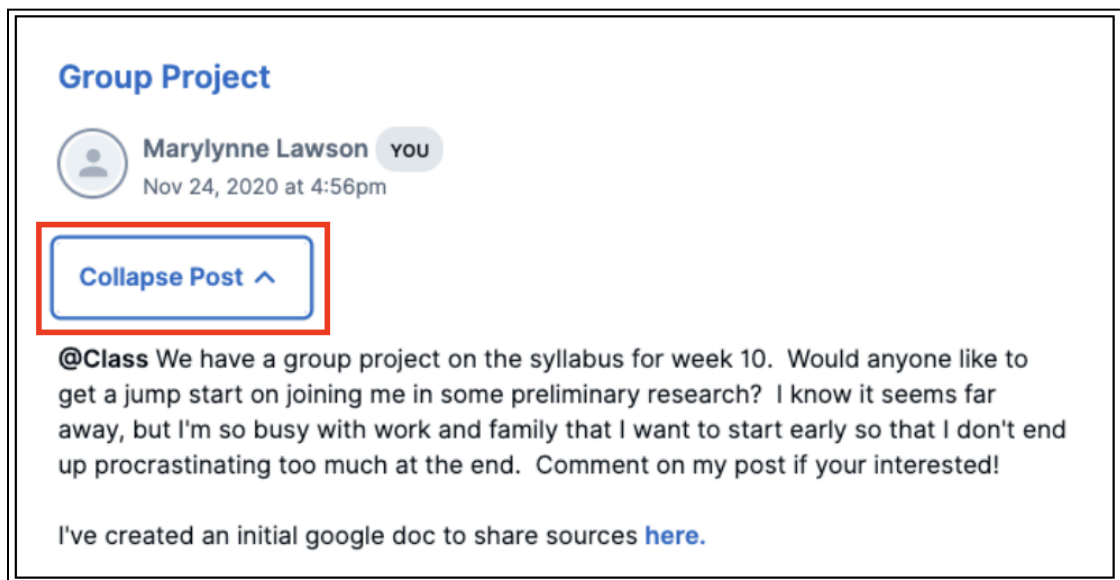


Expand All view allows faculty and students to see all posts and replies at once on one page. Faculty and students can then click **Collapse Post** or **Collapse** replies either individually or in unison as they wish.

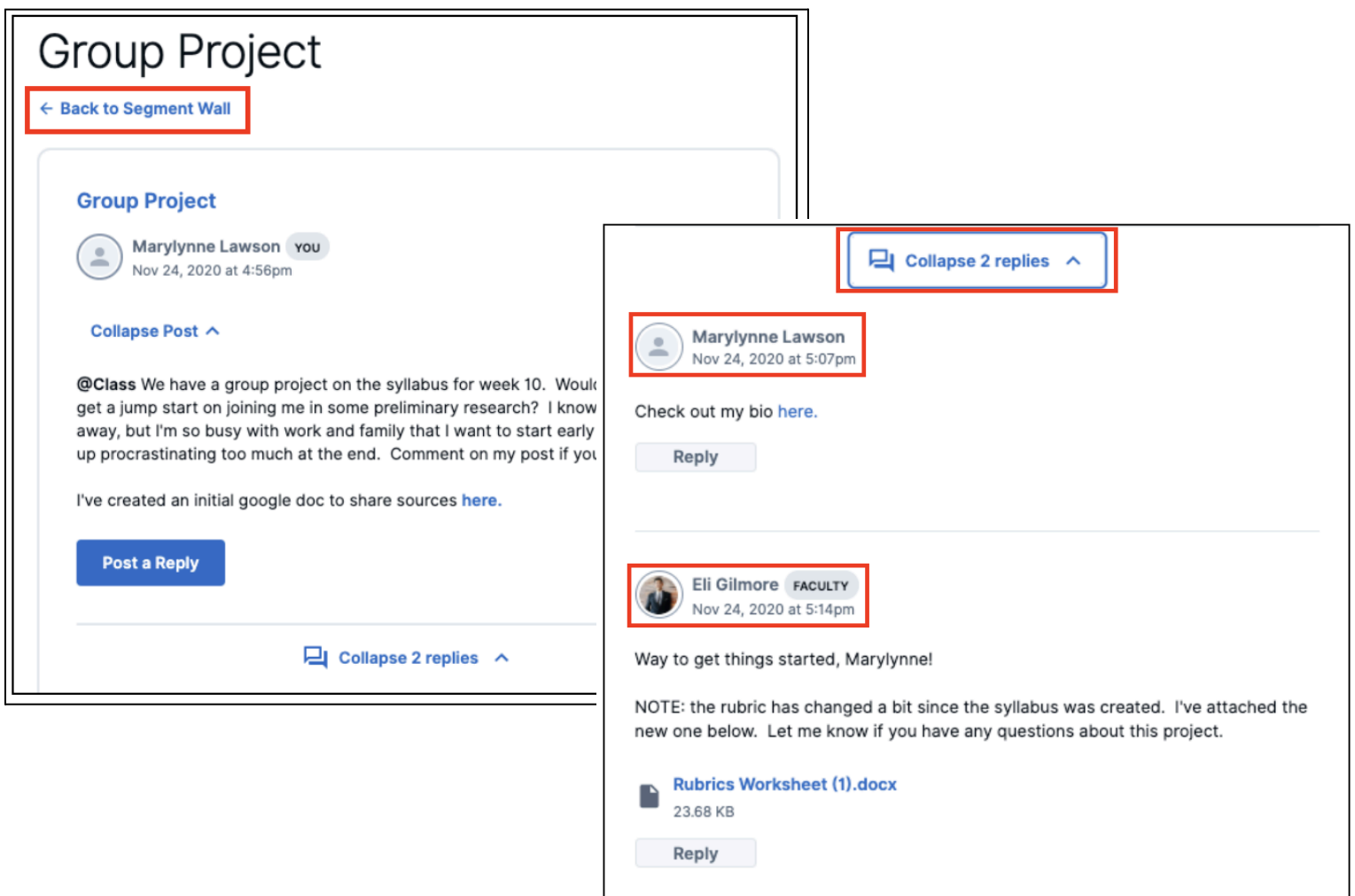
Posts and replies can be collapsed individually or in unison. Clicking **Expand Post** will expand the post. Clicking **Expand** replies will expand replies. Clicking both expand buttons will expand all in unison.



Expand Post will expand the post and provide a **Collapse Post** button. Clicking the blue **post title** will open the individual post to be read on a separate page.



From that separate page, clicking the blue **Back to Segment Wall** button will navigate back to the Wall.



Viewing Wall Replies

Once replies are expanded, faculty and students have the ability to collapse replies or read through replies. Faculty and students will see the **names** and **profile photos** of people who have replied, along with **dates** and **timestamps (in local timezone)**.

Note: Faculty posts and replies are labeled for students.

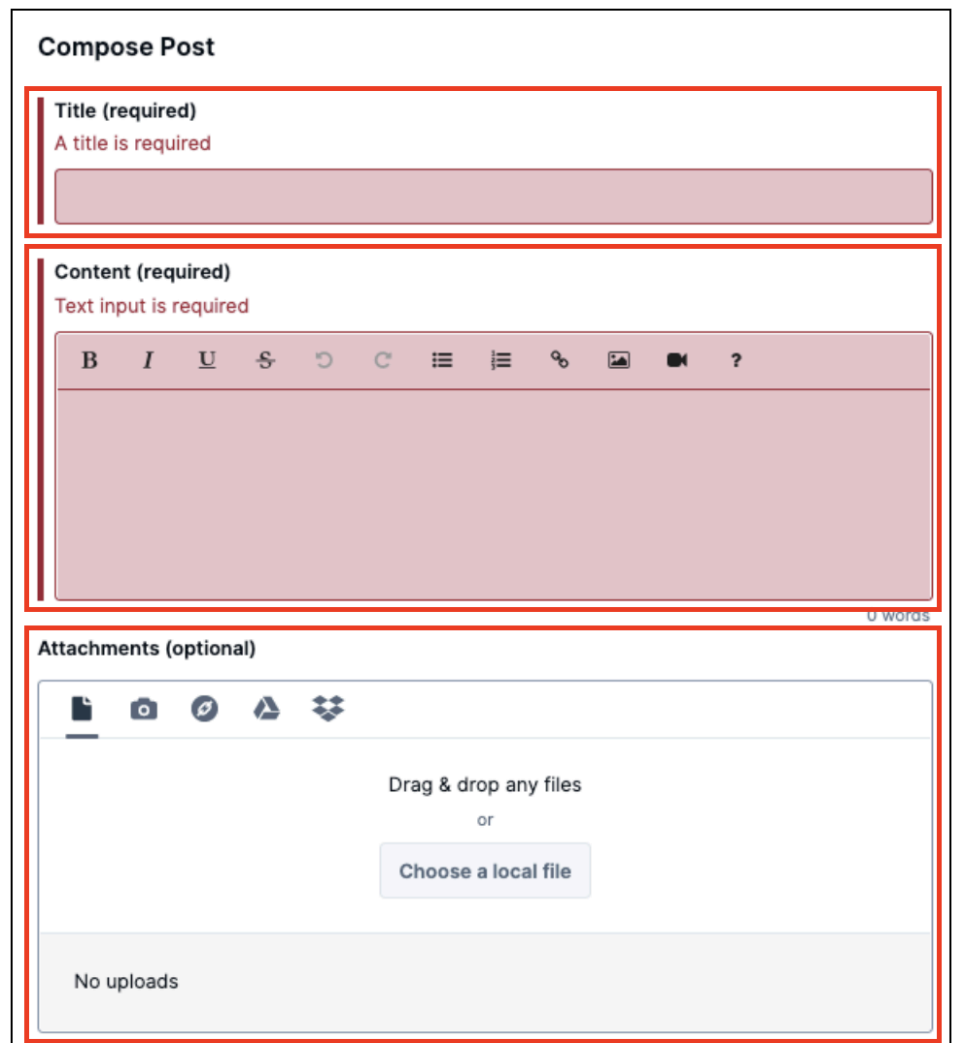
Creating New Threads with a Post

Students and faculty click **Create New Post** to start a new thread on the Wall.



The 'Overview' section contains a 'Discussions Prompt' and a blue button labeled 'Create New Post' which is highlighted with a red rectangular border. A small square icon with an upward arrow is located in the top right corner of the section.

Faculty and students must enter in a **title and add content**. They can also add links, images, and videos using the upload attachment function.



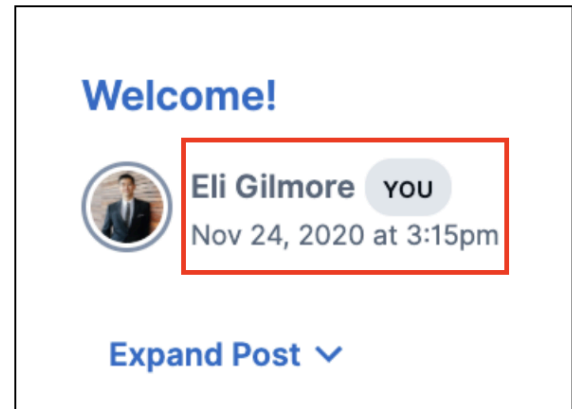
The 'Compose Post' section is divided into three main areas, each outlined with a red border:

- Title (required):** A text input field with a red error message 'A title is required' below it.
- Content (required):** A rich text editor with a toolbar containing icons for bold (B), italic (I), underline (U), strikethrough (ABC), undo (↶), redo (↷), bulleted list, numbered list, link, image, video, and help (?). Below the toolbar is a large text area. A red error message 'Text input is required' is shown above the text area. A '0 words' counter is at the bottom right.
- Attachments (optional):** A section for uploading files. It includes icons for document, image, video, audio, and zip. Below these icons is a large area with the text 'Drag & drop any files' and 'or' above a button labeled 'Choose a local file'. At the bottom, it says 'No uploads'.

Faculty and students can either **Cancel** or **Submit** their post.



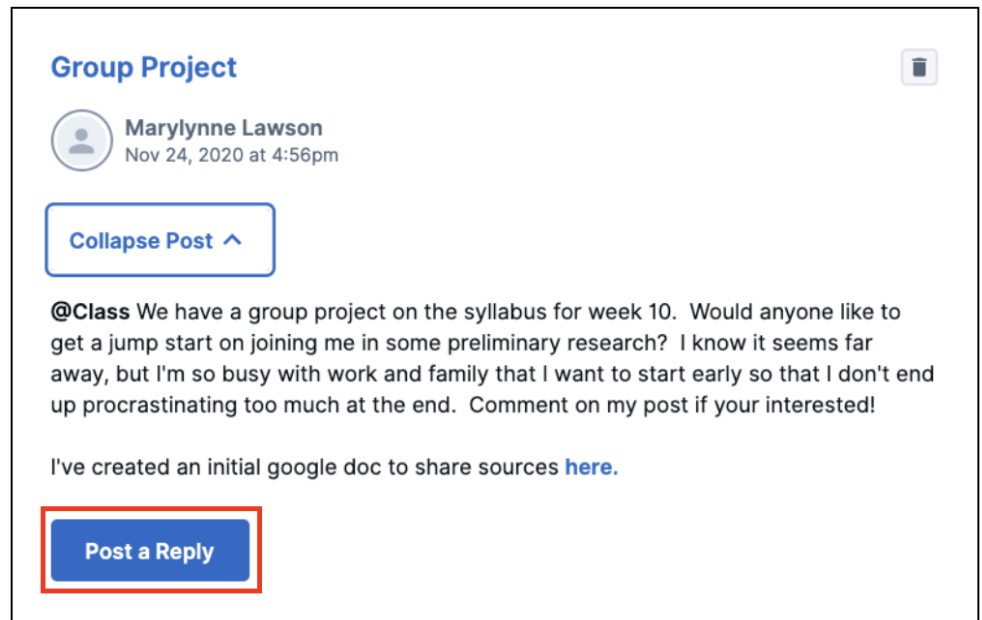
Faculty and students will see their post upon refreshing their screen. They will also find the post details including **date, timestamp (in local timezone)**, and a **YOU** indicator. Faculty and students can click **Expand Post** to view their post.



Composing Replies

Faculty and students can compose a reply directly to another student or faculty post, or their own post. Once a post is expanded, faculty will click **Post a Reply**.

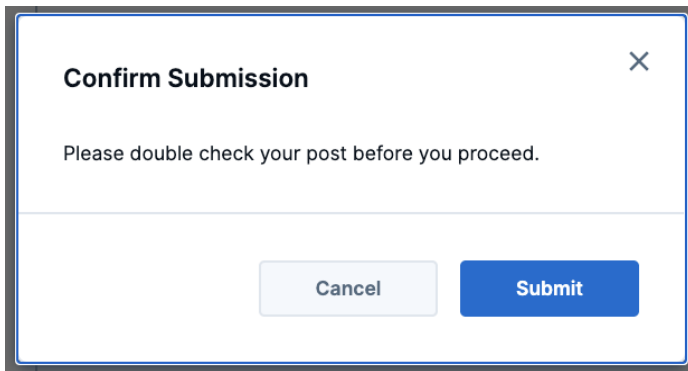
Faculty and students must enter in the **required content**, and may include attachments.



Once faculty and students click to **Submit** their reply, they will receive a prompt to confirm or cancel their submission. They will want to confirm this action at that time.

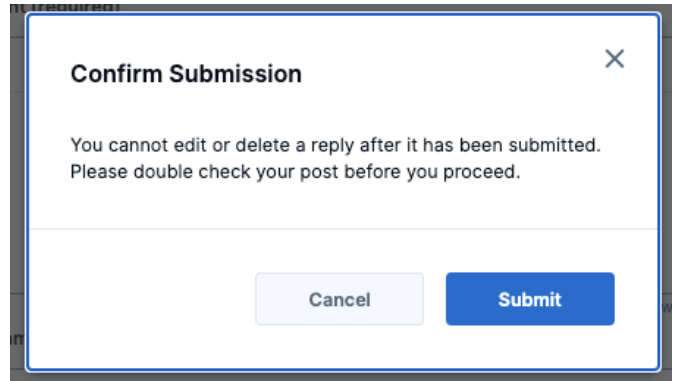
Note: Students are unable to edit their posts once submitted. Faculty will be able to delete student posts.

Faculty confirmation:



A confirmation dialog box titled "Confirm Submission" with a close button (X) in the top right corner. The text inside reads: "Please double check your post before you proceed." At the bottom, there are two buttons: "Cancel" (light blue) and "Submit" (dark blue).

Student confirmation:



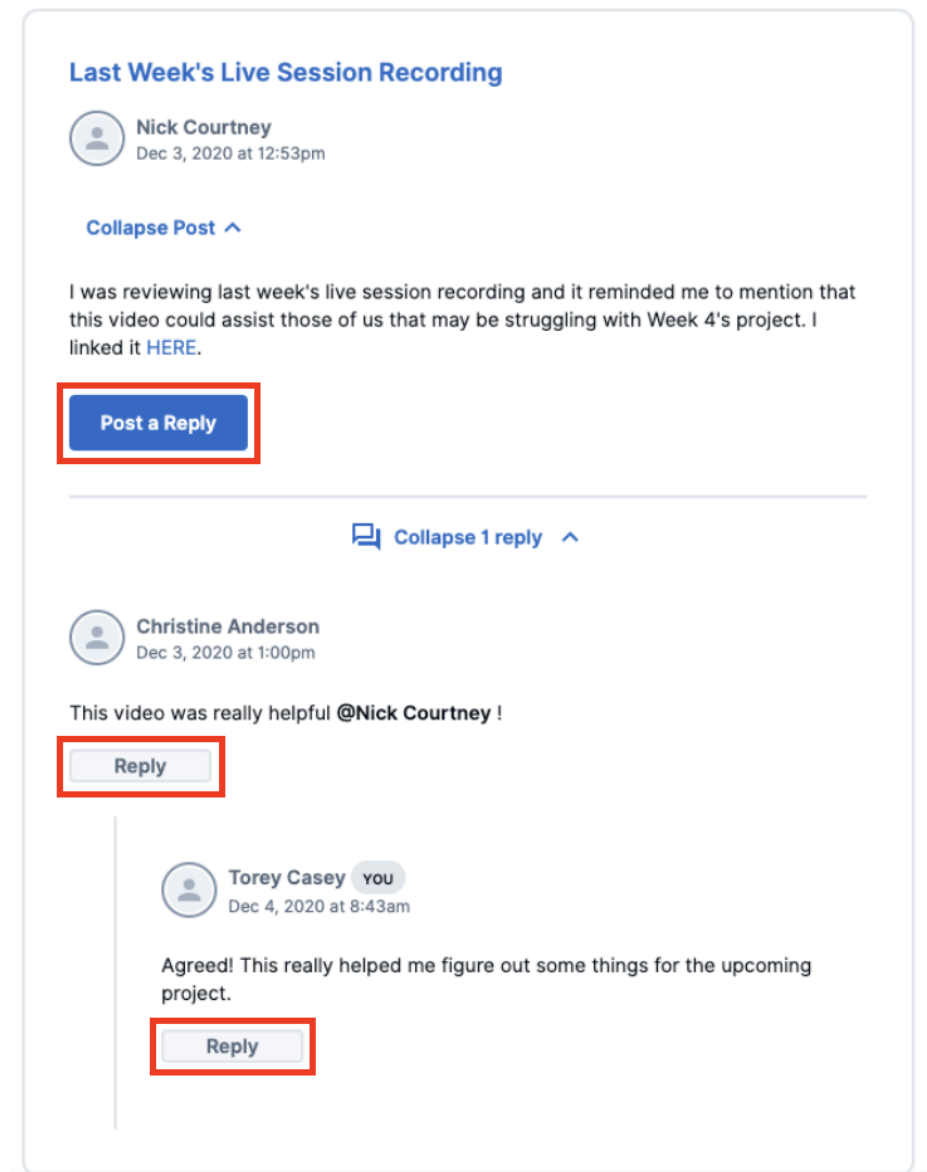
A confirmation dialog box titled "Confirm Submission" with a close button (X) in the top right corner. The text inside reads: "You cannot edit or delete a reply after it has been submitted. Please double check your post before you proceed." At the bottom, there are two buttons: "Cancel" (light blue) and "Submit" (dark blue).

Composing Replies to a Reply

Faculty and students can reply to other student and faculty replies within a post. Once replies are expanded, students can click grey **Reply** buttons in the thread and create a third-tier discussion.

Replies to Replies have the same requirements and options as replies, including edit abilities for faculty but not students.

Replies to replies appear as tiered threads within the post.

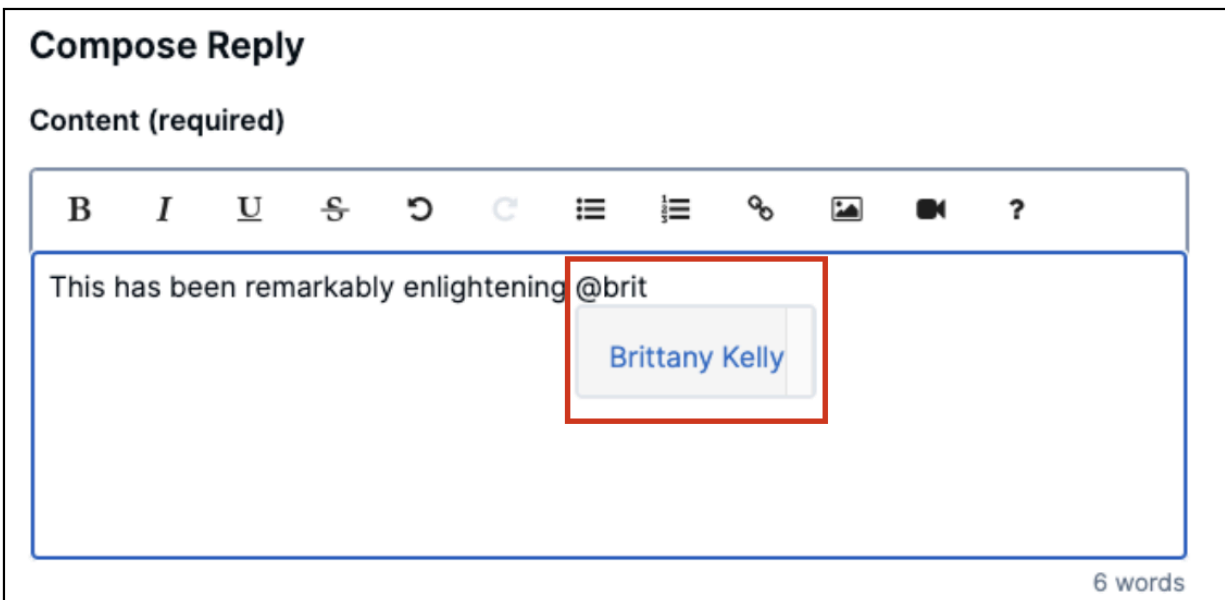


The screenshot shows a discussion thread titled "Last Week's Live Session Recording". The first post is by Nick Courtney, dated Dec 3, 2020 at 12:53pm. Below his post is a "Post a Reply" button, which is highlighted with a red box. A "Collapse Post" link is also visible. Below Nick's post is a reply by Christine Anderson, dated Dec 3, 2020 at 1:00pm. Her reply says "This video was really helpful @Nick Courtney !". Below her reply is a "Reply" button, which is highlighted with a red box. Below Christine's reply is another reply by Torey Casey, dated Dec 4, 2020 at 8:43am. His reply says "Agreed! This really helped me figure out some things for the upcoming project." Below his reply is another "Reply" button, which is highlighted with a red box. A "Collapse 1 reply" link is visible between Nick's post and Christine's reply.

@Mentioning

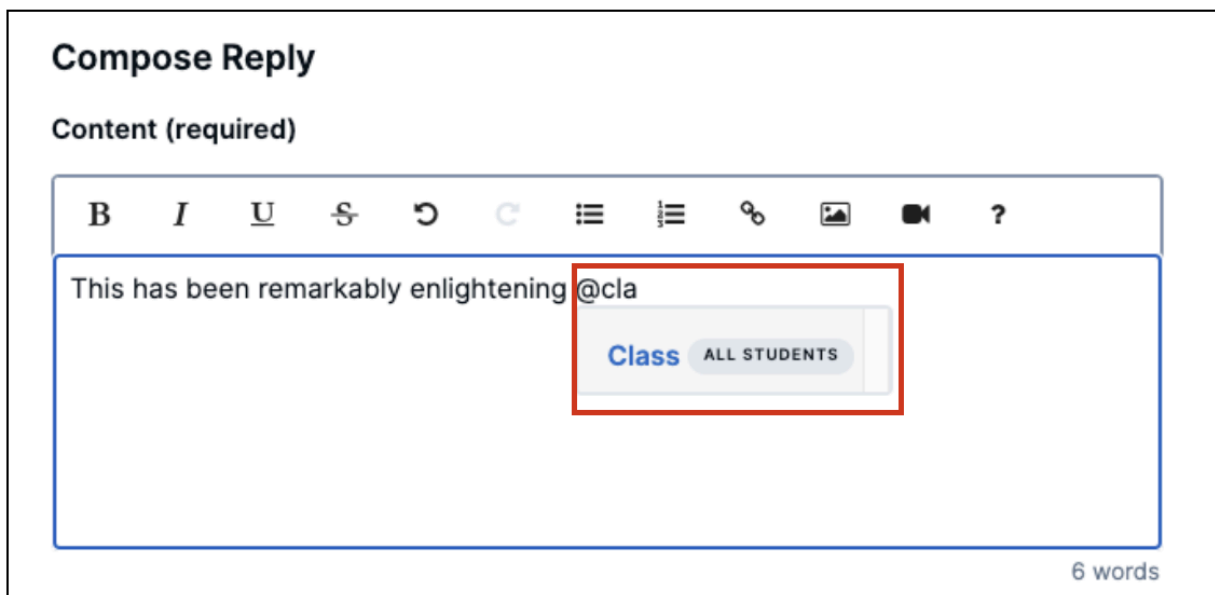
Faculty and students can **@mention** each other when composing required content, creating a notification that includes a link to the specific post. Faculty and students can also use **@class**, which will notify **all students and section instructors**. **Note:** Course Leads who have actively posted or replied on the Wall will receive notifications from any reply by others on that post or reply. **Note:** Faculty @class and @student mentioning must be done during the initial posting process, as @mentioning is not available in editing posts by faculty.

@Mentioning an Individual: Type “@” then the student or faculty’s first name, then click the name from the list, or hit “Return” or “Enter”



The screenshot shows a 'Compose Reply' form with a text area containing 'This has been remarkably enlightening @brit'. A dropdown menu is open, showing 'Brittany Kelly' as the selected option. The form includes a rich text editor toolbar with icons for bold, italic, underline, strikethrough, undo, redo, bulleted list, numbered list, link, image, video, and help. A word count of '6 words' is displayed at the bottom right.

@Mentioning Entire Class: Type “@Class”, click “Class” from the list, or hit “Return” or “Enter”



The screenshot shows a 'Compose Reply' form with a text area containing 'This has been remarkably enlightening @cla'. A dropdown menu is open, showing 'Class' as the selected option, with 'ALL STUDENTS' listed below it. The form includes a rich text editor toolbar with icons for bold, italic, underline, strikethrough, undo, redo, bulleted list, numbered list, link, image, video, and help. A word count of '6 words' is displayed at the bottom right.

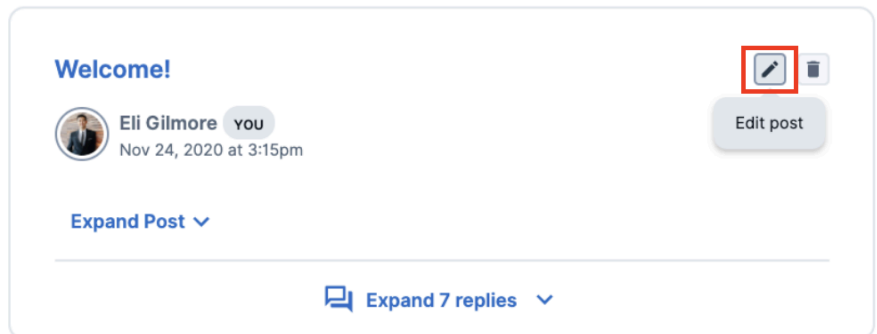
Editing and/or Deleting Posts and Replies (Faculty Only)

A faculty member can **edit** their own posts and replies using the **pencil icon**. Faculty can also delete a post or reply by anyone using the **trash can** icon.

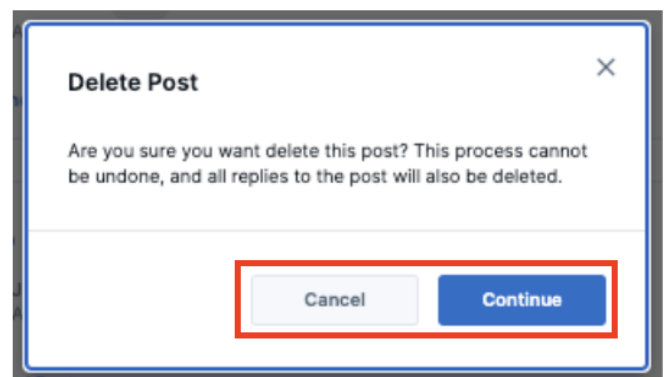
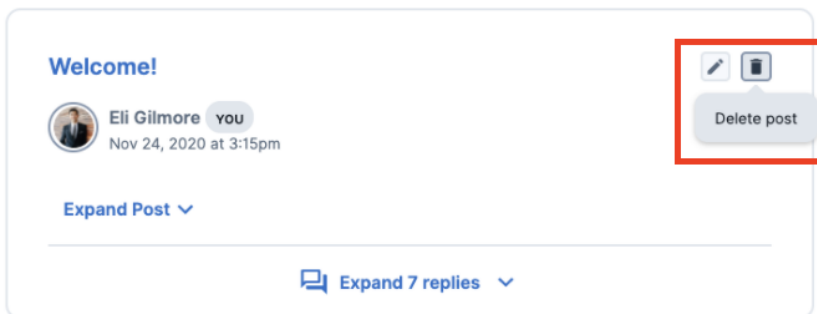
Note: Students cannot edit or delete any submitted posts or replies.

Note: Faculty @class and @student mentioning must be done during the initial posting process, as @mentioning is not available in editing posts by faculty.

To **Edit** Post or reply, click the **Edit** button.



To **Delete** a post or reply, click the **Trash Can** button. Faculty will be prompted with a pop-up alerting them that this process cannot be undone, and an opportunity to either cancel or continue.



Notifications

Atrio's notification system will alert faculty and students who are posting and replying on the Wall. Notifications will be triggered when:

- Someone **@mentions** a faculty or student in a post or reply.
- Someone **replies** to a unique post that a faculty or student created or have already replied to.
- Anytime **after** a faculty or student makes any initial post or reply anywhere on the Wall.

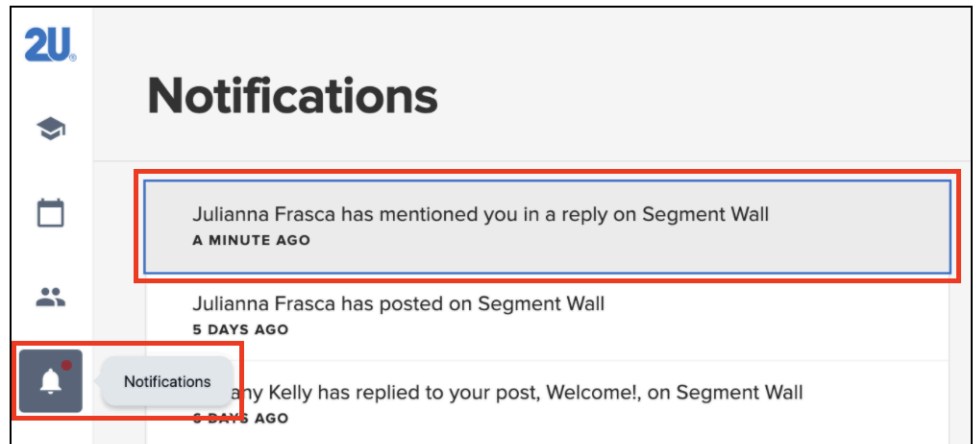
Note: We recommend Faculty "@Class" to ensure all students receive notifications from the Wall.

Note: Course Leads who have actively posted or replied on the Wall will receive notifications from any faculty or student Wall post.

Note: Wall notifications are defaulted “on”, and faculty and students will be notified via Atrio’s **online notification system**, **Mobile Campus App push notifications**, and via the **email** on file with 2U.

Online Notification

From Atrio’s main navigation panel, clicking the **Bell** icon will open all notifications, including those from the Wall. Clicking on any Wall notification will take the user to the thread.



Email Notification

Opening any email notification will provide the user with the body of the post or reply and include links directly to the thread in Atrio.

Inbox View

Type of notification:

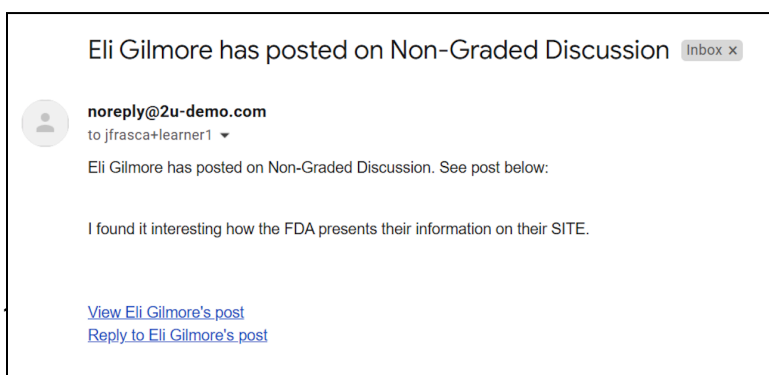
| | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | ☆ | noreply |
| | | Eli Gilmore has posted on Non-Graded Discussion |
| <input type="checkbox"/> | ☆ | noreply |
| | | Christine Anderson has mentioned you in a reply - |

Preview of post, reply or mention and timestamp:

| | |
|--|----------|
| - Eli Gilmore has posted on Non-Graded Discussion. See post below: I found it interesting how the F... | 11:16 AM |
| Christine Anderson has mentioned you in a reply on Non-Graded Discussion. See reply below: @Clas... | 10:43 AM |

Opened Email

Thread text and links directly to view or reply



Mobile Campus App

Includes faculty or student name, type of mention and timestamp

